

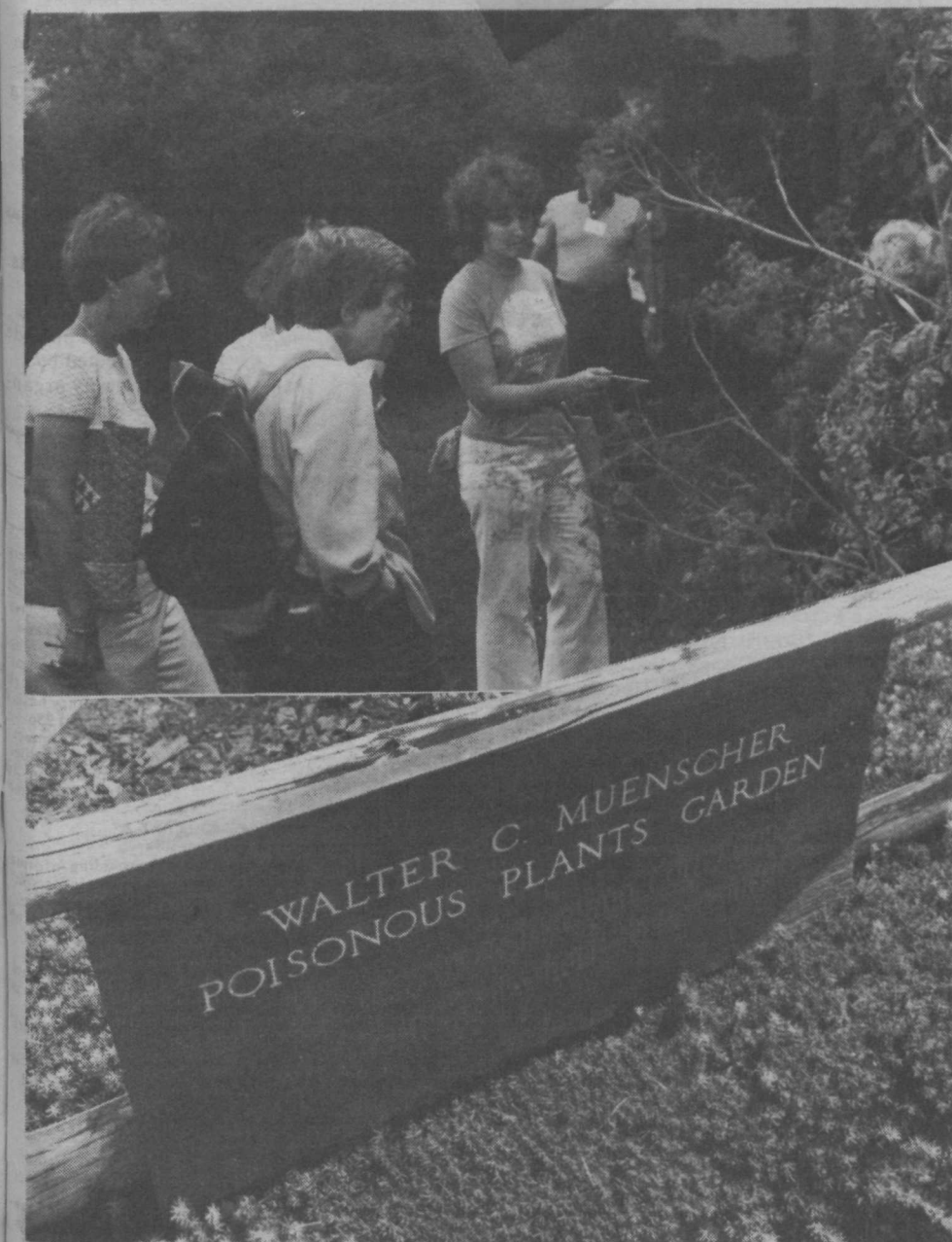
Cornell Chronicle

Networking

This issue contains a pullout section of Networking, publication by employees and for employees.

Volume 16, Number 46

Thursday, August 8, 1985



Horticulturist Kim Johnson shows member of a Cornell's Adult University class some of the specimens in the poisonous plants garden.

Toxic Plants Get Loving Care At the W.C. Muenschher Garden

Who has ever heard of a garden that prides itself on a ten-foot specimen of poison ivy or a stand of poison hemlock? At the W.C. Muenschher Poisonous Plants Garden, more than 80 such toxic plants are nurtured by the Cornell Plantations for the purpose of teaching people.

The garden began many decades ago in Cornell's Plant Science Department. There, Professor Muenschher used a collection of wild specimens to teach veterinary students about plants that were harmful to livestock. In 1962, the specimens were moved by Muenschher's successor, Professor John M. Kingsbury, to their present site at the College of Veterinary Medicine where they nestle against the brick wall of the James Law Auditorium. Today students, veterinarians, and other visitors can use the garden to learn about many types of toxic plants: poisonous trees and shrubs, skin irritants, feed, hay, and pasture contaminants, and even poisonous plants of flower and vegetable gardens. Kim Johnson, Cornell Plantations horticulturist who cares for the garden, said, "I think it's important for people to find out that there are a lot of poisonous plants. Some

common plants can be extremely dangerous."

For example, the twigs and leaves of both wild and cultivated cherry trees release cyanide when eaten. The foliage of tomato and potato plants are toxic to humans and livestock. Buttercups contain irritant juices that injure the digestive system severely. Even white sweet clover, if dried improperly, can be troublesome to livestock.

In addition to poisonous plants from the northeastern United States, the garden hosts some species native to warm climates. One leaf of the oleander plant can be a lethal dose for children, while a single precatory bean seed (*Abrus precatorius*) has caused death when ingested.

These plants and others in the garden are described in "Common Poisonous Plants," a Cooperative Extension publication by Kingsbury that is available at the Cornell Plantations gift shop (One Plantations Road, Ithaca, N.Y., 14850, el. 256-3020). In addition, free brochures are available at the W.C. Muenschher Poisonous Plants Garden.

The garden is open to the public and can be visited free of charge, daily, from sunup to sundown.

New Manufacturing Technology Topic for 50 Senior Executives At Conference Here Next Week

U.S. industry can regain its international edge only by adopting long-term perspectives and new manufacturing technologies, says a business productivity expert here.

"A key problem for American manufacturers is their short-term perspective. Their decisions are usually based on carefully calculated predictions of immediate financial return," says L. Joseph Thomas, a professor production and quantitative analysis in Cornell's Johnson Graduate School of Management.

Other industrialized countries are more patient and more willing to experiment with new methods, such as flexible automation, that are more expensive to build but less expensive to operate, he says. "The first question we face is not how to beat the Japanese, but how to manage our own manufacturing technology more productively."

Thomas will be among one dozen Cornell professors sharing their perspectives with some 50 senior industry executives who will gather here August 12 through 16 for a conference on "Managing the Next Generation

of Manufacturing Technology."

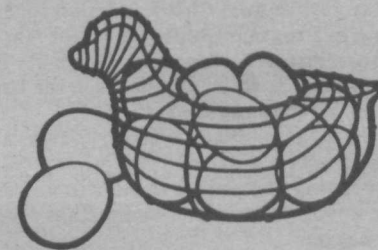
The conference will bring together industrial leaders to discuss the importance of new manufacturing methods and the best ways to manage technological advances in the work place. Computer integrated manufacturing, flexible versus hard automation, new directions for financial analysis and production control, better evaluation methods, different marketing patterns, and new manufacturing materials and processing methods will be among the topics discussed in lectures and small-group sessions.

The program, sponsored by Cornell's College of Engineering, Johnson Graduate School of Management, and Programs in Professional Education, will include presentations by senior Cornell professors who consult for companies such as AT&T, IBM, General Electric, General Motors, Xerox, and other major firms.

"Contrary to popular belief, the U.S. is not a 'service economy,'" notes Thomas, co-director of the conference. "Manufacturing

Continued on Page 4

That Milky Egg White Means It's Very Fresh



You crack open an egg as you have dozens, even thousands of times before. This time, though, something's different: the egg white is all cloudy.

Is it spoiled? contaminated? old?

"It's nothing of the sort! In fact, when the egg white is milky in color, it means that the egg is fresher than ever," said Robert Baker, professor of poultry and avian sciences in the New York State College of Agriculture and Life Sciences at Cornell University.

In the past, when egg farms were smaller and pick-ups for market occurred less often, eggs didn't reach consumers until they were about 10 days old. Today, farms are tremendous in size and eggs are delivered to market almost daily.

"It's often possible for eggs to reach the supermarket when they're only one day old," Baker said.

As a result, the egg white, or albumen, still has a large amount of free carbon dioxide in it, as it did when the egg was laid. This harmless gas causes the albumen to appear cloudy or milky in color. Other than looking a little different and being a little harder to peel if hard-boiled, the eggs with cloudy whites are in no other way different.

Cornell Rejects UAW Request For Fact-Finder in Negotiations

The university has rejected a request from the United Auto Workers to have a fact-finder brought into the negotiating process to review the unresolved issues between the two parties.

"A third party is already involved in the negotiations; thus there is no need for a fact-finder to be named," said E. Peter Tufford, employee relations manager for Cornell.

Tufford said, "The university believes that the positions on various issues are already understood by the parties. Fact-finding will not provide any additional clarification on these issues."

"The university strongly believes its offer is reasonable — especially in view of the overall competitiveness of the university's wage and benefits package, the recent wage settlements in the region and the negotiating

history of the bargaining unit," Tufford said.

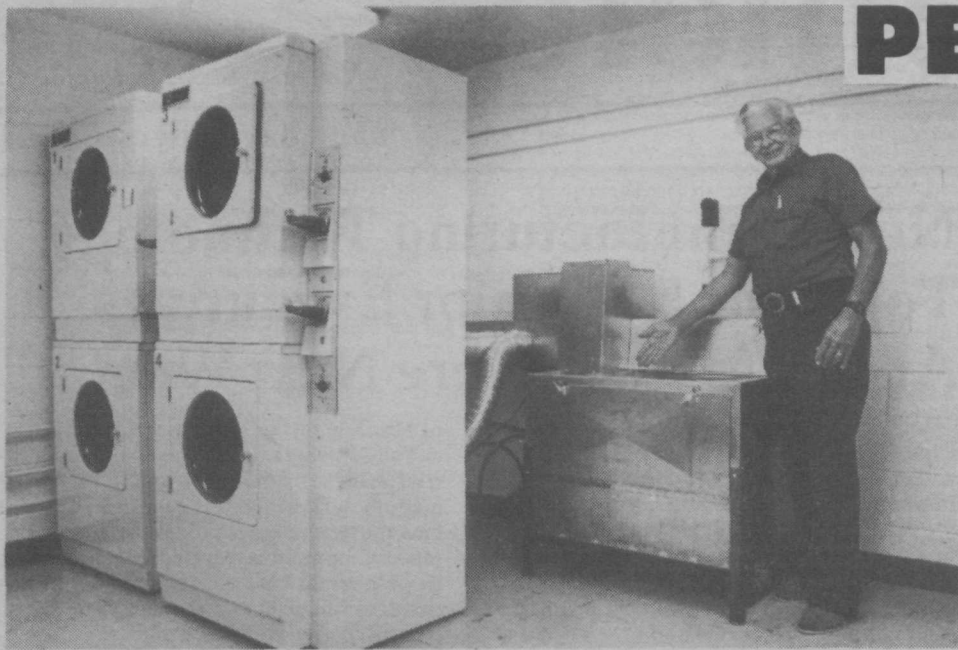
The university responded to Al Davidoff, president of UAW Local 2300, in a letter dated Tuesday, Aug. 6.

In the letter, the university said that in mid-July the parties agreed to have the Federal Mediation and Conciliation Service assign a mediator to help the parties reach an agreement without any work stoppages. The mediator has been meeting with the parties since July 17.

UAW had requested late last month that the university agree to call in a federal fact-finder, Davidoff said the union's bargaining committee wanted fact-finding because of "four critical issues" — wages, overtime, dental-optical coverage, and the determin-

Continued on Page 4

PEOPLE



Alvin H. Armstrong with the device that won him a national award.

Armstrong Wins Second National Award in Cost-Saving Contest

Alvin H. Armstrong has won a second cost-saving award in a national competition for Cornell University.

Armstrong, a mechanic for the Department of Residence Life, designed and fabricated a device used on a series of clothes driers that traps lint "super-efficiently," saves on duct work, and saves on energy by returning vented hot air for reuse.

His innovation was one of 35 recognized in the 10th annual Cost Reduction Incentive Awards Program sponsored by the National Association of College and University Business Officers, with funding from the United States Steel Foundation Inc.

The awards, announced every July, are included -- with detailed descriptions -- in a cost-saving pamphlet available to universities, colleges, and other institutions across the nation.

In 1982, Armstrong won a NACUBO award for a device that analyzes wear and

tear on washing machine motors without having to disassemble the machine. Both awards carried a \$100 cash prize for the university.

Armstrong also has won two cost saving awards in Cornell sponsored competitions since coming to work for the university in 1981. One was for a method to stop the use of slugs in coin operated washers and driers. The other was for rewiring driers to spot broken timers, which cause machines to keep running after laundry is removed, at an estimated annual savings to the university of \$1,350.

It is estimated that Armstrong's various innovations save the university about \$5,000 a year.

The 65-year-old Armstrong is also a magician; he is currently president of Finger Lakes chapter of the International Magicians Association.

MacDougall Elected to 3rd Term

Robert D. MacDougall has been elected to his third term as dean of the Division of Summer Session, Extramural Study, and Related Programs, effective July 1, 1985.

MacDougall, first named dean of the division in 1979, was re-elected to a second three-year term in 1982. Named this time to a four-year term, he will be on sabbatic leave during most of the 1985-86 academic year.

A member of the Cornell faculty since 1972, he is an associate professor in the College of Architecture, Art, and Planning. He

holds a bachelor's degree in architecture (1963) and a doctorate in anthropology (1971) from Cornell.

Since being established in 1958 as the Division of the Summer Session, Extramural Courses, and Part-time Study, the division has grown to include Wintersession, the Continuing Education Center, Programs in Professional Education, Cornell's Adult University, Cornell University Conference Services, and the Cornell Committee on Education in the Community.

Maas Chairman of Psychology

James B. Maas, a member of the Cornell faculty since 1964, has been elected chairman of the Department of Psychology in the university's College of Arts and Sciences for a five-year term effective July 1, 1985. He succeeds Dennis T. Regan, chairman since 1980.

Maas, a noted filmmaker and producer, teaches the introductory psychology course to some 1,700 students each year. In addition to his undergraduate instruction, he is a member of the graduate fields of education and communication arts. His research has focused on innovative teaching methods, the effectiveness of media-based educational programs, and on the psychophysiology of sleep and dreaming.

As a filmmaker, Maas has produced television specials for PBS, the BBC, and national networks in Canada, Denmark, Hol-

land, and Sweden. His films for major corporations and the U.S. government have won awards at 29 American and international film festivals. The Psychology Film Unit, which Maas directs, was selected Audio Visual Department of the Year for the United States in 1980, 1981, and 1983 for outstanding work in public relations and corporate responsibility.

Maas is the author of several texts and teaching aids, including a slide series that has been adopted by 1,800 colleges and universities worldwide. In 1974, he served as president of the Division on Teaching of the American Psychological Association. He is recipient of both the American Psychological Association's Distinguished Teaching Award and the Clark Distinguished Teaching Award at Cornell.

Forestry Group Names Taber

David W. Taber, a forestry specialist here, has been elected a Fellow of the Society of American Foresters for his "outstanding service to the forestry profession."

Taber, a Cornell Cooperative Extension associate in forestry, was honored at the recent annual convention of the national organization at Fort Collins, Colo.

On the staff of the Department of Natural

Resources in the State College of Agriculture and Life Sciences, Taber is involved with New York state's component of a nationwide forestry program known as the "Renewable Resources Extension Program" that is aimed at increasing economic, environmental, and social benefits of the nation's forests.

BenDaniel Is Berens Professor

David J. BenDaniel, well-known for his role in starting technically-based ventures, has been named the Don and Margi Berens Professor of Entrepreneurship at the Samuel Curtis Johnson Graduate School of Management. He will serve a three-year term ending June 30, 1988.

BenDaniel, who holds advanced degrees in physics and engineering, has combined his scientific training and interests with an entrepreneurial flare throughout his career.

He joined the General Electric Co. as a theoretical physicist in the Research and Development Center in 1960 after receiving a doctorate in engineering from the Massachusetts Institute of Technology. He also holds B.A. (1952) and M.S. (1953) degrees from the University of Pennsylvania.

In 1970, BenDaniel founded and managed GE's Technical Ventures Operation, which gained nationwide attention for a plan allowing company employees to convert technologies developed at GE into small businesses.

From 1976 to 1981, he managed Exxon

Enterprises' venture groups in advanced energy and technology components. He was senior vice president for the venture-capital division of Tectron Corp. from 1981 to 1983 and executive vice-president of Genesis Group from 1983 to 1985.

A visiting professor at the Johnson School of Management since January 1985, BenDaniel was a visiting fellow at Harvard Graduate School of Business Administration in 1969 to 1970.

BenDaniel is the third person to hold the Berens professorship since it was established in 1980 "to help students sample the entrepreneurial experience and explore the issues involved in starting up, financing, purchasing, and revitalizing small firms."

Don Berens and his wife Margi are both 1947 graduates of Cornell. He is a Cornell trustee and now a consultant to Hickory Farms of Ohio. In 1965, he founded a Hickory Farms franchise operation in Rochester which had grown to 113 stores when he sold it in 1980.

Heppel Gets Cancer Study Grant

Leon A. Heppel, M.D., professor of biochemistry, has received a \$155,441 grant from the American Cancer Society to continue his research on the properties of tumor cells in laboratory cultures.

The grant will support Heppel's continuing research for two years. One of his studies concerns the difference in the permeability of the membranes of cancer cells as compared to normal cells.

The long-range speculation is that a precise understanding of membrane properties may lead to ways of inhibiting the growth of

cancer cells, if not actually destroying them with the introduction of substances lethal to the cell.

Another part of the research concerns the study of cancerous cells from mouse nerve tissue which can be grown in the laboratory. The cells can be cultivated to form nerve connections with muscle cells in petri dishes for the observation of the mechanisms by which nerve connections are made.

Heppel joined the Cornell faculty in 1969 after having worked as a medical officer with the U.S. Public Health Service since 1942.

Engineers' Group Honors Scheele

George F. Scheele, associate professor of chemical engineering, has been named a Fellow of the American Institute of Chemical Engineers (AIChE). Scheele, who is also associate director of Cornell's School of Chemical Engineering, was cited for his contributions to engineering education and to fluid mechanics research.

A graduate of Princeton University (1957)

and the University of Illinois at Urbana, where he earned the M.S. (1959) and Ph.D. (1962) degrees, Scheele joined the Cornell faculty in 1962. He also has been a visiting professor at the University of California at Berkeley, a "Year-In-Industry Professor" at E.I. du Pont de Nemours, and a research engineer with Dow Chemical Co.

Cornell Chronicle

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It is the policy of Cornell University actively to support equality of educational and employment opportunity. No person shall be denied admission to any educational program or activity or be denied employment on the basis of any legally prohibited discrimination involving, but not limited to, such factors as race, color, creed, religion, national or ethnic origin, sex, age or handicap. The university is committed to the maintenance of affirmative action programs which will assure the continuation of such equality of opportunity.



The centerpiece of the Cornell exhibit to be featured at the 1985 New York State Fair in Syracuse, Aug. 23-Sept. 2, will be a recreation of an apple orchard, complete with live, fruit-bearing trees and grasses, as shown in this photo.

Agriculture, State's Number One Industry, Cornell Exhibit Focus

By YONG H. KIM

Before the vast expanse of the West was brought into agricultural production, New York state was the breadbasket of America. Today, New York's agriculture is thriving as the number one industry in the Empire State.

Deeply rooted in science, modern agriculture's unmatched capacity to produce food and fiber is no accident. The result: food is plentiful, diverse, and wholesome the year around at costs that hardly dent the consumer's pocketbook.

The story of New York's agriculture — how it began, what it has gone through, science and technology involved, glimpses of things yet to come, and many more issues — will be told in sounds and sights through a Cornell exhibit during the 1985 New York State Fair in Syracuse, Aug. 23 - Sept. 2.

"It will be a magnificent exhibit — one that's even better than last year's," promises Kenneth E. Wing, associate dean of the State College of Agriculture and Life Sciences.

The goal, he says, is to provide fairgoers with a greater understanding of agriculture's role in the economy of New York and how it relates to other aspects of life.

To be staged under the theme "New York State Agriculture: Foundation for the Future," the Cornell exhibit is an expanded version of last year's show, which won the top award as the "best exhibit" at the 1984 fair. It will make a repeat appearance with additional displays in the fair's agriculture and health building, occupying nearly 13,000 square feet of floor space.

A joint effort of the State College of Agriculture and Life Sciences, the New York State College of Human Ecology, the Division of Nutritional Sciences of these two colleges, and the New York State Agricultural Experiment Station at Geneva, the Cornell exhibit is designed and created by the staff of Media Services and the Geneva experiment station.

The centerpiece of the exhibit will be a recreation of an apple orchard, complete with live, fruit-bearing trees and grasses against the backdrop of a 30-foot-long photographic mural of an orchard scene. Grown under special conditions, the trees on display bear "Empire" apples — a variety that now enjoys enormous popularity among consumers.

Apple production represents only one segment of New York's agriculture. A series of

large color transparencies showing New York's top 10 agricultural products, ranging from dairy products to field crops, such as wheat, corn, and hay, will greet visitors to explain, in a nutshell, these leading segments of agriculture. Unlike many other states in the nation, New York's agriculture is diversified, producing a variety of commodities.

Another major attraction of the Cornell exhibit will be an 18-minute, multi-image, audio-visual show, chronicling the history of the Empire State's agriculture from its very beginnings to modern day agriculture, the science and technology behind it, and the role Cornell has played through the years in creating today's dynamic agriculture.

State's Farmers Sinking, but Not As Low as Those in Other States

By SUSAN S. LANG

"New York farmers aren't as financially stressed as farmers in other states, but they haven't hit rock bottom yet either." That's the conclusion of a Cornell agricultural financial expert who has analyzed data from a recent statewide survey of the financial status of farmers in New York.

Only about 6 percent of New York farmers, for example, are in extreme financial stress compared to 10 percent of the farmers in Iowa and 18 percent in Minnesota and Colorado, says Eddy LaDue, professor of agricultural economics in the State College of Agriculture and Life Sciences.

In cooperation with the New York Crop Reporting Service, LaDue and Wayne Knoblauch, also in the Department of Agricultural Economics at Cornell, planned the New York Farm Finance Survey, the first of its kind in New York.

One reason the state's farmers aren't as financially stressed is because New York agriculture is based primarily on dairy farming. While prices for other commodities have fallen dramatically, dairy prices have not decreased as rapidly due to a buildup of excess supplies and the existence of dairy price supports.

Farmers should be aware, however, that milk prices probably will drop further, LaDue said. "Technological changes, such as bovine growth hormone, will likely keep

Petunia Used as Biotechnological Model to Develop Hybrid Seeds

BY SUSAN S. LANG

A rose is a rose is a rose, but a petunia is more than just a pretty flower. It's being grown in a high tech laboratory here to serve as a biotechnological model for developing hybrid seeds.

One of the arts of biotechnology is the ability to snip a gene that carries a desirable trait from one plant or animal and install it in another where the trait would be beneficial.

While most plants self-pollinate to form seeds identical to the parent plant, some plants such as a few types of petunias don't always produce pollen, the plant world's equivalent of sperm. Such plants are considered to have a male sterile trait called "cytoplasmic male sterility." That's a desirable phenomenon for growers who want to produce hybrid seeds — those formed from the crossing of two different parent plants.

Hybrids are desirable because they often have more vigor than their parent plants and can produce better yields. Usually hybrids are developed by breeding many varieties of parent plants. To produce hybrid seeds, however, the male pollen-producing organs in the parent plants usually must be manually removed so the plant doesn't pollinate itself and produce identical offspring.

Maureen Hanson, associate professor of genetics and development at Cornell, is looking for a genetic shortcut to produce hybrid seeds. Speaking to an international audience of more than 500 scientists, Hanson explained her work on cytoplasmic male sterility (CMS) at the recent conference, "Biotechnology in Plant Science: Relevance to Agriculture in the Eighties," held here in June.

Her presentation was one of more than two dozen at the symposium, sponsored by the Cornell Biotechnology Program, on recent advances in biotechnology in the plant sciences and their potential for application to plant breeding and to agribusiness. Scientists at the conference came from as far away as England, Germany, Hungary, Australia and Japan.

"To produce hybrid corn seed, tassels of corn have to be removed plant by plant by field workers to allow the corn to be cross-pollinated," Hanson explained.

"Likewise, to obtain seeds for hybrid tomatoes, tomato seeds are shipped to Asia where the labor is much cheaper. Plants are grown, the pollen organs are removed manually, and then the plants are cross-pollinated by hand."

To develop a technique to alter plants genetically to carry a CMS trait, Hanson is exploring the molecular basis of CMS by looking at petunias. These flowers are one of the most popular bedding plants in the U.S., representing a \$200 million a year industry. Certain varieties of petunias are cytoplasmic male sterile and have convenient growth properties for use in experiments. They are, therefore, an ideal model for studying CMS. Once identified in one plant, a gene for a desirable trait may be isolated for use in attempts to transfer it to any other type of plant, be it a flower, tree, or crop.

Professor Writes In New Republic Criticizing Quotas

Affirmative action quotas awarding preference based on race, ethnicity, or sex are patronizing and are damaging America's principles, according to a Cornell University government professor.

Jeremy Rabkin, writing in the Aug. 5 issue of *The New Republic*, said, "Preferential treatment policies simply cannot be reconciled with the principle of judging individuals by their individual merits."

Affirmative action "does not treat the unemployed or the ill-educated as legitimate objects of public compassion," he wrote. "Instead, it suggests that a black or a Hispanic or an Asian—or a woman—is a person to be pitied and treated with special tenderness."

Rabkin, an assistant professor of government at Cornell, criticizes the Reagan Administration for extending, rather than reducing, the increasingly entrenched systems of racial and ethnic preference. His article is titled: "Reagan's Secret Quotas: How the White House got hooked."

For example, despite well-publicized Justice Department support for white males in several reverse discrimination cases, "... all agencies and departments of the federal government continue to draw up affirmative action plans, complete with goals and timetables, for their own employees."

Federal attempts to assure civil rights are dominated by inappropriate and obsessive demands for statistical equality, Rabkin wrote. Federal decisions have required schools to discipline and promote whites and blacks in numbers proportionate to their totals, regardless of individual behavior and performance. Institutions that receive federal funds, ranging from construction contractors to universities, have been burdened by requirements to establish timetables and goals for minority hiring, regardless of their previous hiring practices.

Supporters of preferential treatment say they "are fighting not so much the persistence of bigotry and direct discrimination today ... as the legacy of past oppression, the enduring effects of past discrimination on the descendants of the victims," Rabkin wrote.

"Once a slave, always a slave. Where does it end?" he asked. "On this rationale, no level of personal attainment seems sufficient for an individual to escape the burden of his ancestry."

downward pressure on milk prices for the next few years," he said.

Also, farm land values have not fallen as rapidly as they have in the Midwest. Agricultural land values dropped an average of about 12 percent in the U.S. last year. While New York land values fell only 4 percent, land prices shrank 20 to 25 percent in the Midwest. In the past four years, land in the Midwest has declined in value by up to 50 percent, according to LaDue.

"Declining real estate values are critically important when land is used as collateral for a farmer's loan. The debt-to-asset (debts as a percent of total assets) ratio rises as land values fall, and through no action on the farmer's part, he or she can end up with serious financial problems," LaDue said.

The statewide survey gathered information in April 1985 from 1,655 farmers with an average age of 53 years and who have been in farming an average of 26 years. The average debt-to-asset ratio, used to assess financial health, is about 22 percent. Average gross sale for 1984 were \$92,849 with an off-farm income of \$11,927.

The survey revealed that while about 42 percent of New York's farmers have no debt at all, one-quarter have a debt/asset ratio less than 20 percent; 15 percent between 20 and 40 percent; and 15 percent between 40 and 70 percent. That leaves 6 percent in the critical situation of having their debts equal to more than 70 percent of their assets.

Calendar

All items for publication in the Calendar sections, except for Seminar notices, must be submitted (typewritten, double spaced) by mail or in person to Fran Apgar, Central Reservations, 531 Willard Straight Hall at least 10 days prior to publication. Seminar notices should go to the Chronicle office, 110 Day Hall. Items should include the name and telephone number of a person who can be called if there are questions, and also the subheading of the calendar in which it should appear (lectures, colloquia, etc.) ALL DEADLINES WILL BE STRICTLY ENFORCED.

*—Admission charged.

Announcements

Helen Newman Bowling Lanes

Summer operating hours are Monday-Saturday from 3-11 p.m. and Sunday from noon-5 p.m.

Flea Market/Craft Fair

Cornell's Willard Straight Hall is sponsoring a series of Flea Markets this summer, August 8-9. The Straight is located in the center of campus, directly north of the Central Avenue and Campus Road intersection, adjacent to the Gannett Health Center. The markets are sponsored as a service to Cornell's summer students, staff, faculty, and visitors. Items to be offered include art, crafts, jewelry, fabrics, garments, fruits, vegetables and assorted small goods. If you are interested in securing space in the flea market, contact Robert Ishii at 256-4311 or 256-8572.

Dance

Israeli Folk Dancing

Every Thursday night at 8 p.m. in the One World Room, Anabel Taylor Hall.

Exhibits

Herbert F. Johnson Museum of Art

Because of unprecedented interest, "Selected Works from the Prinzhorn Collection" currently on view, has been extended through August 11. Featured are approximately three hundred artistic expressions by institutionalized psychiatric patients, most of whom were diagnosed as schizophrenic. The majority of works were created in Germany, Austria, Switzerland, Italy, and the Netherlands between 1890 and 1920. "Paintings by Philip Sherrod" an exhibition of sixty-one city scenes, figures, and still lifes by a New York contemporary artist. Exhibit will be on view through August 26. The Herbert F. Johnson Museum of Art, is located at the corner of University and Central Avenues on the Cornell campus, is open Tuesday through Sunday from 10:30 a.m. to 5 p.m. Admission is free. "Articipation at the Museum" is scheduled for Saturday, July 27, from 10:30 a.m. until 12:30 p.m. All ages can make wood assemblages to take home. For additional information on Articipation contact the education department at the Johnson Museum, 256-6464.

Permanent Collection: Fernand Leger

Through August 31:

This exhibition displays mural sketches by a modern artist who combined color and gouache studies for murals designed for the Rockefeller family and for the Consolidated Edison Co. building at the 1939 New York World's Fair. These works were given to the Johnson Museum by an anonymous New York collector and benefactor.

Olin Library

Graphic Shaw: photographs, drawings, posters, and engravings relating to George Bernard Shaw and his plays, many accompanied by notes by Shaw himself. Hours 10 a.m.-5 p.m., Monday through Friday. Through September 10.

Films

Unless otherwise noted films are sponsored by Cornell Cinema.

Thursday

Aug. 8, 7:30 p.m. *Uris Hall Auditorium. "The Sorrow and the Pity" (1972), directed by Marcel Ophuls, documentary.

Friday

Aug. 9, 7:30 p.m. *Statler. "Diner" (1982), directed by Barry Levinson, with Steve Guttenberg and Mickey Rourke.

Aug. 9, 8 p.m. *Uris Hall Auditorium. "Careful He Might Hear You" (1984), directed by Carl

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Schultz, with Wendy Hughes and Robyn Nevin.

Aug. 9, 10 p.m. *Statler. "48 Hrs" (1982), directed by Walter Hill, with Eddie Murphy and Nick Nolte.

Saturday

Aug. 10, 7:30 p.m. *Statler. "48 Hrs".

Aug. 10, 8 p.m. *Uris Hall Auditorium. "L'Ar-gent" (1983), directed by Robert Bresson.

Aug. 10, 10 p.m. *Statler. "Diner."

Lectures

Thursday

Aug. 8, 10 a.m. 132 Baker Laboratory. Wolfgang Jeitschko, University of Munster, Germany continues his course of lectures on "Solid Electrolytes — Ionic Conductors."

August 8, noon Uris Hall G94. Brown bag lunch lecture: "Behavior Problems of Cats, Dogs, and Their Owners," Katherine Houpt, D.V.M., association professor of veterinary physiology.

Tuesday

Aug. 13, 10 a.m. 132 Baker Laboratory. Wolfgang Jeitschko, University of Munster, Germany continues his course of lectures on "Solid Electrolytes — Ionic Conductors."

Thursday

Aug. 15, 10 a.m. 132 Baker Laboratory. Wolfgang Jeitschko, University of Munster, Germany continues his course of lectures on "Solid Electrolytes — Ionic Conductors."

Religious Services

Catholic

Every Saturday, 5:00 p.m. Anabel Taylor Auditorium.

Every Sunday, 10:00 a.m. Anabel Taylor Auditorium.

Sacrament of Reconciliation by appointment, call 256-4228

Episcopal (Anglican)

Every Sunday, 9:30 a.m. Anabel Taylor Chapel.

Jewish

Every Friday, 7:30 p.m. Anabel Taylor Courtyard, Founders Room rain site. (Conservative Shabbat Service).

Every Saturday, 9:15 a.m. Anabel Taylor Edwards Room. Shabbat Services (Orthodox).

Korean Church

Every Sunday, 3 p.m. Anabel Taylor Chapel.

Muslim

Monday-Thursday, 1 p.m. Anabel Taylor 218.

Friday, 1 p.m. Anabel Taylor Edwards Room.

Hillel Office

Hillel Office will be open during the summer Monday to Friday, 11 a.m. to 2 p.m.

Theatre

Aug. 8-10, Stephen Sondheim's "A Little Night Music," 8:15 p.m., Riskey Theatre, Tickets \$4.50, available at the door or call 256-1395 for reservations.

Barton Blotter

The theft of \$395 in cash from room 203 of Barnes Hall was one of seven cash thefts reported on campus during the week of July 29 through Aug. 4, according to the morning reports of the Department of Public Safety.

Other cash thefts included \$25 taken from a room in Rockefeller Hall, \$30 from a room at the Fiji House, and \$51 taken from a wallet stolen from the women's locker room in Willard Straight Hall.

Two juniper shrubs worth a total of \$105 were taken from Cascadilla Hall. A camera and several personal items worth a total of \$178 were taken from a room in Lyons Hall.

Public safety is investigating the case of a person making \$133.85 in unauthorized long distance calls from a phone in Bard Hall.

Moth balls were reportedly put into the gas tank of a pickup truck parked at 120 Maple Ave., causing \$168 in damage. Public Safety is investigating the incident.

Cornell Bee Experts Searching Oswego Area for 'Killer' Bees

SUSAN S. LANG

When some honey bees from Brazil, inappropriately dubbed "killer" bees, escaped from a ship in upstate New York last year, they were carrying deadly mites. Although the bees have since died, Cornell scientists are conducting an intensive bee hunt to determine whether any New York colonies have become infested with the dreaded Asian bee mite.

The bees themselves are not the object of the pursuit since only worker bees escaped and they are unable to produce any young.

It's the deadly mites they carry that are a potential menace to the honey bees of our nation and that's a threat to the nation's honey crop and more than 50 crops dependent on insect pollination, of which honey bees are the most efficient, says a Cornell entomologist, one of the nation's leading bee experts.

About a year ago, a freighter from Brazil docked in Oswego, N.Y. and a colony of Africanized bees, sometimes called "killer" bees because of their aggressive behavior, was discovered thriving on board. Although the colony and the queen were destroyed, it is feared that several bees may have escaped.

Cornell scientists are trying to determine if any of those bees jumped ship and carried the bloodthirsty Asian bee mite (Varroa jacobsoni) to the mainland. The scientists are combing a one-mile radius of the Lake Ontario port, trying to capture every single honey bee colony in search of Africanized bees and bee mites.

"We do not consider the escape of the Africanized bees themselves to be any threat at all," said Roger Morse, director of the Dyce

Laboratory for Honey Bee Studies in the State College of Agriculture and Life Sciences at Cornell. "Our objective is to determine whether the Africanized bees made it to any honey bee colonies and contaminated them with the deadly Varroa mites."

In fact, so-called "killer" bees are not anything of the sort, Morse said. "They are certainly nasty little bees but they are greatly misunderstood," said the Cornell expert, one of a few scientists in the nation with a great deal of experience with Africanized bees.

When African bees were transported to Brazil in 1956 for a research project, some escaped. Being more dominant than the gentler native bees, they eventually "conquered" the queens, thereby "Africanizing" the bee population. Bees in South America came to be known, therefore, as Africanized bees.

Although such bees are as efficient pollinators as the European bees that inhabit the U.S., they are often more fierce. Yet, they look the same and their stings are no more venomous.

"In fact, the only way we can tell the difference is by their size: Africanized bees are about 10 percent smaller," Morse said.

In the tropics, these bees have picked up the slanderous nickname "killer bees" because they are easily aroused and sting with only a little provocation. The Africanized bees also swarm about twice as frequently as European bees, thus they are able to reproduce and colonize new territory rapidly.

It's estimated that the Africanized bees are migrating north from Central America at about 200 miles a year.

Manufacturing

Continued from Page 1

employs about one-fifth of the work force. To remain competitive, American manufacturers must invest in new technologies that will provide long-term improvements."

Those improvements, which Thomas calls "squishy benefits" because they are hard to measure, include changes in worker learning and attitudes, corporate image, product quality, and competitive advantage — all of which are nearly impossible to measure but can lead to increased sales and profits.

"Zero is a very precise number, yet that is the number executives are using when they won't consider an investment's potential impact on sales because they cannot make a 'precise' market share prediction," Thomas points out. "Industrial leaders should have

the courage of their convictions. Not everything can be subjected to numerical analysis. Industrial leaders have to lead; use their judgment."

The U.S. lags far behind Japan and West Germany in the use of flexible automation — a high-tech manufacturing process that allows a firm to produce several different items or perform product modifications without altering the manufacturing equipment, Thomas explains.

Flexible automation systems can be twice or more as expensive as the traditional hard automation assembly line, but they are more responsive to market conditions, helping companies keep their inventories low while still meeting customer demand.

Negotiations

Continued from Page 1

ation of compensation for seasonal layoffs of certain groups of employees.

The union's request came a few weeks after its membership rejected a wage offer that reportedly included an increase of 30 cents an hour.

Davidoff has said that the union will decide in a few days what course of action it will take, including the possibility of a work stoppage.

"As long as the union maintains its current unrealistic posture, an agreement will not be reached — with or without the assistance of any outside parties," Tufford said.

He added, "The university will continue to bargain in good faith in an effort to reach an agreement and is hopeful that the negotiating process will soon come to a close with an agreement satisfactory to both parties." Tufford said the university expects that the federal mediator will continue to assist the parties in reaching an agreement.

All three parties are scheduled to meet again today, the 11th meeting since July 1, and the sixth involving the federal mediator. The contract that expired June 30 affects approximately 925 service and maintenance workers at the university.

Rose K. Goldsen

Rose K. Goldsen, 68, retired professor of sociology and a long-time critic of television broadcasting in this country, died Friday, Aug. 2, 1985, in Tompkins Community Hospital.

Author and local and national radio commentator, she wrote "Show and Tell Ma-

chine" and was co-author with C. Wright Mills of "Puerto Rican Journey."

In 1960, she was co-author of a book, "What College Students Think," which said students at that time were conservative and apathetic about politics.

Number 31

Cornell University

University Personnel Services

Day Hall

Ithaca, New York 14853

(607) 255-8226

Please Note:

Job Opportunities is a publication of Staffing Services and is distributed each Thursday through the Cornell Chronicle. Job Opportunities lists current vacancies within the University, consistent with the University's commitment to promotion from within, affirmative action, and equal opportunity employment.

Applications for employment are available at Cornell University's employment office at East Hill Plaza at the intersection of Ellis Hollow Road and Judd Falls Road in Ithaca, from 9:00 a.m. to 12:00 noon, Monday through Friday. Applications can be submitted through the mail to University Personnel Services, Staffing Services, 160 Day Hall, Ithaca.

Please Post

N.Y. 14853. For more information on jobs listed, contact Staffing Services (607) 256-5226.

Employee Transfer Applications: Employees who wish to transfer to other jobs within the University should complete a separate Employee Transfer Application form for each position and submit them to Staffing Services. Individuals with official University layoff status will be given preference in referrals.

This listing is also available on CUINFO

August 8, 1985

ness or accounting. Minimum of 3 years' professional accounting experience. Strong interpersonal skills and previous supervisory experience highly desirable. Familiarity with computerized financial systems is essential. Please send cover letter and resume to Esther L. Smith by August 9, 1985.

Job Number: PC288

Position: Director of Prospect Assessment Study -Development Officer III
Department: University Development
Description: Direct a comprehensive national review of approximately 175,000 alumni and friends of Cornell University to identify new donor prospects and determine their giving potential. Identify and involve new volunteers in the prospect identification process and work closely with volunteer leaders to provide appropriate means of sharing information about the University's needs and aspirations.

Requirements: Bachelor's degree or equivalent. Five years of fund raising experience, preferably in high education. Extensive experience in working with volunteers. Please send cover letter and resume to Ralph D. Jones by August 16, 1985.

Job Number: PA2910

Position: Administrative Manager I
Department: Chemical Engineering
Description: Under the direction of the Director of the School of Chemical Engineering, to be principal administrative officer for the nonacademic personnel; supervise all record keeping; responsible for facilities and space assignments and the School's financial responsibilities.

Requirements: Bachelor's degree in science or engineering or equivalent experience. Three to five years in college or university administration or related field required. Knowledge of accounting, personnel and office management, academic procedures preferred. Please send cover letter and resume to Ralph D. Jones by August 16, 1985.

Job Number: PA2911

Position: Assistant Regional Director
Department: Public Affairs Regional Office - NYC
Description: Assist the Director in the implementation of the University's public affairs programs in development, alumni affairs, alumni secondary schools committees and college programs.

Requirements: Bachelor's degree, preferably from Cornell. Three to five years experience in public affairs related activities such as recruitment and training of volunteers is desirable. Please send cover letter and resume to Ralph D. Jones by August 16, 1985.

Job Number: PA299

Position: Project Manager (Repost)
Department: School of Hotel Administration
Description: Reporting to the Director of Business and Administrations, will develop, modify and maintain computer operations for the School and Statler Inn. Responsibilities include project development and implementation in addition to supervision of one programmer.

Requirements: Bachelor's degree in computer science or related field. At least three years relevant experience including project management and systems analysis. Must have working knowledge of COBOL. Familiarity with the WANG VS system desirable. Knowledge of the Cornell accounting system helpful. Familiarity with file management, report utilities, database—telecommunications and word processing concepts preferred. Prior experience in a hotel environment preferred. Please send cover letter and resume to Cynthia Smithbower.

Job Number: PT132

Position: Assistant Director
Department: Computer Services (APS)
Description: Responsibilities include: Directing professional staff in designing and developing programs, maintaining existing systems and developing new systems; insuring proper operation and maintenance of all computer and data processing equipment; planning budgets and managing personnel activities and providing technical support and expertise as appropriate.

Requirements: Bachelor's degree with computer or business-related courses or equivalent combination of education and experience. Master's degree highly desirable. Considerable experience in computer operations and/or applications or operating system development. Considerable administrative or supervisory experience is necessary. Please send cover letter and resume to Ralph D. Jones.

Job Number: PA284

Position: Director of Student Aid Fund Raising
Department: University Development
Description: Senior fundraiser responsible for student—financial aid fundraising. Coordinates University-wide financial aid fundraising initiatives seeking large individual gifts from individuals, corporations, and foundations.

Requirements: Bachelor's degree or equivalent. Five years of broad based development experience preferably in higher education. Knowledge of and ability to articulate contemporary financial aid issues at a major college or university. Please send cover letter and resume to Ralph D. Jones by August 16, 1985.

Job Number: PA289

Position: Student Development Specialist IV
Department: Minority Educational Affairs
Description: Serve as the Assistant Director of Minority Education Affairs office. Provide organizational, administrative and technical assistance to minority student organizations as they plan, develop, and implement cultural, educational, and social programs. Administer the departmental student employment program. Provide direct supervision for student support staff and indirect supervision over the student employees.

Requirements: Master's degree or equivalent combination of education and experience is necessary. Degree in student personnel administration, higher education administration, psychology, or sociology is desirable. A demonstrated knowledge of group dynamics, organizational psychology or humanistic education is essential. Please send cover letter and resume to Ralph D. Jones by August 15, 1985.

Job Number: PA2811

Continued on Page 6

Job Opportunities

Cornell University is an equal opportunity, affirmative action employer.

Administrative/Professional

The minimum salaries listed are for recruitment purposes only.

***Position:** Senior Technical Consultant
Department: Computer Services: Academic Computer Services
Description: Provide teaching and consulting support in statistical computing applications. Consult on the use of statistical methods; help users interpret statistical results. Diagnose problems users may have with hardware and software; help users select hardware and software configurations that are suitable for their data analysis needs.
Requirements: Master's degree in statistics or related field or equivalent. Extensive coursework and/or experience applying statistical methods to social science research applications preferred. Programming experience to include at least one high level language; expertise in a variety of mainframe and microcomputer statistics packages; proficiency in CMS, MVS, and DOS. Please send cover letter and resume to Cynthia Smithbower.

Job Number: PT317

***Position:** Applications Programmer-Analyst II
Department: Division of Summer Session, Extramural Study and Related Programs
Description: Design, develop, modify, implement and document applications software on IBM PC, IBM XT, as well as on interactive system (University mainframe system). Provide consulting, programming and documentation support to less experienced users and programmers.
Requirements: Bachelor's degree or equivalent. Related computer courses. Considerable knowledge of and experience with Division's microcomputer hardware and software as well as Cornell's mainframe system including database management systems (ADABASE), statistical package (SPSS-X), mainframe utility programs, JCL, batch processing for institutional research efforts. Good interpersonal and communication skills required. Please send cover letter and resume to Cynthia Smithbower.

Minimum Starting Salary: \$18,000

Job Number: PT316

***Position:** Program Coordinator
Department: Division of Summer Session, Extramural Study and Related Programs - Programs in Professional Education
Description: Logistical administration of short professional programs for adults offered both on and off campus; develop budgets; assist with planning strategies and program evaluations; secure facilities and services; coordinate and schedule programs, oversee mailings and registration. Some travel required.
Requirements: Bachelor's degree or equivalent required. Knowledge of Cornell desirable. Two to three years of office or administrative experience. Experience in coordinating complex, fast-paced events and program management. High level of interpersonal and organizational skills. Familiarity with accounts and budgeting. Please send cover letter and resume to Ralph D. Jones by August 23, 1985.

Job Number: PA312

***Position:** Student Development Specialist III
Department: ILR Student Services
Description: Works cooperatively in joint activities with colleagues and has responsibility for academic advising, data analysis and interpretation, student services program planning and development, and serves as a member of the admissions selection committee.
Requirements: Master's degree in student personnel, counseling, or equivalent experience. Three years experience as an academic advisor or counselor in a four year college or university. Please send cover letter and resume to Ralph D. Jones by August 23, 1985.

Job Number: PA319

***Position:** Dining Supervisor (Two positions)
Department: Cornell Dining
Description: Supervise the daily operation of a dining unit, including the purchasing and storage of food and supplies, maintenance of equipment, planning menus and preparation and dispensing of food.
Requirements: Associate's degree or equivalent combination of education and experience is necessary. One year food service supervisory experience. Some knowledge of

food and health codes is desirable. Please send cover letter and resume to Ralph D. Jones by August 23, 1985.

Job Numbers: PA314, PA315

***Position:** Hungry Bear Deli Manager
Department: Unions & Activities
Description: Coordination of evening diner service and supervision and training of student employees. Responsible for inventory purchasing, daily maintenance of area, pricing of items for resale, monthly reports. 10 month appointment. Monday-Saturday, 9:00pm-3:30am.

Requirements: Bachelor's degree or equivalent preferred. Managerial and supervisory experience. Experience in use of cash register, food handling, preparation and food retailing, and skills dealing with customers and supervision of student employees. Please send cover letter and resume to Ralph D. Jones by August 29, 1985.

Job Number: PA318

***Position:** Assistant Swimming Coach
Department: Physical Education & Athletics
Description: Assist the head swimming coach in the operations of the swimming program. Duties include coaching and recruiting of student athletes as well as other administrative duties assigned by the head coach. Instruct physical education classes as assigned by the Athletic Director.

Requirements: Bachelor's degree in physical education or related field. Previous experience in coaching swimming at high school, collegiate or club level. Please send cover letter and resume to Ralph D. Jones by August 29, 1985.

Job Number: PA313

***Position:** Assistant Fencing Coach - Fencing Master
Department: Physical Education & Athletics
Description: Assist the head coach in the preparation of the men's and women's intercollegiate fencing program. Duties include coaching and recruiting prospective student athletes and other administrative duties; instruct physical education classes as assigned.

Requirements: Bachelor's degree, preferably in physical education. Previous experience in coaching fencing. Please send cover letter and resume to Ralph D. Jones by August 29, 1985.

Job Number: PA311

Position: Technical Consultant I
Department: Cornell Institute for Social and Economic Research (CISER)

Description: Provide computing and consulting support to the CISER Data Archive. As a data manager—analyst, assist in data base design, analysis, data management and manipulation of large data sets for social science research projects. Provide computer consulting to project PI's, CISER staff, and user of CISER's data archive. Work as part of a research support team.

Requirements: Bachelor's degree or equivalent required. Master's degree preferred, or equivalent in social science. Mainframe and microcomputer data management experience; SAS and/or SPSS packages, JCL and MVS; experience with IBM PC's including software packages such as dBase III, Lotus 1-2-3, Kermit, and DOS; good knowledge of social science analysis techniques; good written communication skills, attention to detail; ability to meet deadlines; good interpersonal skills required. Please send cover letter and resume to Cynthia Smithbower by August 30, 1985.

Minimum Starting Salary: \$16,500

Job Number: PT308

Position: Administrative Manager I
Department: Floriculture & Ornamental Horticulture
Description: As Administrative Manager for the Department of Floriculture & Ornamental Horticulture, College of Agriculture and Life Sciences, responsible to the Department Chair for financial, personnel and facilities management of the Department. Supervises an Administrative Aide, an Accounts Assistant and five secretarial staff.

Requirements: Bachelor's degree or equivalent. At least 5 years of progressively responsible experience in positions requiring knowledge of and activity in accounting, budget management, personnel administration and program management. Incumbent must be computer competent and manage department computerized accounting, personnel and management system. Please send cover letter and resume to Ralph D. Jones by August 15, 1985.

Minimum Starting Salary: \$13,625

Job Number: PA304

Cornell University's computerized information service. For further CUINFO details, contact the Information and Referral Center at 256-6200 or Computer Services.

New vacancies are listed for two weeks in Job Opportunities.

*Asterisks identify jobs that were not listed last week.

Full-time jobs are 39 hours per week unless otherwise indicated. Jobs listed as SO, U1 and U2 are represented by bargaining units.

Position: Executive Staff Assistant
Department: Office of Vice President of Finance & Treasurer

Description: Provide executive staff and administrative support to the Vice President of Finance and Treasurer. Requires independent decision making and high level of confidentiality. Assist in the research and preparation of reports including compiling and reorganizing financial documents. Prepare correspondence, reports, memos, etc.; develop effective tracking and maintenance of all documents via manual filing systems and computerized systems; schedule and organize travel, accommodations, meetings, conferences and special engagements; manage departmental accounts; handle inquiries (telephone and in person); mail; other projects as assigned.

Requirements: Bachelor's degree or equivalent experience. Minimum 5 to 7 years administrative or secretarial support experience. Knowledge of Cornell University preferred. Background in areas of banking, investment and other financial fields helpful. Experience in use of word processing equipment and personal computers. Managerial, organizational and communication skills (verbal and written) essential. Ability to work independently. Please send cover letter and resume to Esther L. Smith by August 16, 1985.

Minimum Starting Salary: \$14,170

Job Number: PC309

Position: Applications Programmer I
Department: Cornell Institute for Social and Economic Research (CISER)

Description: Management and processing of large complex census files, statistical analysis, and movement of data bases between mainframe and microcomputer. Full-time regular until August 14, 1986, continuation contingent upon funding.

Requirements: Bachelor's degree or equivalent; Master's degree preferred. Considerable experience with statistical computing, including SPSS-X and SAS on mainframe and microcomputers. Experience with IBM 3081 and IBM PC—AT desirable. Please send cover letter and resume to Cynthia Smithbower by August 16, 1985.

Minimum Starting Salary: \$14,170

Job Number: PT306

Position: Administrative Supervisor II
Department: Circulation - Olin Library
Description: Responsible for management of Olin Library's lending service; supervise staff of 9 regular employees and the department's approximately 60 student employees; maintain liaison with night supervisors; design public service procedures; provide documentation in consultation with Supervisor for Administrative Services. Other duties.

Requirements: Bachelor's degree or equivalent. Organizational and interpersonal skills. Considerable supervisory experience in a library. Excellent communication skills. Please send cover letter and resume to Michele Dr. aiss.

Minimum Starting Salary: \$14,170

Job Number: PC307

Position: Systems Programmer-Analyst III (Repost)
Department: Theory Center
Description: Under general supervision, be responsible for system analysis, design, programming and documentation for a large variety of projects. Will be the major source of software support and technical leadership for both users and other Theory Center Staff.

Requirements: Bachelor's degree or equivalent combination of education and experience. Master's degree or equivalent preferred. Three to five years' experience. Strong technical and communications skills. Wide range of programming experience utilizing many languages. Considerable knowledge of the internal operations of operating systems, especially MVS. Familiarity with mainframe computer at Cornell preferred. Excellent writing skills. Please send cover letter and resume to Cynthia Smithbower.

Job Number: PT186

Position: Senior Accountant (Repost)
Department: Controller (Endowed Accounting)
Description: Serve as liaison between central accounting and all Enterprise and Service Units on accounting and systems matters. Monitor units' operations and provide information as requested by University management; responsible for Endowed Colleges plant fund accounting and University debt service payments; prepare University tax returns and portions of quarterly and annual financial reports; supervise staff of three.

Requirements: Bachelor's degree or equivalent in busi-

Job Opportunities

Continued from Page 5.

Position: Director, Northeast Regional Office
Department: Public Affairs Regional Offices - Wellesley, Mass.

Description: Plan, organize and direct a comprehensive regional Public Affairs program representing the University in its Alumni Affairs, Development, Public Relations and Alumni Secondary Schools activities. Recruit, train and manage an extensive alumni volunteer regional network in close coordination with the University's central public affairs and college programs.

Requirements: Bachelor's degree required. 3-5 years of experience in public affairs, development and/or alumni relations in higher education or a closely related field. Demonstrated managerial ability. Must have high initiative and self starting ability, good organizational skills, and the ability to relate to a wide range of individuals. Please send cover letter and resume to Ralph D. Jones.

Job Number: PA272

Position: Staff Architect

Department: Facilities Engineering

Description: Perform architectural design and drafting services for University renovations. Consult, discuss, review and advise clients regarding construction design plans and cost estimates. Independently undertake in-house projects and assist on major projects.

Requirements: Bachelor of Architecture or equivalent. 3-5 years' experience in building renovation designs. Organizational and interpersonal skills necessary. Excellent oral and written communication skills required. Please send cover letter and resume to Ralph D. Jones.

Job Number: PA271

Position: Campaign Manager (Repost)

Department: Johnson Graduate School of Management

Description: Responsible for the day to day operation of JGSM's capital fund raising plan and be principal liaison among JGSM, central University Development staff and Campaigns' Steering Committee. Additional responsibilities will include planning, directing and executing the overall coordination of campaign fund raising for JGSM, preparing budgets, developing operating plans and fund raising strategies.

Requirements: Bachelor's degree or equivalent is necessary. Candidates must have five years fund raising experience with specific capital campaign experience and experience with volunteer development. Please send cover letter and resume to Ralph D. Jones by August 15, 1985.

Job Number: PA038

Clerical

All applicants interested in positions requiring typing must take an official University test. Tests are given on Monday and Wednesday at 10:00 A.M. in Room 337, Statler Hall. Please contact Staffing Services for an appointment.

Current Cornell employees should submit an employee transfer application, resume and cover letter. Outside applicants for clerical positions should submit an employment application, resume and take a Cornell University typing test (please contact the receptionist at 256-5226 for an appointment). Applications and resumes typically remain active for three months; typing test scores remain on file for one year. The clerical section uses an automatic referral system; applicants are referred to positions for which they are considered qualified and competitive. Unless otherwise advertised, requests to be referred to a specific position will not be accepted. Applicants who are referred to a department for review will be contacted by the department if an interview is necessary.

NOTE: Outside applicants with training and/or experience in the following areas are encouraged to apply: typing, word processing, data entry and accounting.

***Position:** Administrative Aide, GR22

Department: Public Affairs Regional Offices (Metro New York Office - Off Campus)

Description: Supervise and coordinate the support systems of the regional office. Train support staff; implement office policies and procedures including review of equipment needs and supplies; monitor internal financial practices; and serve as Secretary to the Director.

Requirements: Associate's degree desirable or equivalent experience in a public affairs office. Medium typing. Minimum three to five years office experience. Knowledge of university public affairs desirable. Excellent organizational, interpersonal and systems orientation skills.

Minimum Starting Salary: \$13,667

Job Number: C3017

***Position:** Secretary, GR20

Department: Chemical Engineering

Description: Provide secretarial and administrative support to Director. Draft letters and answer routine correspondence; type highly technical proposals; assemble information necessary for grant proposals and oversee completion of research proposals conforming to requirements of funding agency; make travel arrangements for Director and/or visitors; maintain publications and grant files, research library, reprint files and respond to requests for reprints; assist in coordinating activities for Faculty Awards Committee and arrangements for 3-5 major meetings or conferences each year.

Requirements: Associate's degree or equivalent. Heavy typing. Minimum two to three years experience. Knowledge of word processing equipment necessary. Ability to work in a highly active environment with ability to set priorities. Excellent organizational, interpersonal and communication skills.

Minimum Starting Salary: \$12,209

Job Number: C3112

***Position:** Research Aide, GR20

Department: Classics

Description: Operate optical scanner. Process texts provided by faculty and graduate students of the College of Arts and Sciences; train others to use the scanner; schedule users; organize copies of material scanned for public domain library. One year position.

Requirements: Bachelor's degree in humanities, clas-

sics, history, or related field or equivalent. Word processing experience. Knowledge of Greek and other languages. Excellent organizational and interpersonal skills.

Minimum Starting Salary: \$12,209

Job Number: C314

***Position:** Secretary, GR19 (Repost)

Department: Public Affairs - Engineering College

Description: Provide administrative and secretarial support for the Director of Public Affairs, the Alumni Assistant and the Dean of the College of Engineering. Manage complex data file system; prepare vouchers and maintain alumni dues membership files; make travel arrangements; plan and execute large mailings to alumni; oversee work study student on occasion.

Requirements: High school diploma or equivalent. Associate's degree or equivalent desirable. Medium typing. Related word processing or IBM Displaywriter experience essential. Strong organizational, interpersonal and written and verbal communications skills required. Minimum of two years secretarial experience. Ability to work independently. Confidentiality essential.

Minimum Starting Salary: \$11,570

Job Number: C169

***Position:** Accounts Assistant, GR19

Department: Bursar's Office

Description: Perform duties involved with the maintenance of the Student Finance and Cornellcard billing systems. Duties include direct contact with students, parents and other Cornell departments in person, telephone and written correspondence concerning student account billings; process adjustments and other transactions to students' accounts; reconcile accounting statements; process deposits, vouchers, and journal entries.

Requirements: Associate's degree or equivalent experience in business. Light typing. Minimum two years experience in business. Excellent organizational, interpersonal and communication skills.

Minimum Starting Salary: \$11,570

Job Number: C313

***Position:** Personnel Assistant, GR18

Department: University Personnel Services

Description: Provide staff support in recruitment for non-academic positions; review and organize applications and employee transfers; arrange interviews; maintain and organize related files, records and statistics; provide information to department and applicants on open positions, employment procedures and policies; type memos, reports and correspondence; refer materials and perform special projects.

Requirements: High school diploma or equivalent. Associate's degree or equivalent preferred. Medium typing. Experience in a personnel, client services or business setting. Demonstrated verbal communication and interpersonal skills essential. Knowledge of Cornell University helpful. Good organizational skills.

Minimum Starting Salary: \$10,920

Job Number: C3124

***Position:** Administrative Secretary, GR18

Department: Alumni Affairs

Description: Provide secretarial support for the Director of Class Affairs. Answer phone; type; file; arrange travel; assist Director in preparation of annual alumni events.

Requirements: High school diploma or equivalent. Medium typing. Minimum two years office experience. Good organizational and communications skills. Ability to work under pressure.

Minimum Starting Salary: \$10,920

Job Number: C3111

***Position:** Office Assistant, GR18

Department: Engineering Placement Office

Description: Assist the Administrative Aide with secretarial and clerical duties. File; handle mail; type; word processor; copy; serve as receptionist for employers, students, and staff; answer questions regarding interview sign-up procedures and similar job-hunting concerns; provide administrative support for the on-campus interviewing program. Nine month appointment, September-May.

Requirements: High school diploma or equivalent. Business or secretarial school desirable. Medium typing. Placement office-related experience and skills desirable. Excellent communication skills (written and oral) essential. Strong organizational ability. Interest in working with students.

Minimum Starting Salary: \$10,920

Job Number: C3110

***Position:** Secretary, GR18

Department: Cooperative Extension Administration

Description: Provide secretarial support for two program coordinators and backup for two program coordinators. Transcribe and type correspondence, letters, speeches, etc.; handle mail; answer questions; arrange appointments and travel. Other duties as assigned.

Requirements: High school diploma or equivalent. Business or secretarial school desirable. Heavy typing. Minimum two years office experience. Knowledge of Xerox 860 and/or IBM Displaywriter. Accurate typing skills. Ability to work as a team member and be flexible.

Minimum Starting Salary: \$10,500

Job Number: C319

***Position:** Department Secretary, GR18

Department: Music

Description: Provide secretarial and receptionist support for department; assist the Director of Undergraduate Studies as Undergraduate Field secretary; type; file; answer phones; operate office machines. Other duties as assigned. 10 month, full-time appointment.

Requirements: High school diploma or equivalent. Business or secretarial school desirable. Medium typing. Minimum two years secretarial experience. Excellent organizational skills. Receptionist and telephone skills. Knowledge of office machines.

Minimum Starting Salary: \$10,920

Job Number: C311

***Position:** Word Processor Operator, GR18

Department: Agricultural Engineering

Description: Provide typing support using Micom word

processing equipment. Keyboard, revise and play back manuscripts, proposals, newsletters, directories; type variable correspondence and some classwork from various forms of materials including handwritten copy, drafts, cut and paste work and dictated materials.

Requirements: High school diploma or equivalent. Business or secretarial school desirable. Heavy typing. Minimum two to three years secretarial experience. Good knowledge of English usage and word processing equipment.

Minimum Starting Salary: \$10,500

Job Number: C318

***Position:** Senior Records Assistant, GR18

Department: Catalog - Olin Library

Description: Provide support for catalog process through pre-catalog searching; process added copies and added location material; locate in-processing items; search on-line database. Other duties as assigned.

Requirements: Associate's degree, two years of college or equivalent. Light typing. Previous library technical services experience. Good organizational, interpersonal and communication skills. Ability to do detailed work accurately.

Minimum Starting Salary: \$10,920

Job Number: C3122

***Position:** Special Collections Assistant, GR18

Department: History of Science (Icelandic) - Olin Library

Description: Working hours evenly divided between Icelandic and History of Science Collections; will assist in full range of activities performed by departments: bibliographic searching; reading room supervision; catalog maintenance; secretarial support; shelf books and stack maintenance; information assistance; record keeping. Other duties as assigned.

Requirements: Bachelor's degree or equivalent in an appropriate field. Medium typing. Previous work experience in an academic library preferred. Ability to work independently. Good organizational and communication skills. Attention to detail.

Minimum Starting Salary: \$10,920

Job Number: C3116

***Position:** Research Aide, GR17

Department: Natural Resources

Description: Provide a variety of support services to five professional research and extension staff. Prepare tables and figures for reports; coding; clerical assistance and grading of the Woodland Management Home Study Course.

Requirements: Associate's degree or equivalent preferably in natural resources or related field. Coding and figure preparation. Familiarity with computers, especially output for tabulation from SPSSX and SAS, and micro-computer experience using WordStar.

Minimum Starting Salary: \$9,967

Job Number: C317

***Position:** Office Assistant, GR17

Department: Graduate School

Description: This position is the Communications Center for the Graduate School, both telephone switchboard and mail. Receive incoming calls and determine the routing to appropriate offices; prepare and distribute all incoming and outgoing U.S. and campus mail.

Requirements: High school diploma or equivalent education. Excellent communication and public relations skills are essential. Ability to organize functions and work under pressure while maintaining professional manner of contact with public.

Minimum Starting Salary: \$10,366

Job Number: C3120

***Position:** Secretary, GR17

Department: Human Ecology Student Services

Description: Serve as a primary contact for students and faculty visiting the Office of Student Services. Answer inquiries; make appropriate referrals; maintain and distribute information; act as a receptionist and secretary for four staff members; assist staff in carrying out program functions of the office including job placement of graduating seniors, orientation of new students, services for minority students organizations.

Requirements: High school diploma or equivalent. Medium typing. Experience working in a people-oriented environment. Ability to handle several tasks simultaneously. Good typing skills. Word processing experience preferred. Computer capability helpful. Interest in student services.

Minimum Starting Salary: \$9,967

Job Number: C3115

***Position:** Interlibrary Services Assistant, GR16

Department: Interlibrary Services - Olin Library

Description: Identify articles within publications to be photocopied for Interlibrary loan; review completed photocopy; prepare invoices; compile statistics; file and search lending requests. Other duties as assigned.

Requirements: High school diploma or equivalent; some college coursework desirable. Light typing. Work experience in a library or office desirable. Ability to work under pressure while maintaining accuracy.

Minimum Starting Salary: \$9,874

Job Number: C3118

Position: Administrative Aide, GR21

Department: History

Description: Handle administrative functions of History's graduate program. Assist the Graduate Faculty Representative; process fellowships and awards, applications and TA, GRA, RA appointments; answer inquiries by mail and phone; act as liaison between the Graduate School and graduate students; other duties, especially for the Graduate Faculty Representative.

Requirements: Associate's degree or equivalent. Medium typing. Excellent organizational, interpersonal and communication skills. Ability to work independently. Minimum 1 to 3 years experience.

Minimum Starting Salary: \$12,968

Job Number: C3011

Position: Administrative Aide, GR20

Department: University Health Services

Description: Provide secretarial support to Clinical Director and Deputy Clinical Director, as well as Clinical

staff. Recording secretary for Board on University Health; gather and record monthly statistics; type correspondence, etc.; answer phone; back up support on administrative floor when necessary.

Requirements: Associate's degree or equivalent. Heavy typing. Several years medical secretary training preferred. Experience in medical transcription (dictaphone). Knowledge of medical terminology. Strong organizational, interpersonal and communication skills. Must be able to deal with sensitive and confidential material.

Minimum Starting Salary: \$12,209

Job Number: C302

Position: Administrative Aide, GR20

Department: Johnson Graduate School of Management

Description: Provide administrative and secretarial support to the Associate Dean for Academic Affairs and work with the Dean's Executive Staff Assistant. Coordinate promotion reviews, faculty evaluations course offerings, etc.; review and screen mail; draft and answer routine correspondence; type a variety of documents.

Requirements: Associate's degree or equivalent. Heavy typing. Minimum two to three years of office experience. Familiarity with higher education or business management preferred. Excellent organizational, interpersonal and communication (written and oral) skills. Large volume of typing.

Minimum Starting Salary: \$12,209

Job Number: C308

Position: Secretary, GR20 (Repost)

Department: Public Affairs Regional Offices, New York City (Off Campus)

Description: Type correspondence, forms, vouchers and other materials; schedule appointments, maintain event calendar and assist in meeting arrangements, assist at public affairs events occasionally; interaction via phone and in person with alumni. Monday - Friday, 35 hours a week.

Requirements: High school diploma or equivalent. Secretarial school desirable. Medium typing. At least two to three years secretarial experience. Excellent organizational, interpersonal and communication (written and oral) skills.

Minimum Starting Salary: \$12,209

Job Number: C208

Position: Secretary, GR19 (Repost)

Department: Career Center - Sage Hall

Description: Provide secretarial support for Special Programs, such as Career Fair, on-campus recruiting, registration, etc., arrange staff meetings and seminars, workshops; compile and prepare office statistics; general word processing of correspondence and reports. Other duties as assigned.

Requirements: High school diploma or equivalent. Business or secretarial school desirable. Heavy typing. Word processing skills desirable. Previous work experience in a fast-paced office. Strong organizational, interpersonal and communication (written and oral) skills. Ability to work under pressure and with minimal supervision.

Minimum Starting Salary: \$11,570

Job Number: C2014

Position: Administrative Aide, GR19 (Repost)

Department: Career Center - Sage Hall

Description: Provide assistance to students using the career library for job hunting and career planning. Assist Library Coordinator in classifying, updating, and maintaining library resources; prepare publications materials for Cornell 'Sun'; assign daily tasks to work-study assistants; approximately 25 of position will involve general word processing, typically during the summer months.

Requirements: Associate's degree or equivalent. Heavy typing. Minimum one to three years related work experience preferred. Excellent organizational, interpersonal, and communication (oral and written) skills. Enthusiasm for working with students. Ability to work under pressure at times in a fast-paced atmosphere. Word processing experience desired.

Minimum Starting Salary: \$11,570

Job Number: C2512

Position: Administrative Aide, GR19

Department: Operations Research & Industrial Engineering

Description: Provide administrative and clerical support to the School's undergraduate and graduate programs. Type; file; answer telephone; provide back up for other support staff. Other duties as assigned.

Requirements: High school diploma or equivalent. Business or secretarial school preferred. Medium typing. Minimum one to two years secretarial experience. Willingness to learn IBM PC. Excellent interpersonal skills.

Minimum Starting Salary: \$11,570

Job Number: C306

Position: Secretary, GR19

Department: Pomology

Description: Provide secretarial support for the Department Chairman, three faculty, and administrative supervisor. Organize meetings, maintain office supply inventory and department equipment inventory. Prepare payroll vouchers, verify and distribute payroll checks. Disburse accounts receivable information. Use of word processors (IBM PC) for manuscripts. Act as department receptionist. Other duties as assigned.

Requirements: High school diploma or equivalent. Business or secretarial school preferred. Heavy typing. PC coursework helpful. Minimum two years secretarial experience. IBM PC knowledge preferred. Excellent organizational, interpersonal and communication skills. Ability to work independently and maintain confidentiality.

Minimum Starting Salary: \$11,570

Job Number: C309

Position: Accounts Assistant, GR19

Department: Controllers' (Accounting)

Description: Audit payment vouchers for adherence to University regulations; resolve problems with vouchers which do not adhere to University guidelines; advise University personnel of policies and procedures pertaining to payments; compute moving allowances for prospective Endowed College employees; prioritize payment vouchers

to assure that checks will be written and available at the time required.
Requirements: Associate's degree in accounting or equivalent preferred. Ability to work under pressure. Excellent communication skills.
Minimum Starting Salary: \$11,570
Job Number: C301

Position: Secretary, GR18
Department: Financial Aid
Description: Responsible for answering seven line switchboard. Screen and direct calls to appropriate processing area and—or staff member; pick up mail twice daily; open and distribute; log in all scholarship checks received; direct checks to appropriate processing area. Other duties as assigned.
Requirements: High school diploma or equivalent. Light typing. Previous telephone experience essential. Ability to work under extreme pressure along with a large staff and a diverse student population.
Minimum Starting Salary: \$10,920
Job Number: C303

Position: Secretary, GR18
Department: Agricultural Economics
Description: Provide secretarial support for two teaching faculty members. Answer telephones; maintain calendars; assist in management of 4-5 courses; coordinating teaching assistants; keep class records; collect assignments; record grades; type class work and notes; responsible for handling routine matters generated by students who come in the office.
Requirements: High school diploma or equivalent. Business or secretarial school desirable. Medium typing. Knowledge and—or willingness to learn IBM PC-XT and WordPerfect. Ability to oversee and coordinate activities of 10-15 teaching assistants. Strong organizational and interpersonal skills.
Minimum Starting Salary: \$10,500
Job Number: C3019

Position: Word Processor Operator, GR18
Department: Johnson Graduate School of Management
Description: Provide administrative word processing support to the Johnson Graduate School of Management. Responsible for data entry of personnel records, Master Calendar, accounting and budgeting functions for the Business Office. Maintain records on IBM XT or PC.
Requirements: High school diploma or equivalent. Business or secretarial school desirable. Heavy typing. Fast, accurate typist. Familiarity with LOTUS and computer hardware desirable. Minimum one to three years secretarial and office experience.
Minimum Starting Salary: \$10,920
Job Number: C304

Position: Senior Circulation-Reserve Assistant, GR18
Department: Circulation - Olin Library
Description: Work at Circulation Desk, answer questions about policies and procedures; interpret circulation policy; assist in typing and processing book replacement bills; assist with ongoing student training. Other duties as assigned. Some evening and—or weekend hours.
Requirements: Associate's degree or equivalent. Light typing. Organizational ability. Aptitude for record keeping. Ability to work well with variety of people and under pressure. Previous library experience desirable.
Minimum Starting Salary: \$10,920
Job Number: C3022

Position: Senior Circulation-Reserve Assistant, GR18
Department: Uris Library
Description: Under direction of Circulation Supervisor hire, train, supervise, schedule and evaluate student assistants; responsible for pre-order reserve searching and a variety of clerical duties; work at service desks; assist with reserve operations as needed; in charge of circulation section in absence of supervisor. Other duties as assigned.
Requirements: Associate's degree or equivalent. Light typing. Ability to work well with variety of people. Good organizational ability. Aptitude for technical processing. Ability to work under pressure. Good supervisory abilities.
Minimum Starting Salary: \$10,920
Job Number: C3023

Position: Editorial Assistant, GR18
Department: University Press
Description: Act as assistant to acquisitions editor responsible for acquisition, development and maintenance of scholarly books; type; file; answer phones. Other duties as assigned. Two-year renewable appointment.
Requirements: Associate's degree or equivalent preferred. Heavy typing. Some clerical or secretarial experience. Prior experience with book publishing helpful.
Minimum Starting Salary: \$10,920
Job Number: C305

Position: Secretary, GR18
Department: Student Employment Office - Cornell Tradition
Description: Maintain records, files and on-line, for the Cornell Tradition and Off-Campus Job Location and Development. Provide information on these programs to the public; oversee and train student employees; provide secretarial support for the Assistant Directors.
Requirements: High school diploma or equivalent. Business or secretarial school desirable. Medium typing. Minimum one to three years experience. Experience with IBM displaywriter and—or computer terminal preferred. Good interpersonal and communication (written and oral) skills.
Minimum Starting Salary: \$10,920
Job Number: C3014

Position: Secretary, GR18
Department: Human Development & Family Studies
Description: Secretary to approximately 5 faculty members. Heavy typing of correspondence, articles and class materials; phone coverage; travel arrangements and appointment scheduling.
Requirements: High school diploma or equivalent. Business or secretarial school desirable. Medium typing. Strong typing skills. Ability to work under pressure. Experience with word processing desirable. Excellent organizational, interpersonal and communication (written and oral) skills.

Position: Secretary, GR18
Department: Office of the Assemblies
Description: Type and distribute minutes and agendas for the three Assemblies; type and distribute correspondence for Supervisor and Assembly Chairpersons; arrange meetings; maintain office files; prepare payroll and other vouchers; oversee student clerks. 10 month position.
Requirements: High school diploma or equivalent. Business or secretarial school desirable. Heavy typing. Previous clerical experience. Knowledge of office machines. Knowledge of IBM PC and word processing helpful. Good organizational and interpersonal skills essential. Ability to work quickly and accurately in a fast paced environment.
Minimum Starting Salary: \$10,920
Job Number: C3016

Position: Secretary, GR18
Department: Economics
Description: Type and file classwork, correspondence, and research manuscripts for 2 to 3 professors; answer phones; arrange travel and meetings; handle mail. Other duties as assigned. Full-time, regular appointment until June 30, 1986.
Requirements: High school diploma. Business or secretarial school desirable. Heavy typing. Minimum 1 to 3 years experience. Technical typing and Microm word processing skills preferred. Excellent organizational, interpersonal and communication skills.
Minimum Starting Salary: \$10,920
Job Number: C3025

Position: Secretary, GR18
Department: Human Development Family Studies
Description: Secretary to approximately 5 faculty members. Duties include: heavy typing of correspondence, articles and class materials, phone coverage, travel arrangements and appointment scheduling.
Requirements: High school diploma or equivalent. Medium typing. Strong typing skills. Ability to work under pressure. Experience with word processing desirable. Excellent organizational, interpersonal and communication (written and oral) skills.
Minimum Starting Salary: \$10,500
Job Number: C224

Position: Secretary, GR18
Department: Division of Nutritional Sciences
Description: Provide secretarial support for 3 professors involved in teaching and research. Type class material, reports, correspondence, manuscripts for publication; answer telephone; schedule appointments; file; copy. Other duties as assigned.
Requirements: High school diploma or equivalent. Business or secretarial school desirable. Medium typing. Accurate typing and good proofreading skills important. Ability to work with faculty, staff and students. Knowledge or willingness to learn word processor.
Minimum Starting Salary: \$10,500
Job Number: C307

Position: Records Assistant, GR16
Department: Serials - Olin Library
Description: Check-in, claim and inventory for designated section of Kardex; assist with approval of serial invoices for payment and records payment information on serial records.
Requirements: High school diploma or equivalent. Light typing. Some clerical experience helpful. Ability to perform detailed work accurately.
Minimum Starting Salary: \$9,874
Job Number: C3021

Position: Print Machine Operator, SO23
Department: Graphic Production Services - Endowed
Description: Operate various models, types of printing presses, auxiliary printing equipment and perform other operations associated with complete printing operations. Responsible for above average quality and production levels.
Requirements: High school diploma and formal training in graphic arts procedures is desirable. Minimum three years on-the-job training in relevant printing skills. Formal training can be substituted for part of this requirement. Ability to perform highly detailed work; ability to lift up to 60 lbs.
Minimum Starting Salary: \$6.61—hour
Job Number: S316

Position: University Service Officer, CUSEU, Grade 2, GR21
Department: Public Safety
Description: Responsibilities include prevention and detection of criminal behavior; external and internal patrol of University property within his or her area for fire, safety and crime hazards; enforcement of parking regulations occurring on the property of Cornell University.
Requirements: High school diploma or equivalent. Further formal education, training and—or experience in the law enforcement field preferred. Satisfactory completion of basic University Service Officer training. Knowledge of Cornell University rules and regulations; U.S. citizenship; eyesight 20—40 corrected to 20—20; no record of convictions other than minor traffic infractions; NYS driver's license; ability to obtain a NYS pistol permit within 90 days of employment. Must pass physical examination.
Minimum Starting Salary: \$6.06—hour
Job Number: S314

Position: Animal Technician, GR18 (Two positions)
Department: Laboratory Animal Services
Description: Responsible for daily care of laboratory animals, including proper care and feeding, providing fresh water and exercise, the general cleaning and maintenance of cages, pens and environment. Maintain Laboratory Animal Identification, inventories and breeding charts.
Requirements: High school diploma or equivalent required; Associate's degree in animal science preferred. Some animal handling experience desirable. Assistant Animal Certification helpful. Must be able to live 100 lbs.; pre-employment physical required.
Minimum Starting Salary: \$10,500
Job Number: S312, S313

Position: Assistant Cook, SO18
Department: Cornell Dining - Endowed
Description: Assist in preparation, garnishing and service of all hot foods. Prepare some hot food under the supervision of the Cook, Chef or Supervisor. Monday - Friday, 40 hours per week.
Requirements: High school diploma or equivalent and at least 6 months related experience. Knowledge of hot food production. Familiarity with cooking equipment.
Minimum Starting Salary: \$4.98—hour
Job Number: S315

Position: Illustrator, GR18 (Repost)
Department: Institute for the Study of the Continents
Description: Provide drafting for various projects within the Institute, mainly line drawings, mapping, figures and some computer generated graphics. Create displays, general assistance on research projects and other assignments.
Requirements: High school diploma or equivalent; some college background in geology preferred. Technical drafting experience essential.
Minimum Starting Salary: \$10,500
Job Number: S253

Position: Custodian, SO16
Department: Residence Life - Endowed
Description: Provide general maintenance and custodial care of buildings and grounds in immediate vicinity of assigned area. Monday - Friday, 7:30 - 4:00 p.m.
Requirements: Ability to use a variety of heavy power operated equipment, climb an 8' ladder and lift 50 lbs.
Minimum Starting Salary: \$4.47—hour
Job Number: S311

Position: Custodian, SO16
Department: Unions & Activities - Endowed
Description: Provide general maintenance and custodial care of buildings and grounds in immediate vicinity of assigned area. Monday - Friday, 7:30 - 4:00 p.m.
Requirements: Ability to use a variety of heavy power operated equipment, climb an 8' ladder and lift 50 lbs.
Minimum Starting Salary: \$4.47—hour
Job Number: S317

Position: Maintenance Mechanic, SO23
Department: Statler Inn - Endowed
Description: Maintain and troubleshoot electrical, mechanical, plumbing and general systems in Statler Hall. Learn auditorium functions; perform locksmith work. Occasional work outside. Frequent shift changes, including weekends. Monday - Friday, 2:30 p.m. - 11:00 p.m.
Requirements: High school diploma or equivalent; some trade school training preferred. Minimum of 3 years experience in at least two skilled areas; auditorium lighting skills desired; locksmithing and air conditioning and refrigeration skills.
Minimum Starting Salary: \$6.61—hour
Job Number: S3011

Position: Field Assistant, GR19
Department: Pomology - Sodas, NY
Description: Responsible for independently pruning, cultivating, picking, grafting, budding, equipment repairs, maintaining spray records on a day-by-day basis. Monday - Friday, 8:00 - 12:00; 1:00 - 5:00.
Requirements: High school diploma or equivalent. NYS pesticide applicator license. Class III drivers license. Training in pruning trees, spraying and handling spray materials, equipment use and maintenance.
Minimum Starting Salary: \$11,125
Job Number: S3010

Position: Short Order Cook, SO18 (Repost)
Department: Cornell Dining - Endowed
Description: Cooks to order breakfast, lunch and dinner items. Assist with other food preparation as needed. Fast paced.
Requirements: Six months experience in the food service industry. Ability to prepare a variety of foods working under pressure. Familiarity with cooking equipment.
Minimum Starting Salary: \$4.98—hour
Job Number: S074

Position: Food Service Worker, SO17
Department: Cornell Dining - Endowed
Description: Prepare and present large variety of cold foods including meats, salads, vegetables and desserts. Variable schedule, 40 hours a week.
Requirements: High school diploma or equivalent. Knowledge of cold food preparation. Familiarity with kitchen equipment preferred. Some experience in food service industry.
Minimum Starting Salary: \$4.69—hour
Job Number: S304

Position: Food Service Worker, SO17
Department: Cornell Dining - Endowed
Description: Plan, prepare and present large variety of cold foods including meats, salads, vegetables and desserts. Variable schedule, 40 hours a week.
Requirements: High school diploma or equivalent. Knowledge of cold food preparation. Familiarity with kitchen equipment preferred. Some experience in food service industry.
Minimum Starting Salary: \$4.69—hour
Job Number: S306

Position: Food Service Worker, SO16
Department: Cornell Dining - Endowed
Description: Prepare and serve assigned food items, ensure that sanitary procedures and standards are maintained. Operate slicer and food chopper and other duties as assigned.
Requirements: High school diploma or equivalent. Knowledge of food preparation and presentation. Some related experience.

Position: Food Service Worker, SO14
Department: Cornell Dining - Endowed
Description: Set up, display and serve various food items to customers from behind the counter. Stock serving line with supplies. Help kitchen staff as needed.
Requirements: High school diploma or equivalent. Good customer relations. Knowledge of food handling preferred.
Minimum Starting Salary: \$4.05—hour
Job Number: S303

Position: Food Service Worker, SO14 (Repost)
Department: Cornell Dining - Endowed
Description: Set up, display and serve various food items to customers from behind the counter. Stock serving line with supplies. Help kitchen staff as needed.
Requirements: High school diploma or equivalent. Good customer relations, basic arithmetic ability.
Minimum Starting Salary: \$4.05—hour
Job Number: S084

Position: Dish Machine Operator, SO16 (Repost)
Department: Cornell Dining - Endowed
Description: Under direct supervision of management operate dish machine to wash dishes and pots and pans.
Requirements: High school diploma or equivalent. Familiarity with dishwashing equipment and proper use of cleaning agents. Ability to lift 30 lbs. and stand for long periods of time.
Minimum Starting Salary: \$4.47—hour
Job Number: S111

Position: Cashier, GR15
Department: Cornell Dining
Description: Operate electronic cash register. Handle cash and charge transactions with customers. Monday - Friday, 40 hours per week.
Requirements: High school diploma or equivalent. Must be able to work under pressure and maintain speed and accuracy. Experience in cashiering and basic accounting principles preferred.
Minimum Starting Salary: \$9,403
Job Number: S307

Position: Food Service Worker, SO14
Department: Cornell Dining - Endowed
Description: Set up, display and serve various food items to customers from behind the counter. Stock serving line with supplies. Help kitchen staff as needed.
Requirements: High school diploma or equivalent. Good customer relations. Knowledge of food handling preferred.
Minimum Starting Salary: \$4.05—hour
Job Number: S303

Position: Food Service Worker, SO14 (Repost)
Department: Cornell Dining - Endowed
Description: Check co-op dining cards for validity as members enter dining areas, make sale transactions with guests either by cash or credit cards.
Requirements: High school diploma or equivalent. Good customer relations, basic arithmetic ability.
Minimum Starting Salary: \$4.05—hour
Job Number: S084

80 temporary cashiers are needed for approximately one week beginning Aug. 20. Experience in the operation of cash registers and cash handling required. Excellent public relations skills, ability to learn quickly and work under pressure. Inquire at the East Hill Plaza Employment Office Monday to Friday from 9 a.m. to noon.

Technical

Outside applicants for technical positions should submit an employment application, resume, transcripts and a list of laboratory techniques and equipment, or computer languages and hardware with which you are familiar. This information will be kept active for six months. For each position that you are qualified and wish to be a candidate for, submit a cover letter, including position title, department and job number, to Cynthia Smithbower. Current Cornell employees should submit an employee transfer application, resume and cover letter. Outside applicants with training and—or experience in the following areas are encouraged to apply: biochemistry, chemistry, microbiology, electronics, physics and licensed animal health technicians.

Position: CHESS Operator, GR24
Department: CHESS - Applied & Engineering Physics
Description: Provide technical assistance to users of six experimental beam lines at the Cornell High Energy Synchrotron Source. Responsible for the development and maintenance of x-ray instruments, both hardware and software. Supervise the enforcement of various safety codes. May assist in experimental programs. Shift work.
Requirements: Bachelor's degree in physics or a similar technical field. Good mechanical and lab skills.
Minimum Starting Salary: \$15,370
Job Number: T313

Position: Technician, GR22
Department: Section of Plant Biology
Description: Duties will involve the application of recombinant DNA techniques, including screening and isolating recombinant clones, extraction, electrophoresis and sequencing of nucleic acids; collection of plant material; ordering of laboratory supplies; and record keeping.
Requirements: Bachelor's degree with laboratory experience in molecular biology. Ability to work independently. Some experience in molecular biology essential.
Minimum Starting Salary: \$13,141
Job Number: T315

Position: Technician, GR20
Department: Agronomy
Description: Perform quantitative analysis of soil ex-

Job Opportunities

Continued from Page 7.

tracts using atomic absorption spectrophotometers, automated titrimeter, technician systems and some colorimetric methods. Calculate and record results, prepare reagents and standards, and perform routine maintenance on instruments.

Requirements: Bachelor's degree in chemistry or a related field with one year lab experience. Some atomic absorption spectrophotometer experience preferred. Computer experience desirable but not necessary.

Minimum Starting Salary: \$11,739
Job Number: T312

*Position: Technician, GR20 (Repost)
Department: Diagnostic Laboratory
Description: Perform microbiological and immunological tests on specimens for the detection of MYCOBACTERIUM PARATUBERCULOSIS (Johnes) and other Mycobacterium species. Process specimens for isolation and identification; examine culture; perform serological assays; maintain laboratory records. Some work with low level radiation (14c).

Requirements: Bachelor's degree or equivalent with laboratory experience in microbiology or a related field. Basic bacteriology techniques necessary. NYS driver's license required.

Minimum Starting Salary: \$11,739
Job Number: T243

*Position: Technician, GR19
Department: Natural Resources
Description: Assist in field collection and preparation of water samples for analysis. Conduct laboratory analysis. Maintain laboratory and associated equipment. Maintain sample records and data logs.

Requirements: Bachelor's degree with specialization in ecology, limnology or aquatic chemistry. Two years laboratory experience. Limnological field sampling experience required.

Minimum Starting Salary: \$11,125
Job Number: T311

Position: Technician, GR22
Department: Johnson Graduate School of Management

Description: Under the direction of the Manager for Academic Computing provide audio-visual services, do AV and computer equipment installation, computer communications wiring, and AV and computer equipment repair.

Requirements: Associate's degree or equivalent in electronics or related field. Some background in digital and analog electronics, equipment assembly, trouble shooting and repair. Experience with microcomputers, AV equipment, modems, data communications networks desirable. Strong interpersonal skills and service orientation.

Minimum Starting Salary: \$13,667
Job Number: T301

Position: Technician, GR20
Department: Clinical Sciences
Description: Extract and purify bacterial cell wall antigens. perform blastogenesis tests on leukocytes and various serological tests including ELISA. Assist in laboratory animal studies, especially in processing of tissues for quantitative bacteriology.

Requirements: Bachelor's degree or equivalent with basic coursework in chemistry, biochemistry, microbiology and immunology preferred. Laboratory experience in microbiology and immunology highly desirable.

Minimum Starting Salary: \$11,739
Job Number: T304

Position: Technician, GR20
Department: Veterinary Pathology
Description: Prepare slides for microscopic examination to include embedding and cutting of tissue, routine and special staining of slides, plus all other duties associated with the departmental Histology Laboratory.

Requirements: Associate's degree or equivalent in Histology Medical technology or Animal Science with coursework in Histology; HT (ASCP) certification preferred. One year experience in a Histology Laboratory. Knowledge of some special staining techniques; must be proficient in use of microtome.

Minimum Starting Salary: \$11,739
Job Number: T306

Position: Technician, GR19
Department: Pomology
Description: Conduct experiments in plant biochemistry, chemistry and physiology under direct supervision of immediate supervisor. Use chromatographic and spectrophotometric equipment for chemical and biochemical analysis; compile data; care for greenhouse plants; some field treatments and sample collecting. Yearly appointment contingent upon funding.

Requirements: Bachelor's degree or equivalent in biology or related field with coursework in chemistry or math preferred. Ability to safely handle laboratory chemicals and pesticides; experience in greenhouse plant care.

Minimum Starting Salary: \$11,125
Job Number: T307

Position: Technician, GR18
Department: Food Science & Technology, Geneva, NY
Description: Perform biochemical and microbiological experiments. Grow and harvest microbial cells; analyze ruptured cells for various components under supervision of professor.

Requirements: Bachelor's degree or equivalent in chemistry or biochemistry. Please send cover letter, transcripts and references to MRS. Charie Hibbard, Personnel Associate, New York State Agricultural Experiment Station, Food Science and Technology, Geneva, NY 14456.

Minimum Starting Salary: \$10,500
Job Number: T305

Position: Technician, GR24 (Repost)
Department: Diagnostic Laboratory
Description: Manage and supervise technical operations of Mycobacteriology laboratory and the Johnes control program. Perform and supervise research techniques and procedures for the isolation, identification and sero-

logical detection of Mycobacterium paratuberculosis (Johnes).

Requirements: Bachelor's degree in microbiology or related field; Master's degree preferred. Must have a NYS drivers license. Three to five years laboratory and supervisory experience. Experience with DNA hybridization, Enzyme linked Immunosorbent Assay, tuberculosis culture techniques, aerobic—anaerobic bacteriology, mycology and agar gel immunodiffusion and fluorescent antibody techniques.

Minimum Starting Salary: \$14,779
Job Number: T277

Part-time

*Position: Accounts Assistant, GR18
Department: Veterinary Teaching Hospital
Description: Prepare bills for clients of the Teaching Hospital upon discharge; CRT input; type; copying. Other duties as assigned. Part-time, regular for 6 months (may be renewed). Monday - Friday, variable to total 16 hours; Saturday, 8:00 - 12:00am.

Requirements: High school diploma or equivalent. Business or secretarial school desirable. Heavy typing. Some office experience. Word processing desirable. Excellent organizational and interpersonal skills.

Minimum Starting Salary: \$10,500—annual equivalent
Job Number: C3114

*Position: Accounts Assistant, GR18
Department: Chemistry
Description: Prepare journal vouchers and internal re-billing of telephone charges; maintain master accounts list on personal computer; provide back-up for requisition and invoice processing; provide receptionist support during lunch time. Part-time, regular until August 31, 1986. 25 hours per week - negotiable.

Requirements: High school diploma or one year business school or equivalent experience. Medium typing. Minimum one year general accounting and typing experience. Adding machine, simple calculator skills. Good math logic and basic skills. Personal computer skills desirable. Attention to detail essential.

Minimum Starting Salary: \$10,920—annual equivalent
Job Number: C3113

*Position: Searcher, GR18
Department: Acquisitions - Olin Library
Description: Receive and process incoming South Asian language monographs, serials and newspapers; maintain large backlog of these materials; search RLIN database and card catalogs for bibliographic information pertaining to these publications. Other duties as assigned. 20 hours per week (time to be arranged).

Requirements: High school diploma or equivalent. Light typing. Good organizational skills. Ability to work independently. Knowledge of South Asian languages desired. Knowledge of automated library system. Some supervisory experience desired.

Minimum Starting Salary: \$10,920—annual equivalent
Job Number: C3119

*Position: Office Assistant, GR18
Department: Risk Management and Insurance
Description: Provide secretarial support for the department. Type; answer phones; maintain office files. Other duties as assigned. 20 hours per week; some flexible.

Requirements: High school diploma or equivalent. Business or secretarial school desirable. Medium typing. Minimum one to two years secretarial experience. Good interpersonal and communications skills needed.

Minimum Starting Salary: \$10,920—annual equivalent
Job Number: C3121

*Position: Secretary, GR17
Department: Unions & Activities
Description: Provide secretarial support for Director, Executive Staff Assistant and Business Manager. Type; copy; transcribe dictation; screen calls; keep inventory and order department office supplies; make travel arrangements; general filing and upkeep of notebooks. Monday - Friday, 9:00am - 3:00pm.

Requirements: High school diploma or equivalent. Ability to work in a busy office. Good telephone and communication skills (written and oral). Experience with dictation and word processor preferred. Ability to work well with students, minority groups and other diverse groups.

Minimum Starting Salary: \$10,366—annual equivalent
Job Number: C316

*Position: Secretary, GR16
Department: Unions & Activities
Description: Transcribe dictation tapes; type; answer phones; file; handle mail; coordinate and schedule student work assignments. Other duties as assigned. Part-time, regular for 8.5 months. Monday - Friday, 9:00am - 1:00pm.

Requirements: Medium typing. Minimum one to two years office experience. Word processing helpful. Knowledge of general office equipment required. Ability to work independently.

Minimum Starting Salary: \$9,874—annual equivalent
Job Number: C312

Position: Secretary, GR18
Department: Cornell Institute for Social and Economic Research (CISER)

Description: Provide secretarial support for large NIH research grant. Type correspondence, manuscripts, tables, etc.; answer phones; arrange meetings and travel. Some library research. Other duties as assigned. Part-time, regular until August 14, 1986; renewal contingent on funding. Monday - Friday, 29.25 hours per week.

Requirements: High school diploma or equivalent. Business or secretarial school desirable. Heavy typing. Heavy volume of typing, accuracy important. Knowledge of word processing highly preferable, and IBM PC (willing to train). Ability to work with little or no supervision. Minimum 1 to 3 years experience.

Minimum Starting Salary: \$10,920—annual equivalent
Job Number: C3012

Position: Night Supervisor, GR18

Department: Music Library

Description: Supervise and assist in circulation procedures. Assist with searching and ordering of music and books using RLIN; provide information and reference assistance; responsible for security of Lincoln Hall during evening and weekend hours. Other duties as assigned. 20 hours per week - nights and weekends.

Requirements: Bachelor's degree in music with emphasis in music history; reading ability in one foreign language, preferably German. Medium typing. Supervisory experience. Good interpersonal, communications and organizational skills.

Minimum Starting Salary: \$10,920—annual equivalent
Job Number: C3024

Position: Senior Departmental Assistant, GR18 (Repost)
Department: Olin Reference

Description: Perform general departmental duties such as type correspondence, reports, memos, bills; input and manipulate data on microcomputer; sort mail; order supplies; maintain office files; answer telephones; assist reference librarians with special projects; format and prepare drafts and final copies of instructional materials. Other duties as assigned. 20 hours per week.

Requirements: Associate's degree or equivalent. Medium typing. Good interpersonal skills. Ability to work independently. Word processing experience and graphics ability. General office skills.

Minimum Starting Salary: \$10,920—annual equivalent
Job Number: C242

Position: Secretary, GR16

Department: Johnson Museum

Description: Operate reception desk in museum lobby. Provide information to visitors; sell cards, catalogues and posters; answer telephone switchboard and receive appointments for museum staff. Additional hours per week during museum special events desirable. Monday - Thursday, 8:30 a.m. - 1:30 p.m.; may involve additional hours.

Requirements: High school diploma or equivalent. Excellent interpersonal skills. Ability to work under pressure and with a minimum of supervision. Previous experience as receptionist desirable.

Minimum Starting Salary: \$9,874—annual equivalent
Job Number: C3018

Temporary

TEMPORARY OPPORTUNITIES: Cornell University has an ongoing need for qualified individuals willing to work on a temporary basis. We frequently need individuals to work as word processor operators, secretaries, typists, receptionists, office assistants, account clerks and data entry clerks. Requirements for these positions range from medium to heavy typing, some office—secretarial experience and knowledge of word processing equipment. If you have an interest in working on a temporary basis in the clerical area, please contact Tambi Benzon at 256-5226 ext. 257; in the general service area, please contact Sharon Warunek at 273-1179. Temporary opportunities in the technical field are posted here, and applications are made with a general application, cover letter and resume.

Position: Information Assistant, T-2

Department: Albert R. Mann Library

Description: Assist library users by providing information about the collection and services; answer in-person and telephone questions using card catalogs, computerized information networks, indexes, reference books and other library resources; assist with technical aspects of maintaining reference and periodical room collections. May involve special projects. Part-time, temporary until May 30, 1986. Evenings and weekends; up to 19 hours per week.

Requirements: Bachelor's degree or equivalent experience, preferably in agriculture, life sciences, or human ecology. Excellent interpersonal skills. Ability to work independently. Library experience desirable. Please send cover letter and resume to Esther L. Smith.

Minimum Starting Salary: \$4.00—hour
Job Number: C3015

Position: Temporary Computer Programmer

Department: Chemistry

Description: Develop FPS AP Resident Disk File Management System (Primos operating system for array processor). Approximately three month, full-time position, longer on a part-time basis. Days and hours to be arranged.

Requirements: Fluency in FPS APAL; familiarity with file management systems; familiarity with FPS IOLAL desirable. Contact Professor Scheraga, 660 Baker Lab, 256-4034, or Bob Tuttle, 120 Baker Lab, 256-4672.

Job Number: T294

Academic

Please contact department directly.

*Position: Senior Research Associate I
Department: International Agriculture
Contact: Kenneth E. Wing, Dean or Director
Job Number: A311

*Positions: Teaching Associates (Five positions)
Department: Mathematics
Contact: Professor Thomas, B-33 White Hall
Job Number: A313-A317

*Position: Assistant-Associate-Full Professor
Department: Entomology
Contact: W. H. Reissig, Department of Entomology, New York State Agricultural Experiment Station, Geneva, NY 14456
Job Number: A312

SAGE CHAPEL

Assistant ILR Dean To Speak Aug. 11

Jonathon D. Levy, assistant dean in the School of Industrial and Labor Relations, will speak at Sage Chapel at 11 a.m. Sunday, Aug. 11. His topic will be "Gnomons" - Physics, Metaphysics and the Great Cosmic Surprise.

Levy received a B.S. in Communications and Public Relations from Ithaca College and has taken advanced coursework at Cornell University, Syracuse University and through the Council for the Advancement and Support of Education (CASE).

Before coming to Cornell, Levy was the Ithaca bureau chief of the Syracuse Post-Standard; executive vice president of the Tompkins County Chamber of Commerce, and chairman of the Foundation for the Science of Creative Intelligence.

At Cornell, Levy started as an administrative systems analyst in the Graduate School of Management. He transferred to the School of Industrial and Labor Relations in 1980, as director of school relations, where he created ILR's first comprehensive development program. In 1982 he was named assistant dean and now directs the staff of the Division of School Relations in an environment of rapid growth and expansion.

The Summer Session Choir will provide music for the service and is directed by Donald R. M. Paterson, university organist and Sage Chapel choirmaster.

Specialty Crops Field Day Planned Here Sept. 14

A special field day for growers of vegetables on small land areas who are interested in specialty crops is planned here Saturday, Sept. 14.

Types, varieties, and techniques of growing and marketing unusual vegetable crops will be the theme of the field day. These crops include oriental vegetables, pumpkins, garlic, sweet potatoes, and leaf vegetables such as chicories, endive, fancy lettuces, and arugula (rocket).

"Equally important will be the communication among New York's specialty growers so they can exchange views of production and marketing, and help define future directions for applied research at Cornell and on growers' farms," said Roger A. Kline of the Department of Vegetable Crops in the State College of Agriculture and Life Sciences.

Growers interested in the field day are encouraged to offer ideas of the crops and topics they would like discussed now and in the future. Exact meeting place and agenda for the Field Day will be determined in late August. For more information, contact Kline in the Department of Vegetable Crops, 157 Plant Science Building.

Fulbright Exchange Program Details Are Available Here

The 1986-87 Fulbright Teacher Exchange Program is currently soliciting applications from teachers at all levels, including elementary, secondary and college faculty.

Applications from interested teachers are due in the office of the United States Information Agency in Washington, D.C., no later than Oct. 15, 1985.

Details about the program are available at the Career Center in Sage Graduate Center.

Shakespeare Windup

The final weekend of the Shakespeare Festival, at 8:30 p.m. nightly in the Anabel Taylor courtyard (in the auditorium in case of rain) will feature "As You Like It" tonight through Sunday.

Networking

A Cornell Newsletter Published by Employees for Employees

Stephanie Orak: August Dedicated Service Award

Stephanie Orak is a special person. The employees of Administrative Programming Services have known that since she joined us in September, 1980. Claudia Wodzinski said it best: "She told me once that her idea of her job was to do whatever people she works for want her to do.... What makes her really special is the little extra something that she gives to everything she does.... Certainly APS is a more pleasant place to work because of Stephanie." The people of APS join her in celebrating the receipt of the Dedicated Service Award for August.

Stephanie grew up in the Bronx, then attended the Fashion Institute of Technology where she majored in merchandising. She worked in the New York City area until moving to upstate New York when her husband John accepted a job in Horseheads. He now works at Ithaca College. Fortunately for all of us, she came to Cornell in search of a job.

A number of people wrote comments about Stephanie in the process of nominating her for this award. The comments speak for themselves. All of us try to put a little "extra" into our jobs, but Stephanie puts a lot. Contrasting a description of her job with what people say about it tells all. Stephanie is responsible for APS travel arrangements including monitoring the travel budget, obtaining advances and reimbursement, and making arrangements. Randy Negley said: "I have taken several office-related trips... for which she has made all the necessary arrangements in 'tip-top' fashion." Dave Koehler noted: "Stephanie spent quite a bit of time arranging our travel plans to Washington State. Had she not spent the time combing the flight schedules, we would have taken many hours more and spent over

\$400 more per person to get there."

Stephanie is responsible for fiscal accounting including purchasing, maintaining the budget, and billing users. Libby Gruppso notes that "she does a superb job of taking care of office needs, be it supplies, computer accounts, or travel arrangements." Stephanie does more than that; she doesn't let a single cent go unaccounted for.

The most important things are those which are not a part of any job description. A recently published book on managing computing people notes that the computing field attracts those who do not "have a high propensity for, and reinforcement from, interaction with others." Stephanie has made it her mission in life to make us social. It must be her background in fashion merchandising. Deborah MacInnes notes that "she is the prime mover behind all our 'milestone' parties...." Russ Vaught says that "... she is fun to have around. Her humor and good will cause even us dense computer types to take note. Without her, this could be a drab place to work. She is the social glue which holds us together."

Bill Martin wrote that "the Dedicated Service Award recognizes an employee who 'takes particular pride in her work, who exhibits a willingness and cheerfulness in the dispatch of her duties, who provides service beyond the call of duty, and who makes life at Cornell a rewarding experience for those with whom she comes in contact.' I feel that Stephanie Orak is the logical choice in our department; I would like to nominate her." Nominate her he did, and the rest of us are glad the committee agreed. Thank you Bill. Congratulations, Stephanie.



Stephanie Orak

Just For Your Information

Select BENEFITS

THE 1985 PLAN YEAR

The part of your salary that can be taxed is lower when you enroll in Select Benefits. Cornell employees who enrolled this year set aside over \$873,000 (not subject to tax) to pay for eligible expenses.

	Number enrolled	Average per pay period not subject to tax	Average six month 1985 Plan year total not subject to tax
Health Premium	1875	16.53	198.36
Medical Care	907	26.72	320.64
Dependent Care	199	86.15	1033.80

The enrollment period for 1986 will be during November, 1985. Watch for information.

When Should You Contact Social Security?

It is important for you to know when to get in touch with the Social Security office. According to a recent bulletin, not knowing when to contact Social Security could result in a loss of benefits that you can never recover.

Remember to contact your local office:

- to request a Social Security number, which is required for proper crediting of earnings.
- whenever you change your name on your paycheck, in order to have credit for all your earnings carried in one account.
- after a death in the family to see if survivor benefits are payable.
- when someone in the family is disabled to find out if disability benefits are payable.
- to apply for benefits at retirement - You should file an application three months before the date you plan to start benefits.
- to enroll in Medicare - You can sign up for Medicare 2 to 3 months before age 65 even if you continue to work.
- whenever you have a question about Social Security.

Your Employee Benefits

When you call Social Security office, representatives will be able to tell you:

- the amount of work credit you need to be insured for benefits
- who can receive benefits
- how to replace a lost Social Security or Medicare card
- how to get a free statement of the earnings reported for your Social Security record
- what documents you need when applying for benefits

More information about Social Security can be obtained by contacting the Ithaca office or the office nearest you.

Social Security Administration
Terrace Hill
Ithaca, NY 14850
at (607) 273-0977



LIFE SAFETY LINES

Lawn and Garden Equipment Safety

Millions of us - town and country dwellers alike - have lawns to care for, ranging from a few square feet to several acres. Many of us also garden; producing fresh vegetables to save on food bills and pretty flowers to add color and grace to our home environments.

But caring for lawns and gardens means work and plenty of it. To help, we rely on a whole team of mechanized devices, such as power mowers, lawn and garden tractors, chain saws and electric hedge trimmers, edgers, and grass shears. Only the hardiest choose to apply old-fashioned muscle power to push a mower or grip the shears. Though people have always found ways to hurt themselves with manual devices, injuries these days are more severe from mishaps with power lawn and garden equipment.

For example, according to estimates by the U.S. Consumer Product Safety Commission, around 55,000 persons are treated annually in hospital emergency rooms for power mower injuries. Many of the victims lose fingers, toes, and other body members - some even die. Many are hurt by objects hurled by the machines. Overturns, runovers, falls from ride-on equipment by extra riders, and fire and burns from refueling are more ways in which people suffer injury.

Hedge trimmers, edgers and grass shears are also responsible for many injuries. Equipment that uses house current can not only cut you but can also deal a lethal electric shock if you accidentally snip the cord or work on wet ground with a faulty unit. Now popular battery powered units eliminate the shock hazard and nuisance of a trailing cord, but they don't have as much power for heavy cutting, and work time is limited by battery capacity.

Common Ways in Which People Get Hurt

-Getting a hand or foot in contact with whirling mower blades. Usual reasons for such contacts include failure to shut off power before unclogging, adjusting, or working on the machine; lack of proper shields; getting a foot beneath a running rider when mounting or dismounting; and slipping while operating a walk-behind mower. Unfortunately, such accidents often result in amputation.

-Being struck by an object hurled by rotary

mower blades. Risk of such mishaps is significant if there is no shield between rear wheels of a walk-behind mower (operator is most frequent victim) -- or the discharge chute deflector on a walk-behind or ride-on mower is missing or inadequate (bystander or passerby could be wounded, blinded, or killed by thrown objects). Blades are much more likely to scoop up and throw objects if the operator fails to properly pick up around the lawn before starting work.

-Struck by a rock or other objects while using a mechanical tiller.

-Getting a hand or foot enmeshed in a V-belt, chain drive, gear or other moving part while operating or doing something to the machine.

-Burn from touching a hot engine part, and burn caused by a fire while refueling a running or hot engine. Fires have also been reported when glass containers, in which fuel was improperly kept, were dropped on or near running or hot engines.

-Machine overturn. Operator may be struck by whirling blades, suffer impact, or crushing injuries. Drowning is sometimes involved when a machine tumbles into a pond, creek, drainage ditch, or other water in the area where the victim was working.

-Extra rider or operator falling off a machine.

-Struck down, run over or backed over by a machine. Victims are usually small children who get in the way, or wander or crawl unseen into work area.

-Injury when using a hand tool -- poor aim, slipping off work, faulty or dull tool, broken handle, improper technique. Axes, hatchets, and hammers are commonly involved.

-Electrical shock from faulty house current powered mower, trimmer or other tool. Shock also could result from snipping power cord.

-Back strain from improper way of lifting, or trying to carry too much.

-Fall from a slip or stumble while working; also a fall from a ladder.

-Contacting moving chain saw teeth.

-Getting a finger in the knives of a hedge trimmer, edger or grass shear.

(Preventing Accidents and Injuries when using lawn and garden equipment will follow)

LEADERSHIP LEADS

Rate Yourself as a Leader

Directions: Circle "A" for Always, "S" for Sometimes, or "N" for Never. 1. Have you prepared yourself to handle meetings effectively? A S N 2. Is your conduct and manner such that others will look to you for leadership? A S N 3. Are you prepared to speak sincerely and effectively on behalf of your department and the institution? A S N 4. Will the outcome lead to improved service? A S N 5. Do you hold regular staff meetings at least once per month? A S N 6. Are you alert to new opportunities at every meeting to make suggestions for improvement? A S N 7. Are group members given an opportunity at every meeting to make suggestions for improvement? A S N 8. Do you plan each meeting so that it's related to your overall objectives? A S N 9. Are all levels involved in the meetings? A S N 10. Are the goals rea-

sonably clear to all staff? A S N 11. Is the responsibility for the success of the objectives throughout the group? A S N 12. Do you have discussions on morale problems such as lack of interest, conflicts, anxieties? A S N 13. Is the atmosphere in your group such that all are free to express their ideas and feelings? A S N 14. Are your yearly objectives planned so that there is a sense of involvement by every group member? A S N

Multiply the number of Always by 2, then add the number of Sometimes. If your score is:

14 - 20, you are average
16 and above, outstanding
20 - 26, superior

below 14, take careful stock of your leadership techniques.

CRC News



CORNELL RECREATION CLUB

Up and Coming Events -- Mark Your Calendars!

August 15 - Toronto Trip -- Sold out.

August 23 -- Springside Dinner Theater, Auburn, NY. The bus leaves Ithaca at 5:15 p.m. \$30.00 includes show production "Guys and Dolls" and the dinner includes salad bar, prime rib or flambe duckling, dessert and beverage.

September 7 -- Annual CRC Golf Tournament at Dryden Lake Golf Course.

September 14 -- CRC Park Building Fund Chicken BBQ at the land site. \$4.00 per person. Enter Freese Road either from Varna or from Hanshaw Road (just before Ludgates). Turn west off Freese Road at Lydell Lab. Go 1/4 mile over an undeveloped dirt road.

September 27-29 -- Deep Sea Fishing Trip out of Rye, NH. \$110. per person includes tackle, bait, beer, bus and lodging.

October 7 -- Pancake breakfast at the Big Red Barn -- a park fund raiser. This is the day after Employee Day.

December 7 -- Annual CRC Holiday Dinner Dance at TC-3.

January 8-22 -- Hawaii Trip. \$950.00; add \$25.00 for a nonclub member as a guest. 63 people have already signed up.

Thanks to Marty Stiles for the excellent publicity given the Club for its community service project -- chicken BBQ for the good about fund.

If you know of a retiree wishing to serve on the CRC Board of Directors, have that person call Peggy Beach at the CRC Office.

If the Mets, Yanks or Toronto get in the World Series, a strong effort will be made to get tickets and plan a bus trip.

Also, Kurt Kabelac, recreation chairperson, tell us that he is working on a pro football trip to The Meadowlands or maybe to Buffalo.

Remember, any event you would like to see included in the CRC agenda, can be arranged with your help. Call Peggy Beach or Kurt Kabelac.

If you have any questions in relation to CRC events, call the CRC Office at 256-7565 or stop in at 165 Day Hall for details. Summer hours -- Monday - Friday, 8:30 a.m. - 12:30 p.m.

My Favorite Student _____

This student is my favorite because: _____

Your name: _____

Department: _____ Address: _____

Campus phone: _____

Yes, I have a guest room that I am willing to make available to a Cornell Medical College visitor on Saturday, October 5, 1985.

Name: _____

Address: _____

Telephone: Home: _____ Work: _____

Number of guests I can accommodate: _____

Please clip and return this form to:

Peg Landau	Donna Updike
University Personnel Services	DEA
130 Day Hall	311 MVR
6-7206	6-4429



Scenes, here and below, from past Employee Days

Employee Day Update

The committee is hard at work on the details of the events for the weekend of October 5. That weekend promises to be a barn-burner, with Employee Day '85, Cornell Plantations Fall In, United Way campaign kickoff, Parents Weekend, and all the activities that surround these events taking place at the same time. Cornell faculty, staff, their families, retirees, Cooperative Extension people, Cornell Medical College people, and untold numbers of parents will descend on the campus for what is shaping up to be the weekend of the year. Here's the latest.

Tickets on sale September 16 through 27. Tickets for the traditional Employee Day Cornell vs. Lafayette football game, and post-game chicken barbecue will go on sale for two weeks, starting September 16 and continuing until September 27. As in previous years, barbecue tickets will be available only during the two-week period because an accurate head count is needed in advance. Barbecue tickets are only \$2.00 per person with a limit of four tickets per employee. Football tickets will also be \$2.00 per person with a limit of four reduced-price tickets per employee. Regular-priced advance and at the gate football tickets are available with no limit. Additional athletic events scheduled for October 5 include:

10:00 a.m. - Womens Field Hockey vs. Yale - Schoelkopf Field - Free
11:00 a.m. - Womens Soccer vs. Adelphi - Alumni Field - Free
12 noon - Womens Volleyball vs. Columbia - Helen Newman Hall - Free
6:00 p.m. - Men's Soccer vs. Adelphi -

Schoelkopf Field - Tickets will be half price if purchased in advance with Employee Day football tickets.

In late August, all employees will receive a letter with details and validation form for tickets, and the Cornell Recreation Club coupon book.

Favorite Employee, Favorite Student

The staff at Networking would like to use Employee Day '85 to sing about some unsung heroes. We need your help to do this. The Networking exhibit at Employee Day will include a new feature called "My Favorite Student" and "My Favorite Employee." Employees are invited to use the return form to nominate their favorite student. At the beginning of the fall semester, students will be invited to nominate their favorite employees. We'll then photograph our nominees and put together an exhibit for display in Barton Hall on Employee Day. Here's your chance to get some recognition for those people to whom Cornell owes its unique personality. Based on the number of outstanding personalities around here, we are hoping for lots of nominees.

Hosts needed for Medical College visitors

Cornell Medical College employees and Cooperative Extension employees will chart buses from New York City to Ithaca so that they too can join the Employee Day festivities. This will be the third year that a contingent from NYC has come to Ithaca, and many people have said that they would like to stay longer. However, this year's Employee Day coincides with Parents Weekend.

Continued on fourth page



FOCUS

On the Employee Assembly

The extramural education committee of the Employee Assembly participated in meetings on the changes in the Cornell Children's Tuition Program. Input from the committee helped bring about positive changes in the program from the employee standpoint.

The extramural education committee continues to work on a survey which will soon be mailed to employees to determine interest in evening/weekend classes at Cornell. Approximately 6,500 Cornell employees will be receiving questionnaires in August. In conjunction with the survey, the Extramural Office has surveyed businesses in a seven-county radius of Cornell to determine interest of evening and weekend classes. The committee will publish the results in Networking later this fall.

The Employee Assembly is continuing discussions with University Personnel Services to determine the impact of office automation on the campus at large.

David Yeh, manager of Compensation, has been updating the Employee Assembly

on the progress of the subcommittee on automation. The committee has been compiling information from clerical personnel, supervisors and administrators that have computerized in order to identify the total impact of introducing computers into the work areas.

Input from the Cornell community is welcomed. If you have any concerns regarding data automation, contact your Employee Assembly Representative, so your concerns can be considered by the subcommittee on automation.

Marilyn Cook has been appointed to fill the seat vacated by Maria Vogtman effective August 1, 1985 to April 30, 1986. Marilyn is a secretary in Cooperative Extension, Roberts Hall. She is a former member of the Employee Assembly and was an employee-elected member of the University's Board of Trustees.

If there is an issue that the Extramural Education Committee of the Employee Assembly can help you with - please contact us through the Office of Assemblies, 165 Day Hall.

Broader Horizons Through Better Health Habits

"How to Take 20 Pounds Off Your Man," is a new book being published by Simon & Schuster, Inc. The author, Suzy Kalter, reviews some of the points made in her book in an article, "The Health Husband Diet" which appeared in the February, '85 issue of Redbook magazine.

She was prompted to write the book because she was worried about her 5' 11" husband who weighed 240 lbs. As she puts it, "I thought he was... a living dare for Heart Attack City."

Here is her formula for the ideal weight of a man: "Allow 110 pounds for the first 5 feet plus 5 pounds for each additional inch. Add 10 pounds for a large frame or subtract 10 pounds for a small frame." But Suzy is quick to remind us that for each individual, the best answer is by consulting your doctor.

Now that we have the ideal weight, we can use the following table to calculate "correct calorie intake per day." Multiply the ideal weight by the number that best represents the amount of physical activity during a regular day (not a weekend)."

Multiply

Physical Exertion Level Weight By

extremely inactive 13
less active than average 14
reasonably active 15
very active 17
extremely active 21

Chart from Kelly Brownell, Ph.D., University of Pennsylvania in Philadelphia.

Ms. Kalter includes this calorie count chart from USDA Handbook 456. She uses flank steak, poultry, seafood, spinach, cantaloupe, eggplant, pasta, low-calorie dairy products and whole grain breads to help keep the calorie count down. She uses seltzer for a no-calorie drink.

SOME LOCAL CHOICES

MEATS CALORIES

Beef stew, with veggies,
1 cup 218
Chicken, 1/4 small, broiled 120
Flank steak, broiled, 4 oz. 222
Turkey, dark meat, 4 oz. 232
Turkey, white meat, 4 oz. 192
Veal chop, loin, 3 oz. 199

SEAFOOD

Clams, drained, 3 1/2 oz. 69
Cod fillet, 3 1/2 oz. 170
Flounder fillet, 3 oz. 171
Haddock fillet, 3 1/2 oz. 160
Mussels, 3 1/2 oz. shelled 95
Sardines, 4 medium 96
Shrimp, medium, 12-14 51
Sole fillet, 4 oz. 80
Tuna, canned in water, 3 1/2 oz. 126

DAIRY PRODUCTS

Cottage cheese, low fat (1%), 4 oz. 85
Milk, skim, 8 oz. 85
Ricotta cheese, from skim milk, 4 oz. 155
Yogurt, plain, 8 oz. 140

BREAD AND PASTA

Cracked wheat bread, 1 slice 69
Spaghetti, 1 cup 155
Pumpkin bread, 1 slice 79
Whole-wheat bread, 1 slice 67
Whole-wheat or vegetable pasta, 1 cup, cooked 205

FRUITS

Applesauce, unsweetened, 1 cup 100
Blueberries, 1 cup 90
Cantaloupe, 1/2 medium 82
Grapefruit, 1/2 medium 45
Orange, 1 medium 64
Tangerine, 1 medium 39

VEGETABLES

Asparagus, 4 spears 12
Broccoli, cooked, 1 cup 40
Carrots, cooked, 1 cup 47
Cucumber, sliced, 1 cup 20
Eggplant, 1 cup 35
Mushrooms, 1 cup 40
Potato, baked, plain, 7 oz. 45
Spinach, 1 cup, cooked 41
Tomato, 1 medium 27

Calorie counting plus a regular exercise program has helped Suzy's husband control his weight these past two years.

She reminds her readers that the program works as well for women as it does for men. The important thing is that it works. "Serve fewer fattening foods and more of the nutritious, low-cal kind." Cut food intake by 500 calories per day and lose one pound per week, by 1000 calories per day and lose two pounds per week."

Employee Calendar

Events of Particular Interest to Cornell Employees

Wednesday, August 14. Open Blood Pressure Screening Clinic. 9:00 a.m. - 10:30 a.m., room 212 Fernow Hall.

Thurs. - Sun., August 15-18. Cornell Recreation Club trip to Toronto, Canada. Cost is \$210/person, \$5.00 additional to nonmembers, (double occupancy). Contact CRC Office for further information.

Thursday, August 22. Open Blood Pressure Screening Clinic. 8:30 a.m. - 2:30 p.m., Mann Library, room B-21.

Friday, August 23. Springside Inn Dinner Theater trip. Sponsored by the CRC. This year's production is "Guys and Dolls." Dinner includes salad bar, choice of prime rib or flambe duckling and special show dessert. Cost is \$30 per person. Call the CRC Office for further information.

Wednesday, September 4. Employee Assembly meeting, 12:15 p.m., room B-8 Roberts.

Saturday, September 7. Annual CRC Golf Tournament. Please contact the CRC Office at 6-7565 for more information.

Saturday, September 14. CRC Fund Raising BBQ for the CRC Building Fund. To be held at the new land sight! Call 6-7565 for more information.

Wednesday, September 18. Employee Assembly meeting, 12:15 p.m., room B-8 Roberts.

Friday - Sunday, September 27-29. Deep sea fishing trip to the Atlantic Fleet out of Rye, NH. Sponsored by the CRC. Departure is Friday evening, arriving at the boat 5:30

a.m. on Saturday, fish until 4:30 p.m. The cost is \$110 per person, which includes motel, tackle, bait, beer and bus. Call the CRC Office for further information.

Saturday, October 5. 11th Annual Employee Day! Chicken BBQ and Big Red Football Game. Please see article in Networking for further information.

Sunday, October 6. CRC Pancake Breakfast at the Big Red Barn. Everyone welcome. Please call the CRC Office for price and time.

Submit listings for Employee Calendar to editor, University Personnel Services, 130 Day Hall.

Networking Deadlines

August 12 (August 22 issue)
August 27 (September 5 issue)
September 10 (September 19 issue)
September 24 (October 3 issue)
October 8 (October 17 issue)
October 22 (October 31 issue)
November 5 (November 14 issue)
November 26 (December 5 issue)
December 9 (December 19 issue)

1985 Holiday Schedule

Holiday(s)	Date
Memorial Day:	May 27 (Monday)
Independence Day:	July 4 (Thursday)
Labor Day:	September 2 (Monday)
Thanksgiving Day:	November 28 (Thursday)
	November 29 (Friday)
Winter Holidays:	December 25 (Wednesday)
	December 26 (Thursday)
	December 27 (Friday)
	December 30 (Monday)
	December 31 (Tuesday)
	January 1, 1986 (Wednesday)

Dedicated Service Award

Many individuals at Cornell University contribute to the success of their department and the University through the use of talents that may not be recognized in their official job description.

Do you know someone who takes particular pride in their work, who exhibits a willingness and cheerfulness in the dispatch of their duties, who provides service beyond the call of duty, and who makes life at Cornell a rewarding experience for those with whom they come in contact? Networking is looking for special people you feel should be recognized for their special contribution. The **Dedicated Service Award** is open to any Cornell employee, regardless of rank.

Nominate someone today by filling in this form and please note that you should accompany your brllet with a paragraph explaining why you wish to nominate this person and a list of signatures from other department members supporting your candidate. If your candidate is selected, we will be in touch with you to supply additional information.

For the Dedicated Service Award
I NOMINATE

Employee's name: _____ Phone: _____
Department: _____
Working Address/Phone #: _____
Person submitting nomination: _____
Dept./Address: _____ Phone: _____

Mail to: Carol Thurnheer, 216 Plant Science Bldg.

Unclassified Ads

FOR SALE: 3 or 4 bedroom house in Trumansburg area. 8 1/2% assumable mortgage. \$39,900. Call 387-6835 after 6 p.m.

FOR SALE: Canary, beautiful young, yellow/black male singing canary complete with tiered bamboo cage and accessories. Must sell. \$25 or best offer. Old 4 1/2 ft. cast iron bathtub with legs, very good condition, \$25. Moulinex La Machine II Plus, used twice, \$35. 272-8795, 273-1763 (both after 2 p.m.)

FOR SALE: 1969 Camaro, V8, bucket seats, 4 speed, very powerful!! Asking \$600 OBO. 277-3694 or 272-9409 (both eves).

FOR SALE: 1979 Chrysler Cordoba T-Road; 1975 (500) Honda; 1971 (700) Honda; Queen sofa bed matching recliner; kitchen set; trundle bed; MGB spokeswheels. Call Jo, 6-4404; 272-5963 evenings.

FOR SALE: Five country acres with brook, views, on schoolbus road, 15 mins. south of Ithaca. \$7,000 owner financing. \$2,500 down, balance at 9 3/4% interest. And recreation or building 20-, 28- and 40-acre sites. Secluded, \$800 an acre. \$2,000 down, easy terms, 9 3/4% interest, financed by owner. Ruth 256-2295 or 1-589-6500.

FOR SALE: Dishwasher (portable), copper-tone with solid butcher block top, \$50. Eves. 272-3903.

FOR SALE: Electric baseboard heaters. Singer brand with cast aluminum fins, top quality. 8 years old. 5 units, each 40" long, \$50 each. 7 units, each 56" long, \$65 each. Large airtight woodstove with arch. Excellent condition. \$400. 273-3825 evenings.

FOR SALE: 1979 Honda Prelude, silver, 5-speed, am/fm stereo, sunroof, 30-40 mpg, 1 owner, \$2,995 OBO. 257-7687 after 5 p.m.

FOR SALE: Living room couch and chair, frame solid, upholstery poor, need covers, suitable for camp or starter set, \$30. Kitchen table and 4 chairs, real nice set but chair cushions need replacing, \$50. Mary at 256-4987 days; 898-3777 nights.

FOR SALE: Mobile home, 12' x 55', 2 bedroom, in well-maintained park close to Cornell, completely furnished, plus appliances (freezer, washer, dryer, color TV). Call Kirby 256-7789 or 272-3064.

FOR SALE: Moving - must sell all! 1974 Dodge Colt, 30

mpg, runs perfectly, \$850 OBO. 1972 Ford pickup F250. Runs fine, \$650 OBO. A mahogany dresser with mirror, \$75. Walnut dresser, \$50. Oak desk chair, \$25. Gunlock swivel desk chair, \$35. Restored Morris chair, \$50. Lamps, \$15. Jim at 6-4889 days; 539-6544 after 5 p.m.

FOR SALE: Panasonic stereo system. Includes turntable, receiver, speakers, \$75. 387-5189 eves.

FOR SALE: 1976 Plymouth Volare, 6 cylinder, good running condition, little rust, 112,000 miles, \$600. David 6-2373 days; 257-6498 eves.

FOR SALE: Puch bicycle 27". Excellent condition. Good distance bicycle, asking \$200. Also 1969 Arctic Cat snowmobile, needs work \$50. 387-6758 after 5:30 p.m. or Saturdays.

FOR SALE: 1969 Puma fold-down camper. Sleeps six, 4 burner stove with propane tank, refrigerator and sink. Great condition. Asking \$500 OBO. (315) 497-1523 after 5:30.

FOR SALE: Sanyo portable washing machine. Attaches to sink faucet. \$100. Ann at 6-4831 (days) or 273-4705 (eves).

FOR SALE: Sylvania 19" color TV, good condition. \$125. Call 257-4978.

FOR SALE: Univox electronic piano keyboard. Includes sustain pedal, amp cord with plugs, leather case, asking \$300. Rick at 6-6327, 6-5198 or 838-3077 after 5 p.m.

FOR SALE: Square dance wardrobe. Size 14. Dresses, skirts, and blouses. Also petticoats. Lovely colors. Several originals. Excellent cond. Elaine, 272-2997.

ENTERTAINMENT: Three talented coeds would like to sing at your next dinner party, faculty gathering, or special event. A close-harmony, a cappella singing group, featuring

songs from the 1920's to the Andrew Sisters. Justine or Christine at 273-5824.

FOR RENT: 2 bedroom trailer on private lot. Large enclosed front porch. Graden space. Nice location close to Cornell. \$300 utilities. 257-1016.

FOR RENT: Downtown 3 bedroom apartment on two levels (almost house!) with cathedral ceiling, unfurnished, garden, off street parking, quiet neighborhood, fence yard, clean. No pets, please. Year lease from end of August, references, deposit \$450 plus (about \$100 month average). 272-8795, 273-1763 (both after 2 p.m.)

FOR RENT: Fall Creek (Aurora St.) spacious 2 bedroom apartment, unfurnished (or partially furnished), porch, garden, easy parking. Entire second floor of "historic house." Freshly painted white. \$540 (plus lights approx. \$10). Lease August for one year. References, petless. 272-8795, 273-1763 (both after 2 p.m.)

FOR RENT: Half house. Country living. Newly remodeled farm house. 15 minutes south of Ithaca. \$300 plus utilities (about \$100 month average). 277-3694 or 272-9409 (both eves.)

FOR RENT: Large 2 bedroom apartment above Tompkins Hospital. \$400 plus. 273-3186 or 272-9105.

FOR RENT: Sabbatic house 3 miles out on Slaterville Rd., valley view. 4 bedroom, 2 bath. Furnished. Available Sept. 1 - August 15, '86. No pets. Prefer nonsmokers, family or grad students. \$700 mo. utilities. Ron at 256-2111 or 277-3179.

WANTED TO RENT: Sabbatic home in Ithaca for visiting Cornell professor. One year beginning in August. Three bedroom, furnished. Call 256-6556 or 387-9861.

WANTED: 1200 BAUD autodial autoanswerer Hayes compatible modem, 257-6767.

WANTED: Good used portable washing machine. 277-1730 after 5 or weekends.

WANTED: Male Siamese to breed with female. Sally at 6-3594 days or 387-6805 after 6 p.m.

WANTED: Small, chest-type freezer, 5-7 cu. ft., good condition, also kitchen cabinets in very reasonable condition, odd cabinets OK. Flora 6-5250 (8am-2pm), 272-8795 eves.

WANTED: Small freezer, preferably less than 8 cu. ft. Call 257-4541.

YARD SALE: 901 Dryden Road (Hillside Acres), Lot 129 August 10, 9 am - ? Stereo, 8-track player, stereo stand; double bed frame; ironing board; barbecue grill; sofa sleeper; overstuffed blue print chair (both excellent condition); good used clothing; shoes; many misc. items. All items reasonably priced. Watch for signs. 272-4271.

Please submit all unclassified ads to Linda English Rossi, NAIC, Ind. Res. Park, 6 Brown Rd. (via campus mail). The deadline for the August 22 issue is August 12. At this time all unclassified ads are free of charge to Cornell faculty, staff and graduate students.

Employee Day

Continued from Second Page

Hotel and motel rooms will be scarce, so we are asking Cornell people to offer lodging to our visiting colleagues. If you have a guest room that you are willing to make available for the night of Saturday, October 5, please let us know by submitting the Employee Host Return Form. Editor's note: If you've ever tried to get a room in New York City, you know that having a friend there can be handy. Here's your chance to begin that friendship and to be a host to a fellow Cornell employee.

Well, that's the latest. You'd have to go to Disneyland to find as many things to see and do during the weekend of October 5 and 6. More information about Employee Day '86 will be published in upcoming issues of Networking.