

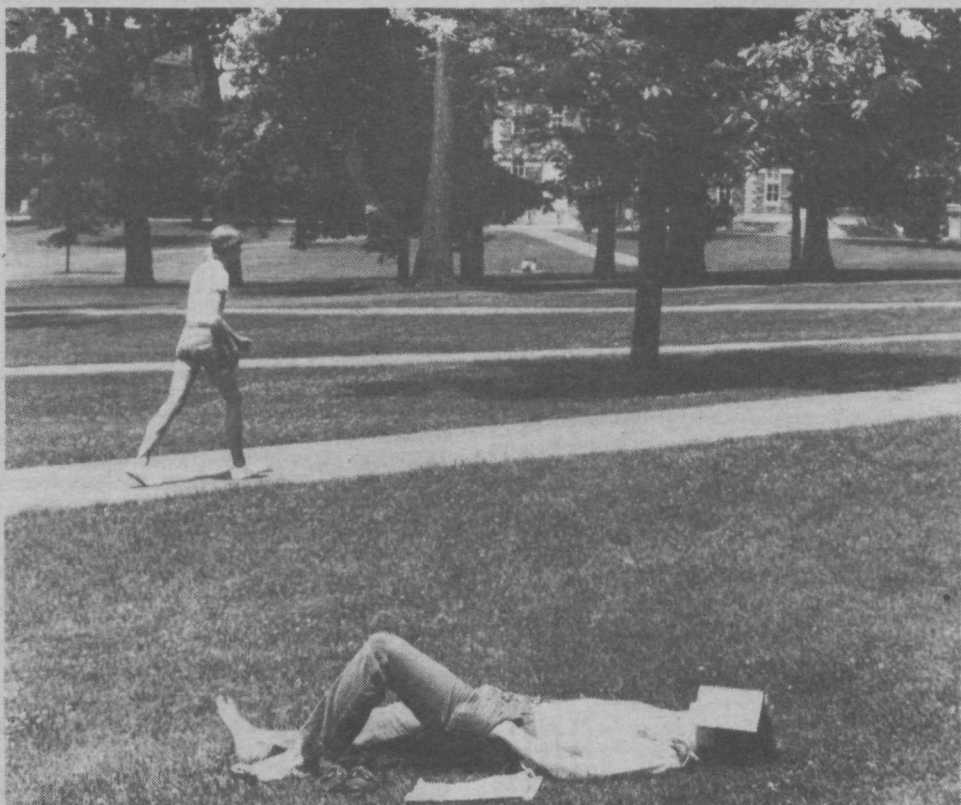
# Cornell Chronicle

## Networking

This issue of Chronicle contains a four-page pullout section of Networking, a regular publication by employees and for employees.

Volume 15, Number 46

Thursday, July 26, 1984



## Calendar

### Announcements

#### Library Tour

Monday, July 30, 4 p.m. Tour of Uris Library begins at the Circulation Desk.

#### Walking Tour

Monday, July 30, 6:30 p.m. Architecture of Cornell: A Walking Tour. Begins at the SW archway entrance to Balch Halls.

### Films

#### Thursday

July 26, 8 p.m. \*Uris Hall Auditorium. "Signs of Life" (1976), directed by Werner Herzog, with Peter Brogle.

#### Friday

July 27, 8 p.m. 1 \*Uris Hall Auditorium. "Carrie" (1976), directed by Brian DePalma, with Sissy Spacek and Piper Laurie.

#### Friday and Saturday

July 27, 10 p.m. & July 28, 7 p.m. \*Statler Hall Auditorium. "Romeo and Juliet" (1968), directed by Franco Zeffirelli, with Olivia Hussey and Leonard Whiting.

July 27, 7 p.m. & July 28, 10 p.m. \*Statler Hall Auditorium. "Das Boot" (1981), directed by Wolfgang Petersen, with Jurgen Prochow.

#### Saturday

July 28, 8 p.m. \*Uris Hall Auditorium. "Before the Revolution" (1968), directed by Bernardo Bertolucci, with Francesco Barilli.

#### Sunday

July 29, 8 p.m. \*Uris Hall Auditorium. "The Trial" (1962), directed by Orson Welles, with Orson Welles and Jeanne Moreau.

#### Monday

July 30, 8 p.m. \*Uris Hall Auditorium. "Wild Strawberries" (1957), directed by Ingmar Bergman, with Bibi Andersson and Victor Sjöström.

#### Tuesday

July 31, 8 p.m. \*Uris Hall Auditorium. "Le Boucher" (1971), directed by Claude Chabrol, with Stephane Audran and Jean Yanne.

#### Wednesday

August 1, 8 p.m. \*Uris Hall Auditorium. "The Pawnbroker" (1965), directed by Sidney Lumet, with Rod Steiger and Brock Peters.

### Lectures

#### Brown Bag Lunch Lecture

Thursday, July 26, 12 noon "Hoping and Wishing: Their Role in Psychotherapy", with Professor Ronald Mack and "Migraine Headaches",

with Professor David Ricks, Uris Hall 202.

#### Shakespeare Lunch Lecture

Tuesday, July 31, 12 noon "Directing Shakespeare", with A. Cronin in the A.D. White Center Garden.

#### Summer Session Lecture

Wednesday, August 1, 8:15 p.m. "Exploring the Universe with Giant Radiotelescopes", with Professor Yervant Terzian, Department of Astronomy, in the Statler Hall Auditorium.

#### Brown Bag Lunch Lecture

Thursday, August 2, 12 noon "Acting Affirmatively: Admissions, Jobs and the American Dream", with Glenn Altschuler, Assistant Dean, Arts and Sciences in Uris Hall 202.

#### Lecture/Demonstration

Thursday, August 2, 7 p.m. "Night Photography", with Russ Hamilton, Kaufmann Auditorium, Goldwin Smith Hall. (Bring a camera, film and tripod.)

### Music

#### Concert

Thursday, July 26, 7 p.m. The Ithaca Concert Band, on the Arts Quad.

#### Outdoor Concert

Tuesday, July 31, 7 p.m. The Tompkins County Horseflies in Concert on the Arts Quad.

#### Concert

Wednesday, August 1, 4:15 p.m. Myra Kovari, Harp Music, in the A.D. White Center Garden.

### Theater

#### Shakespeare Festival

Thursday, July 26 & Saturday, July 28, 8:15 p.m. "Romeo and Juliet" in the Anabel Taylor Courtyard.

Friday, July 27, 8:15 p.m. "The Comedy of Errors", in the Anabel Taylor Courtyard.

Thursday, August 2, 8:15 p.m. "The Comedy of Errors", in the Anabel Taylor Courtyard.

Friday, August 3 & Saturday, August 4, 8:15 p.m. "Romeo and Juliet", in the Anabel Taylor Courtyard.

## Grad Bulletin

The Graduate School will be closed on August 1, Wednesday, from 1:00 p.m. to 4:30 p.m. It will reopen on Thursday, August 2 at 8:15 a.m.

The deadline for an August degree is August 24, 1984. The thesis and all required forms must be turned in to the thesis secretary by that date. There are no exceptions to this deadline.

## Safety Training Begins For Office Workers

Safety training sessions are beginning for all Cornell office workers, in accordance with the state toxic substances Right-to-Know Law, according to Robin Goodloe, training coordinator in the Office of Environmental Health.

First to receive the required training will be office workers in the College of Agriculture and Life Sciences and the College of Veterinary Medicine.

The one-hour training programs begin with a slide-tape program developed at Cornell, "Chemical Safety for Office Workers." Topics covered include routes of entry of toxic substances, acute and chronic exposures and effects, and guidelines for safe use of chemicals. A discussion sessions follows on specific chemicals used in offices, such as liquid correction fluids, spirit duplicating fluid and copier toners.

"Although most common office chemicals are not hazardous in typical office conditions," Goodloe said, "state law requires that all employees be educated in their use."

The training sessions deal not only with chemical safety, but with other aspects of

office safety. A second slide-tape program covers ways to avoid falls, accidents with office furniture and injuries from hand tools such as staplers and paper cutters.

Training programs conclude with a short film entitled "VDT's: The Human Factor," since many office workers have questions about video display terminals.

Conducting the safety training programs for office workers are Training Coordinator Goodloe and Jeanne Appling, a toxicologist.

Sessions for office workers in ALS and Veterinary Medicine are scheduled at 9 a.m., 10:30 a.m., 1:30 p.m. and 3 p.m. Tuesday, July 31 in Bradfield 101 and at the same times Thursday, Aug. 2, in Corson A106. Others sessions are scheduled for 9 a.m., 10:30 a.m. and 1:30 p.m. Wednesday, Aug. 8 in Morrison 314 and at the same times Thursday, Aug. 9 in G-3 of the Veterinary Research Tower. Also, at 9 a.m., 10:30 a.m., 1:30 and 3 p.m. Wednesday, Aug. 15, in Caldwell 100.

Training sessions for the rest of the university's office workers will be scheduled in the near future.

Questions regarding the toxic substances right-to-know training programs should be directed to Goodloe at 256-8202.

## The Week of Cornell Summer

## Explorations into the Worlds Of Space and Outdoor Music

Explorations into the worlds of music and astronomy are featured free events during the coming week of Cornell's Summer Session.

Cornell University astronomer Yervant Terzian, who made international headlines with the 1983 discovery of a vast, interstellar cloud of hydrogen gas three times as large as the Milky Way, will deliver a free public lecture Wednesday night, August 1. His talk, at 8:15 p.m. in Statler Hall Auditorium, is on "Exploring the Universe With Giant Radiotelescopes."

A native of Alexandria, Egypt, Terzian joined the Cornell faculty in 1965 as a research associate and head of scientific services for the Arecibo Observatory in Puerto Rico. He is extremely active in numerous national and international groups focusing on radio astronomy and interstellar research.

This year Professor Terzian received a Clark Distinguished Teaching Award, recognizing his dedication to undergraduate teaching at Cornell.

Another free public program, sponsored this week by the university's Summer Session office, includes an Outdoor Music Festival Saturday, July 28, on Cornell's Libe Slope. Rain date for the 1:00-6:00 p.m. affair is Sunday. And on Monday evening at 8:15, there will be a rousing organ recital in the university's historic Sage Chapel.

Headlining the Saturday outdoor concert are The Burns Sisters and The Works. The five Burnses, frequent performers in Rochester, Boston and New York City, have opened for such acts as Huey Lewis and the News, the Stray Cats, the Ramones, and the Greg Kihn Band, and have had a cameo appearance in the Louis Malle film "Atlantic City."

The Works, based in Syracuse, have recently opened for The Clash.

A feature this Saturday not usually found at rock concerts is the "signers," or interpreters for the deaf and hearing-impaired, who will be on hand, furnished by Hand Records & Co. of Rochester.

Monday night, July 30, in Sage Chapel, acting university organist Stephen May will perform compositions by Herbert Howells (British, 1892-1983), Johann Hummel (German, 1778-1837) and Charles-Marie Widor (French, 1845-1937).

In 1982 May earned his doctorate in musical composition from Cornell.

## SAGE CHAPEL

### United Methodist Minister to Talk

The Reverend Nelson Reppert, a United Methodist minister, will speak at Sage Chapel at 11 a.m., Sunday, July 29. His topic will be, "COMPASSION: The Lifestyle of the Kingdom."

Reppert was ordained by the United Methodist Church after graduating from Syracuse University in 1958 with a B.A. degree in Public Address and Philosophy, and in 1963 from Wesley Theological Seminary in Washington, D.C. He has served the Church in many capacities: pastor, associate pastor, national disaster relief coordinator, and as Protestant chaplain at Cornell.

In 1981-82, he studied with Matthew Fox at the Institute in Creation-Centered Spirituality at Mundelein College in Chicago, receiving an M.A. degree in Spirituality. A resident of Trumansburg, Reppert is retired from the active pastoral ministry to resource the Church in specialized ways as a Theologian/Event Maker.



Number 30

Please Post

July 26, 1984

## Cornell University

University Personnel Services

Day Hall

Ithaca, New York 14853

607/256-5226

### Please Note:

Job Opportunities is a publication of Staffing Services and is distributed each Thursday through the Cornell Chronicle. Applications for employment can be submitted through the mail. Application

forms are available by the posted Job Opportunities listing at 130 Day Hall. For more information on jobs listed, contact Staffing Services, 160 Day Hall, (607) 256-5226.

### Employee Transfer Applications:

Employees who wish to transfer to other jobs within the University should complete a separate Employee Transfer Application form for each position and submit them to Staffing Services. Individuals with official University layoff status will be given preference in referrals.

This listing is also available on CUINFO Cornell University's computerized information service. For further CUINFO

details, contact the Information and Referral Center at 256-6200 or Computer Services.

New vacancies are listed for two weeks in Job Opportunities.

\*Asterisks identify jobs that were not listed last week.

Full-time jobs are 39 hours per week unless otherwise indicated. Jobs listed as SO, U1 and U2 are represented by bargaining units.

selling of undergraduates; organization of college-wide undergraduate advising activities; coordination of student group activities; assist the Director of Admissions in admissions activities including recruiting, travel, conduct on-campus conferences with prospective students; assist in development of computer-based administrative services to students and faculty.

Requirements: Bachelor's degree or equiv. in technical field, or Master's or equiv. in counseling or related field with experience in industry or technical education. Demonstrated organizational, interpersonal, and communication (written and oral) skills. Public speaking ability and experience with automatic data management and statistical analysis. Send cover letter and resume by August 3, 1984

Job Number: PC2910

Position: Assistant to the Dean  
Department: Division of Summer Session, Extramural Courses and Related Programs  
Description: Coordinate procedural affairs of the Dean and the Associate Dean; draft a wide range of materials including letters and reports; arrange and produce series of summer special events; represent the Deans to offices and persons throughout the University.

Requirements: B.A. or equiv. Excellent communications skills, particularly in writing; organizational ability; ability to work independently and quickly on multiple tasks; working knowledge of Cornell; previous administrative and/or academic experience highly desirable. Send cover letter and resume by August 3, 1984.

Job Number: PC298

Position: Director, Minority Educational Affairs

Department: Architecture, Art & Planning - Office of Minority Affairs

Description: Coordinates and implements programs and services related to the delivery of academic support services to minority and disadvantaged students in the College. Coordinates minority admissions with College Admissions Officer and University Admissions. Plans and provides counseling services and tutoring as appropriate.

Requirements: Bachelor's degree or equiv. necessary with an advanced degree preferred, familiarity with architecture, fine arts or planning will be an asset. Experience in student development and counseling, admissions and recruiting. Knowledge of Cornell admissions and COSEP preferred. Excellent organization and communication skills required.

Minimum Starting Salary: \$17,500  
Job Number: P299

Position: Research Support Specialist II (Re-post)

Department: Toxicology  
Description: Provide technical support for service, research and teaching projects in diagnostic toxicology. Design and plan experiments. Oversee technical support staff and graduate students. Conduct non-routine analyses of toxicants and interpret results; maintain forensic records. Responsible for equipment maintenance and ordering supplies.

Requirements: Bachelor's degree or equiv. in Chemistry, Master's preferred. Previous research experience, preferably in analytical toxicology. Considerable experience with analytical techniques.

Minimum Starting Salary: \$18,000  
Job Number: PT263

Position: Senior Staff Writer (2)  
Department: University Relations/News Services

Description: Responsible for planning and implementation of programs and materials to satisfy communication needs of schools, colleges or administrative assignments. Work closely with senior administrators and faculty and maintain working contact with public affairs staff and colleges. Will function as reporter as well as liaison for University Relations. Identify media contacts, prepare news releases, anticipate problems, prepare media plans.

Requirements: Bachelor's degree or equiv. At least 3-5 years of experience. Excellent writing ability. Experience with media (print and broadcast). Knowledge of Cornell useful.

Minimum Starting Salary: \$16,895  
Job Numbers: PC2913, PC2914

Position: Applications Programmer I  
Department: Computer Services (APS)

Description: Work as a member of a project team to install and maintain batch and interactive programs of an overall administrative system. Write production procedures and JCL. Interface with production control clerks.

Requirements: Bachelor's degree or equiv. with computer related courses. A knowledge of applications for interactive administrative systems and data base concepts desirable. Some

\*Asterisks identify jobs that were not listed last week.

# Job Opportunities

Cornell University is an equal opportunity, affirmative action employer.

## Administrative/Professional

The minimum salaries listed are for recruitment purposes only.

\*Position: Project Coordinator II  
Department: Maintenance & Service Operations

Description: Serve as a liaison between University departments and Maintenance & Service Operations on building maintenance matters. Identify building operating problems and project scope. Schedule and coordinates maintenance and rehabilitation projects; inspect construction. Approves maintenance work for payments.

Requirements: Associate's degree or equiv. in engineering or construction technology; Bachelor's degree or equiv. in engineering, architecture or business administration preferred. A strong technical background in buildings is needed with at least 4-5 years of experience in construction or maintenance management.

Minimum Starting Salary: \$18,000  
Job Number: PT302

\*Position: Systems Analyst I  
Department: Law School  
Description: Provide systems analysis of internal personal computer network involving network programming, instruction for faculty and staff and resolution of technical problems; will also be responsible for managing daily operations of audio-visual services including the supervision and training of student audio-visual operators; as well as maintenance and replacement of equipment; will prepare budget and cost projections of equipment and service as back-up operator.

Requirements: Bachelor's degree or equiv. with related course work in computers. Knowledge of IBM micro-computers; must be able to program in Basic; good organizational and interpersonal skills essential. Some prior supervisory experience preferred.

Minimum Starting Salary: \$16,500  
Job Number: PT304

\*Position: Student Development Specialist I

Department: Financial Aid (Student Employment)

Description: Assists in recruitment of new employers for the Summer Job Network of The Cornell Tradition. Maintains contacts with previous employers, conducts on-site visits of work places, trains student job developers. Assists with job referrals, information sessions for students, interviews applicants and provides employment counseling to students applying for the Summer Job Network. Requires 8-10 weeks of travel per year.

Requirements: Bachelor's degree or equiv. Familiarity with Cornell University preferred. Experience as a student manager, peer counselor, or Ambassador. Must have excellent oral and written communication skills and be interested in working with alumni, students and potential employers. Send cover letter and resume by August 10, 1984.

Minimum Starting Salary: \$13,625  
Job Number: PC307

\*Position: Managing Editor  
Department: Sociology

Description: Manage and produce a new Sociology quarterly journal. Responsible for establishing and maintaining the day-to-day operation of the editorial, business and clerical duties.

Requirements: Bachelor's degree or equiv. in social science, journalism or other related field or equivalent education and experience. Training in social science or science writing; some administrative experience desirable. Training and/or experience in editing and publishing. Send cover letter and resume by August 10, 1984.

Minimum Starting Salary: \$13,625  
Job Number: PC303

\*Position: Administrative Manager I  
Department: Clinical Sciences

Description: General administrative oversight for financial, business and personnel activities of the Department of Clinical Sciences; program/project management, accounting/budgeting, contract and grant administration, information/data systems, management.

Requirements: Bachelor's degree or equiv. At least 5 years related experience. Knowledge of finance/accounting/budgeting. Excellent human

relations skills. Send cover letter and resume by August 10, 1984.

Minimum Starting Salary: \$13,625  
Job Number: PC309

\*Position: Assistant Track Coach  
Physical Education and Athletics  
Description: Assist the head track coach in the operation of the men's and women's track program. Duties include coaching and the recruiting of student athletics. Instructor in physical education program as assigned by the Athletic Director. Administrative duties in track program as assigned by the head coach.

Requirements: Bachelor's degree or equiv. in physical education or related field. Previous experience coaching track and field events at high school or collegiate level.

Minimum Starting Salary: \$13,625  
Job Number: PT3011

\*Position: Dining Supervisor  
Department: Cornell Dining  
Description: Supervise the daily operation of a dining unit, including the purchasing and storage of food and supplies, maintenance of equipment, planning menus and preparation and dispensing of food.

Requirements: A.S. degree or equiv. combination of education and experience is necessary. At least 2-3 years food service supervisory experience. Knowledge of food and health codes.

Minimum Starting Salary: \$13,625  
Job Number: PT3010

\*Position: Applications Programmer I (Re-post)

Department: Agronomy  
Description: Program, service, modify and maintain existing software (RSX-Fortran) primarily on DEC 11/34 computer. Program and document software applications programs related to soil testing laboratory and extension teaching activities. Operate the computer, process lab reports and assist with mailing procedures, maintain data files, assist with interfacing laboratory analytical equipment; advise users on use of computer equipment.

Requirements: B.S. in computer related science or equiv. experience. Fortran programming a necessity. Some machine or assembly language programming desired. Experience with DEC 11 series computers, interfacing of analytical equipment or some knowledge of electronics and/or agriculture is desired.

Minimum Starting Salary: \$16,000  
Job Number: PT262

Position: Systems Programmer/Analyst I  
Department: Decentralized Computer Services

Description: Responsible for testing and evaluating microcomputer hardware and software; provide technical support for frontline consultants and user's groups on campus; design, write and document programs; prepare educational materials and conduct workshops in micro-computer field.

Requirements: B.A. degree or equiv. At least 1-3 years experience with microcomputers; programming experience in Pascal, Basic and/or Assembly Language; strong written and oral communication skills. Formal or informal teaching background preferred.

Job Number: PT294

Position: Student Development Specialist IV  
Department: Engineering Admissions & Undergraduate Affairs

Description: Academic/career/personal coun-

## Cornell Chronicle

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It is the policy of Cornell University actively to support equality of educational and employment opportunity. No person shall be denied admission to any educational program or activity or be denied employment on the basis of any legally prohibited discrimination involving, but not limited to, such factors as race, color, creed, religion, national or ethnic origin, sex, age or handicap. The university is committed to the maintenance of affirmative action programs which will assure the continuation of such equality of opportunity.



experience with machine architecture, programming languages (such as PL/1, NATURAL, COBOL, MARK IV), and system utility programs necessary.

Minimum Starting Salary: \$16,000  
Job Number: PT2915

Position: Research Support Specialist I  
Department: Division of Nutritional Sciences  
Description: As project evaluator for 4-H EFNEP pilot program, will construct and implement evaluation instruments; collect and analyze data from 6 counties; train aides; coordinate development of a model which will involve low income youth in 4-H activities.

Requirements: M.S. in Human Service Studies or equiv. Demonstrated organizational, program development, and evaluation skills necessary. Demonstrated competence in data analysis and interpreting social sciences measurement.

Minimum Starting Salary: \$16,000  
Job Number: PT291

Position: Teaching Support Specialist II  
Department: Agricultural Engineering  
Description: Responsible for the Agricultural Engineering introductory courses in computers to help coordinate activities of support personnel assigned to those courses. Participate in planning, scheduling and maintaining computing resources used in these computing courses. Develop software and documentation for class demonstrations and subject matter applications.

Requirements: B.S. or equiv. in Agricultural Engineering, M.S. preferred, or closely related engineering field. Ability to program in Fortran and Pascal as well as operate microcomputers, interactive terminals and develop instructional software.

Job Number: PT2911

Position: Manager, Division Media Services  
Department: Division of Summer Session, Extramural Courses and Related Programs

Description: Reporting to the Associate Dean, will develop and administer public relations and advertising under the direction of Division senior staff: Dean, Associate Dean, Director of Continuing Education/ Research and Development; responsible for coordination, scheduling, production, and distribution of all printed and other publicity materials.

Requirements: B.A. or equiv. Knowledge of editorial, layout, and production techniques as well as newspaper, periodical, and advertising industries; familiarity with computerized typesetting. Some experience in writing for diverse publics. Send cover letter and resume by August 3, 1984.

Minimum Starting Salary: \$13,625 - \$22,600  
Job Number: PT2912

Position: Assistant Director of Program & Development

Department: Unions & Activities  
Description: Advise Program Board, Outdoor Recreation Board, and supervise the Craft Studio. Coordinate training for student volunteers, employees, and full-time staff; budget and supervisory responsibility for Craft Studio.

Requirements: Bachelor's degree or equiv. At least 3 years experience in related fields of program advising and training preferred. Candidate must have experience in working with minority students. Ideal candidate will be innovative, creative and have an unbridled enthusiasm for programming. Send cover letter and resume by August 3, 1984.

Minimum Starting Salary: \$13,625  
Job Number: PC296

### Clerical

All applicants interested in positions requiring typing must take an official University test. Tests are given Mondays and Wednesdays at 10:00 a.m., Room 337, Statler Hall. Please contact Staffing Services for an appointment.

\*Position: Administrative Aide, GR21  
Department: Financial Aid (Student Employment)

Description: Oversees the workflow of support staff in SEO and supervises the Receptionist. Monitors and prepares budget reports for office accounts. Oversees training of nonexempt staff and performs secretarial functions for Program Director and Associate Director. Maintains personnel records and assists with preparation of reports and special projects.

Requirements: H.S. ed. or equiv. Associate's degree in Business or related field preferred. Medium typing. At least 3 years general secretarial experience. Background in accounting/bookkeeping, word processors, on-line computer system desirable. Must have excellent communication skills.

Minimum Starting Salary: \$12,469  
Job Number: C304

\*Position: Administrative Aide, GR21  
Department: Unions and Activities - Cornell Cinema

Description: Provide support in the following areas: accounting, secretarial and receptionist for Cornell Cinema. Duties include paying bills; handling student payroll; maintaining sales records and files; producing financial reports; handling all routine office work.

Requirements: A.A. degree or equiv. Medium typing. Bookkeeping experience with endowed accounting procedures preferred, organizational skills important, ability to compose letters, experience working with students and the public, interest in cinema helpful. Word processing experience helpful.

Minimum Starting Salary: \$12,469  
Job Number: C308

\*Position: Accounts Assistant, GR20  
Department: Diagnostic Laboratory

Description: Major responsibility will be to keep all the financial records for the departmental grant and contract funds. In addition perform all the necessary accounts receivable work (i.e. collection and billings). The person will also perform administrative duties in cooperation with co-workers such as filing, copying, typing, etc.

Requirements: A.A.S. degree or equiv. Light typing. Accounting background; understanding of collection procedures; knowledge of Cornell and grants and contracts helpful. Strong written and oral communication skills.

Minimum Starting Salary: \$11,739  
Job Number: C305

\*Position: Accounts Assistant, GR19  
Department: Clinical Sciences

Description: Timely and accurate processing of payments to vendors for goods and services rendered. This includes reconciling invoices and receiving reports, completing vouchers for payment, and completing records of payment; resolving and documenting problems or delays in payments.

Requirements: H.S. ed. or equiv. Some college course work in bookkeeping/accounting preferred. Light typing. Knowledge of accounts payable system, including accounting and billing procedures. Knowledge of Cornell statutory accounting system preferred.

Minimum Starting Salary: \$11,125  
Job Number: C307

\*Position: Secretary, GR18

Department: Physical Education & Athletics  
Description: Provide secretarial and administrative support to head football coach and assistants. Transcribing correspondence for the coaches, typing reports, schedules, rosters, etc. Coordinate football gift system. Coordinate office mailings to squad, recruits and friends. Make travel arrangements for coaches and recruits, process travel reports and other accounting documents for the office. Maintain the stock of office supplies, liaison with sports information. Other related duties as assigned.

Requirements: H.S. ed. or equiv. Medium typing. Must have good typing and word processing abilities and be familiar with all forms of office equipment.

Minimum Starting Salary: \$10,500  
Job Number: C303

\*Position: Office Assistant, GR18  
Department: Dean's Office, Arts & Sciences

Description: Assist with recordkeeping and processing of credit for students, and provide some secretarial support for college registrar & administrative aide. Duties include checking student records for requirements completed, answering students' questions in this area, processing leaves of absence and readmissions, taking charge of paperwork for summer school credit, typing for administrative aide & registrar. Other duties as assigned.

Requirements: H.S. ed. or equiv. At least 1 year liberal arts college background preferred. Light typing. Strong organizational and interpersonal skills required. Ability to work under pressure. Experience in use of word processor would be helpful.

Minimum Starting Salary: \$10,500  
Job Number: C302

\*Position: Secretary, GR18  
Department: Career Center

Description: Provide secretarial/receptionist support to the Assistant Director located in Academic Advising Center who is responsible for career counseling of A&S and AA&P students; provide xeroxing and mailing assistance for the Credential Service in 203 Barnes Hall. 9-month appointment.

Requirements: H.S. ed. or equiv. Medium

typing. Must be highly organized; possess strong communication (oral and written) and interpersonal skills; able to work independently; and have some experience with preparing statistical reports.

Minimum Starting Salary: \$10,500/annual equiv.  
Job Number: C306

\*Position: Information Assistant, GR18  
Department: Uris Library/Reference

Description: Assist with clerical work in the Reference Department and serve as back-up at the Reference Desk; answer phone and information questions; assist with special projects; other clerical duties as assigned.

Requirements: A.A.S. degree or equiv. experience. Some library experience helpful; graphic and other artistic skills desired; strong oral communication and interpersonal skills.

Minimum Starting Salary: \$10,500  
Job Number: C312

\*position: Secretary, GR18  
Department: Biochem., Molecular & Cell Biology

Description: Providing secretarial support to 6 faculty members and members of their labs. Includes typing, proofing and revising manuscripts, grant proposals, classwork, etc.; making travel arrangements, scheduling meetings, running errands.

Requirements: H.S. ed. or equiv. Some secretarial training or previous experience. Associate's degree desirable. Heavy typing. Strong interpersonal skills. Word processing experience and technical typing experience is important. Training on the IBM Displaywriter is helpful. Must be able to complete tasks quickly and accurately.

Minimum Starting Salary: \$10,500  
Job Number: C309

Position: Accounts Coordinator, GR24  
Department: Controller's (Endowed Accounting)

Description: Accounting for and preparation for all financial data in accordance with prescribed guidelines for restricted accounts from outside funding agencies. Establish accounts, monitor expenditures and prepare monthly, quarterly and annual reports as required.

Requirements: Associate degree or equiv. in accounting or equivalent education and experience. At least 2-3 years experience. University experience desirable.

Minimum Starting Salary: \$14,779  
Job Number: C299

Position: Administrative Aide, GR21  
Department: Music

Description: Administer the office of the Department of Music (except concert management and bookkeeping); assist the Chairman of the Department; aide to Graduate faculty Representative in the Field of Music; executive clerical duties.

Requirements: A.A.S. degree or equiv. B.A. desirable. Medium typing. At least 1 year experience in an academic department, preferably at Cornell, or the equivalent. Excellent personal relation skills are essential. Word processing experience desirable.

Minimum Starting Salary: \$12,469  
Job Number: C296

Position: LC Cataloger, GR20  
Department: Catalog/Olin Library

Description: Catalog monographs and scores with Library of Congress copy on the Music Team utilizing the RLIN system. Other catalog duties as assigned.

Requirements: Academic background in music with Bachelor's degree or equiv. experience or training. Light typing. Previous work experience in libraries, especially technical services (at least 1 year) highly preferred. Ability to perform detailed work with speed and accuracy. Foreign language(s) competence desirable.

Minimum Starting Salary: \$11,739  
Job Number: C2915

Position: Administrative Aide, GR19  
Department: Office Equipment Center

Description: Responsible for administering lease programs for typewriters, word processors, etc. Submitting information to computer and verifying. Working with departments on their needs and with vendors.

Requirements: H.S. ed. or equiv. with bookkeeping and secretarial skills. Medium typing. At least 5 years experience in a Cornell office environment. Computer/word processing skills. Good organizational and communication skills.

Minimum Starting Salary: \$11,125  
Job Number: C297

Position: Word Processor Operator, GR18

Department: School of Hotel Administration

Description: Perform general word

processing/data processing jobs: letters, surveys, proposals, memos, manuals, etc. Proof and edit material; perform daily computer operator functions including file back-up and routine system maintenance. Print out jobs.

Requirements: H.S. ed. or equiv. with Business College or A.A.S. degree preferred. Medium typing. Good interpersonal skills. Accuracy important. Word processing experience.

Minimum Starting Salary: \$10,500  
Job Number: C298

Position: Office Assistant, GR18  
Department: Clinical Sciences/Hospital

Description: Telephone reception and appointments secretary for the Small Animal Clinic. Gather information on clients and patient cases; operate computer terminal for medical records functions; work with clinicians to maintain proper scheduling of patients.

Requirements: H.S. ed. or equiv. Medium typing. Knowledge of medical terminology extremely helpful. Must exercise independent judgment and work well with the public.

Minimum Starting Salary: \$10,500  
Job Number: C294

Position: Sr. Circulation/Reserve Assistant, GR18

Department: Circulation/Olin Library  
Description: Work at circulation desk and perform other duties in support of public service functions. Responsible for processing material for research in Graduate Study rooms; oversee weekly overdue operation, including follow-up searching and book billing.

Requirements: H.S. ed. or equiv. Some college background. Light typing. Good organization and interpersonal skills.

Minimum Starting Salary: \$10,500  
Job Number: C2910

Position: Secretary, GR17  
Department: Residence Life

Description: Perform secretarial and receptionist duties in an undergraduate residence hall. Handle bookkeeping functions for residence hall; maintain files; distribute mail; coordinate student clerical help, and act as a resource person. Prepare/type reports, manuscripts and correspondence; run duplicating and copying machines. Daily contact with students and public.

Requirements: H.S. ed. or equiv. Medium typing. Some secretarial experience. Knowledge of record/bookkeeping helpful. Strong organizational, interpersonal and communication skills.

Minimum Starting Salary: \$9,967  
Job Number: C2911

Position: Building Attendant, GR16  
Department: Circulation/Olin Library

Description: Perform library security functions including work at exit control desk and stack control desk; perform variety of clerical and other duties as assigned; responsible for opening, closing and making regular tours of the building. 3 days and 2 evenings per week; weekends.

Requirements: H.S. ed. or equiv. Good communication skills. First aid training desirable.

Minimum Starting Salary: \$9,494  
Job Number: C2912

Position: Stacks Assistant, GR16 (2)  
Department: Circulation/Olin Library

Description: Perform variety of functions in stacks. Assist in maintaining a scholastic, workable environment. Duties include returning a large volume of circulated books back to the shelves and processing incoming material.

Requirements: H.S. ed. or equiv. Strong organizational and interpersonal skills. Physical strength and agility.

Minimum Starting Salary: \$9,494  
Job Numbers: C2913, C2914

Position: Secretary

Department: Boyce Thompson Institute-Contact department directly. See Below.

Description: Provide secretarial support to laboratory group consisting of research associates, postdoctoral associates, visiting researchers, graduate students, and undergraduate students. Typing of correspondence, reports, manuscripts and grant proposals. Make travel arrangements within the U.S. and abroad. Recordkeeping and ordering of laboratory supplies.

Requirements: Associate's degree or equiv. in secretarial science preferred. Heavy typing. IBM Display word processing experience required.

Minimum Starting Salary: \$10,000

Contact: Aladar A. Szalay, Ph.D., Boyce Thompson Institute, 257-2030.

Position: Research Aide, GR20 (Repost)

Department: C.R.S.R. (Laboratory for Planetary Studies)

Description: Responsible for a broad range of technical duties including library research;



some computations on hand calculators and small computers; typing scientific papers, purchase orders, vouchers; government grant-related work; composing, filing and mailing of a heavy volume of correspondence; supervision of work-study student(s); maintaining records of professional organizations, journal subscriptions, book orders; travel arrangements and travel reimbursements.

Requirements: Associate's degree or equiv. Heavy typing. Some scientific background. Substantial secretarial experience. Excellent organizational, communication and interpersonal skills (written and oral). Ability to set priorities and to work in a complex, active environment. Experience with Micom word processor helpful. Knowledge of Cornell library system.

Minimum Starting Salary: \$11,739  
Job Number: C235

## General Service

\*Position: Milk Plant Worker, SO18

Department: Food Science (Statutory)

Description: The primary job responsibility is a swing driver for the delivery and farm milk pick-up routes. The position also assists in receiving the ingredients and supplies for the operation. Assistance is also provided for cleaning and reassembly of equipment and supporting hardware. 9-month appointment.

Requirements: H.S. ed. or equiv. Class III driver's license and NYS Milk Receivers License are required. At least 6 months experience as truck driver of large delivery or tank truck. Ability to work with numbers and to interact well with people (wholesale customers) are necessary.

Minimum Starting Salary: \$5.41/hr.  
Job Number: S309

\*Position: Delivery Driver, SO18

Department: Cornell Dining (Endowed)

Description: Assist in loading and unloading of trucks, set up and break down of catering functions. Supervising catering functions.

Requirements: H.S. ed. or equiv. NYS driver's license required. Familiarity with campus routes and buildings helpful. Ability to lift 50 lbs. Food service and wait person experience necessary.

Minimum Starting Salary: \$4.98/hr.  
Job Number: S306

\*Position: Food Service Worker, SO17

Department: Cornell Dining (Endowed)

Description: Prepares a large variety of foods including meats, salads, vegetables and desserts. Assists food service staff with other duties as needed.

Requirements: H.S. ed. or equiv. Knowledge of cold food preparation. Familiarity with the operation of basic kitchen equipment preferred. Some experience in food service industry.

Minimum Starting Salary: \$4.69/hr.  
Job Number: S307

\*Position: Milk Plant Worker, SO16

Department: Food Science (Statutory)

Description: Primary job responsibility is for janitorial and cleaning functions in the Cornell Dairy Plant Facilities. Also responsible for receiving goods, collection of orders for customers, and assisting in processing and packaging operations with moving and lifting of products. 9-month appointment.

Requirements: H.S. ed. or equiv. Must possess concern for proper cleaning and sanitation in a food operation. Must be able to lift 100 lbs.

Minimum Starting Salary: \$4.84/hr.  
Job Number: S308

Position: Life Safety Specialist I, GR21

Department: Life Safety Services

Description: Repair, test and maintain fire extinguishers, reporting and suppression systems. Respond to emergencies and train Cornell community personnel in safety and fire prevention.

Requirements: H.S. ed. or equiv. Associate's degree in related field or equiv. training and work experience. Certification in First Aid and as an emergency medical technician desired. Safety experience in an industrial organization preferred. Position requires good mechanical and communication skills. Able to write reports, work with minimal supervision and interpret applicable codes, laws and standards. Must be available for 24 hour shift coverage and work holidays and weekends.

Minimum Starting Salary: \$12,469  
Job Number: S297

Position: Cook, SO18 (3)

Department: Residence Life (Endowed)

Description: Clean, prepare and cook food for University-owned fraternity. Clean all food prep-

aration areas, cooking areas, and assist in keeping storerooms and refrigerators sanitary. Aid student steward in menu-planning and food purchases as needed.

Requirements: Ability to follow recipes accurately, operate standard food preparation and cooking equipment. Experience in large quantity preparation is essential. Some years experience as a cook. Good organization skills. Must be able to work with little supervision and with student volunteers. Ability to supervise student helpers preferred.

Minimum Starting Salary: \$4.98/hr.  
Job Numbers: S293, S294, S299

## Technical

Applications for Technical positions should include the following information:

- Scientific/technical courses completed
- Lab techniques and/or equipment (knowledge of)
- Special skills (e.g. knowledge of computer language)

\*Position: Technician, GR19

Department: Division of Nutritional Sciences

Description: Assist P.I. with research of nutritional biochemistry of dietary lipids, carotenoids and micronutrients and carcinogenesis. Perform chemical and biochemical analysis. Provide routine care of lab animals: feed, weigh, assist with surgical procedures.

Requirements: B.S. or equivalent in natural sciences with strong background in chemistry or biochemistry. Familiar with general biochemical techniques. Lab experience in analytic chemistry. Histology experience preferred but not required. Ability to work with lab animals.

Minimum Starting Salary: \$11,125  
Job Number: T306

\*Position: Technician, GR18

Department: Food Science & Technology (Geneva)

Description: Perform biochemical and microbiological experiments. Grow and harvest microbial cells; analyze ruptured cells for various components under supervision of professor. Position available until January 19, 1985.

Requirements: B.S. in chemistry, biochemistry or equiv.  
Minimum Starting Salary: \$10,500  
Job Number: T303

\*Position: Animal Technician, GR18

Department: Clinical Sciences

Description: Provide technical support for equine nutrition, drug evaluation and other veterinary related projects. Will participate in metabolism stall projects involving measuring total intake and excretion as well as catheterization for urine collection and venous blood collection. Train horses; care for animals which have special nursing needs.

Requirements: A.A.S. degree with animal science coursework. Skilled at training and care of horses. At least 1 year's experience with horses. Familiarity with use of catheters and collection of urine and blood essential.

Minimum Starting Salary: \$10,500  
Job Number: T305

Position: Lab Equipment Technician, GR24

Department: Applied & Engineering Physics

Description: Assist with 3 teaching laboratories; provide photographic services for department, repair electronic and mechanical equipment, fabricate laboratory apparatus, provide miscellaneous tasks such as ordering equipment, keep inventory records, and set up audio visual equipment.

Requirements: AAS degree or equiv. in electronics. Knowledge of electronics and digital circuitry and mechanical fabrication. Photographic experience helpful; skill in the use of machine tools such as drill press, lathe and milling machine required.

Minimum Starting Salary: \$14,075  
Job Number: T241

Position: Technician, GR22 (Repost)

Department: Veterinary Pathology

Description: Perform viral and immunological assays using tissue culture and Elisa procedures; perform limited electron microscopy procedures; assist in training graduate students in tissue culture procedures.

Requirements: B.S. degree or equiv. in biological science with graduate course work or equiv. experience in animal virology/immunology. At least 2-3 years experience in tissue culture and immunology and/or animal virology laboratory.

Minimum Starting Salary: \$13,141  
Job Number: T253

Position: Technician, GR22 (Repost)

Department: Entomology

Description: Design and conduct experiments in molecular biology and recombinant DNA techniques. Conduct gel electrophoresis of proteins and nucleic acids. Dissect insects. Analyze gene structure. Library searching and writing.

Requirements: Bachelor's degree or equiv. in biochemistry; Master's degree preferred. Trained in biochemistry and molecular biology techniques.

Minimum Starting Salary: \$13,141

Position: Computer Operator, GR21

Department: Computer Services

Description: Operate large scale computer systems and associated peripheral equipment and monitor data communications network. Consult with vendor customer engineers and departmental support staff. Position requires shift and weekend assignments.

Requirements: Associate's degree or equiv. in Data Processing. Computer Operating experience required, data communications experience helpful. Knowledge of hardware, software, operating systems and programming languages.

Minimum Starting Salary: \$12,469  
Job Number: T294

Position: Technician, GR20

Department: 425-Pharmacology

Description: Perform experiments and analyze the results of research aimed at understanding the role of calcium in secretion from tumor basophils and mast cells. Duties will include the usage of pH meters, centrifuge, gamma and liquid scintillation counters, spectrophotometer, fluorometer, gel filtration columns, fraction collectors, gel electrophoresis apparatus, light and fluorescence microscopes and tissue culture equipment. Participate in experiments such as radioactive tracer flux studies, cell culture and protein purification, fluorimetric and spectrophotometric enzyme assays.

Requirements: B.S. or equiv. in biochemistry, cell biology, physiology or similar subject. Experience in a biological sciences research laboratory is desirable.

Minimum Starting Salary: \$11,739  
Job Number: T293

Position: Technician, GR20 (Repost)

Department: Biochemistry

Description: Assist in establishment of mosquito gene library in bacterial vectors. Prepare mosquito and bacterial DNA suitable for molecular cloning. Carry out hybridization experiments to identify genes in the library. Assist in maintenance of bacterial strains and mosquito rearing.

Requirements: B.S. or equiv. in biological sciences or related area. Experience in routine laboratory procedures and in molecular cloning techniques.

Minimum Starting Salary: \$11,739  
Job Number: T261

Position: Research Equipment Technician, GR22

Department: Nuclear Science and Engineering Program

Description: Build research laboratory apparatus using standard machine shop equipment; use and maintain research laboratory equipment; operate low power nuclear reactors; operate gamma irradiation facility; use radiation safety equipment.

Requirements: A.A.S. degree in mechanical and/or electrical technology. A nuclear reactor operator license or certification highly desirable or willingness to be trained. Knowledge of use of machine shop tools and research lab test equipment. Willingness and ability to learn procedures and methods involving radiological safety and reactor operations.

Minimum Starting Salary: \$13,141  
Job Number: T285

Position: Technician, GR20

Department: Biochemistry

Description: Assist in establishment of mosquito gene library in bacterial vectors. Prepare mosquito and bacterial DNA suitable for molecular cloning. Carry out hybridization experiments to identify genes in the library. Assist in maintenance of bacterial strains and mosquito rearing.

Requirements: B.S. or equiv. in biological sciences or related area. Experience in routine laboratory procedures and in molecular cloning techniques.

Minimum Starting Salary: \$11,739  
Job Number: T261

## Part-time

\*Position: Student Development Specialist I  
Department: Unions and Activities

Description: Works with the four undergraduate class organizations as an advisor, trainer and interdepartmental liaison; provides assistance to class members facilitating activities; works closely with the Development Office and serves on various department committees relating to class functions as assigned by the Director of Student Activities. 10-month appointment. Part-time hours to be arranged.

Requirements: B.A. degree or equiv. Organization, group communication, leadership, public speaking, programming and motivation skills are needed. Experience working with undergraduate students or volunteer groups is preferred. Send cover letter and resume by August 15, 1984.

Minimum Starting Salary: \$13,625/annual equiv.  
Job Number: PC306

\*Position: Sr. Night Supervisor, GR20

Department: Circulation/Reserve-Uri Library

Description: Oversee operation of circulation/reserve desks and security desks; is responsible for building during evening hours. Responsibilities include maintaining high level of service by carefully overseeing and coordinating work of student assistants assigned to service desks; make regular tours of building; close building and provide information on services and policies. Attend regular staff meetings during daytime.

Requirements: Bachelor's degree or equiv. experience. Light typing. Dependability and punctuality absolutely essential; strong interpersonal skills; previous supervisory experience.

Minimum Starting Salary: \$11,739/annual equiv.  
Job Number: C3011

\*Position: Binding Assistant, GR16

Department: Serials/Olin Library

Description: Assist with bookmarking procedures in Bindery Preparation and Book-marking section. Specific duties include emboss title page of each item processed; paste appropriate bookplate or stamps inside front cover of each processed item; insert magnetic tapes in all items; paste dated slips in all circulating items; assist with preparation of protective boards for unbound material. 20 hours/week, flexible.

Requirements: H.S. ed. or equiv. Medium typing. Ability to perform detailed, repetitive work with accuracy and speed; manual dexterity.

Minimum Starting Salary: \$9,494/annual equiv.  
Job Number: C3010

\*Position: Building Guard, GR18

Department: Herbert F. Johnson Museum of Art

Description: Will be responsible for guarding all works of art in the building, following security and safety procedures, and communicating with appropriate staff members on a regular basis. Tues., Wed., and Sat., 9:45 a.m.-5:15 p.m.

Requirements: H.S. ed. or equiv. Ability to work with schedules and in a group situation. Background in the security area helpful. Must communicate well with public. Dependability in reporting and attention to detail necessary.

Minimum Starting Salary: \$10,500/annual equiv.  
Job Number: S299

Position: Technician, GR18

Department: Biochemistry

Description: Provide technical support to a research group consisting of a faculty member, a graduate student, and a postdoctoral associate. Duties will include a number of routine laboratory procedures involving the growth of non-pathogenic bacteria cultures. Will maintain records, prepare media and reagents; run DNA gels to observe plasmids and assist in experiments including transport assays with radioactive material. 20 hrs./week, flexible.

Requirements: Bachelor's degree or equiv. in biochemistry, microbiology or chemistry. Must have some prior laboratory experience. Must have previous experience with sterile techniques; experience handling radioactive isotopes and working with plasmids desirable.

Minimum Starting Salary: \$10,500/annual equiv.  
Job Number: T291

Position: Cashier, GR16

Department: Statler Inn

Description: Operate NCR 2160 cash register in Main Dining Room 5 nights per week and act as a teaching aide; working with student waitstaff in the School of Hotel Administration. MF, 4:30 p.m.-10:30 p.m.

Requirements: H.S. ed. or equiv. At least 1

Continued on Page 4 Networking



# Networking

A Cornell Newsletter Published by Employees for Employees

## Around Cornell: How Charlie Consumer Can Save in the Supermarket

Consumer Economics and Housing Interview

(Part 1 of 2)

By ANNA MORATZ

Temptations to do the opposite are everywhere. Example: Charlie stops at the grocery store after work. He's hungry and succumbs to those ready-made salads and the aroma of the barbecued chicken. Why start looking around the aisles? He composes dinner at the deli counter. Cleaning up after his meal (no grease, no pans!), Charlie has second thoughts: If he does this often, will it hurt his grocery budget? What about that trip to Hawaii for which he wanted to save a little each week?

"Right," says Professor Heinz Biesdorf, principal author of the study *Be a Better Shopper—Buying in Supermarkets*. "If Charlie wants to cut down on his expenses like most of us, he may want to save the expensive convenience foods for emergencies or very special occasions, and use a little more of his time instead of a lot more of his money."

*But why start saving at the supermarket and not somewhere else?*

"Becoming a smart grocery shopper is the easiest way to save for a special purpose. How could Charlie cut down his rent, car payment or insurance without making drastic changes in his life? On the other hand, he shops at least once a week anyway. A smart shopping system can save Charlie 10-15 percent of what he now spends just for groceries. He's right to suspect his travel plans are postponed by seemingly harmless expenses such as paying extra for convenience foods. Everything has a price. Economists have a term for this: "opportunity cost." If a youngster learns the hard way that buying that bike from money earned through newspaper deliveries is delayed because he or she can't resist a candy bar every day, the same goes for Charlie and his Hawaiian trip. Consumers should want to increase their efficiency in the marketplace. Because we learn most easily with simple things, the supermarket can be an excellent practice laboratory."

*What if Charlie hates to shop?*

"If he plans carefully he won't spend more time in the supermarket than he does now—most likely much less. Let's say the next time he buys canned tuna—when it is on special, I hope—he stocks three times as much as he normally would. And so on. By stocking the non-perishable items he regularly uses, Charlie has to replenish less often. This gives him time to wait until a special price on an item comes around again. All he needs is a small amount of space to put up a few shelves, and he'll have to check weekly on his stock of supplies. In the long run, this will reduce his need to look for so many different things each time he shops. A smart shopper also shops at two or more competing stores each week."

*Is that worth the extra gas?*

"Let's say Charlie's car gets 20 miles per gallon. Driving 5 miles extra between two competing stores would cost no more than 50 cents extra—that's not much if he can save 10-15 percent on his grocery budget, meaning at least \$5.00 on a \$50.00 supermarket bill."

*10-15%!! How?*

The weekly competing supermarket ads are great shopping expedition maps which he should scan and on which he should mark with crayon or felt-tip the advertised items he has learned are the specials. Then he selects the best buys from each of the stores.

Planning meals around weekly meat specials will make a difference, too. Of course, he will always need items that are not on special, but others will be extra specials! New York State laws require unit pricing, enabling Charlie to compare price and size and helping him to figure out the lowest cost per unit. In some instances he has to watch for quality tradeoffs, but Charlie's smart—he'll know the difference!

Note: Cooperative Extension's packet "Be a Smart Shopper" contains many suggestions for

smart shopping, exercises, quizzes, games and forms to keep track of where one saves. Although he may need to update a few prices here and there, because the book was last reprinted in 1980, Charlie intends to order bulletin #86. (Send \$2.50, check or money order, no cash please, to: Better Shopper, P.O. Box 191, Department CU, Ithaca, New York 14853, or to June Franklin, 130 Day Hall.)



## Service Recognition: 10, 15 and 20 Years Cornell

Contributed by University Personnel Services

All Cornell University employees who celebrated anniversaries of 10 or 15 years of credited service during the past year (as of July 1, 1984) were eligible to receive Certificates of Recognition which were mailed to departments during the last two weeks in June. Employees who had celebrated 20 years of credited service this year (as of July 1, 1984) were eligible to receive a commemorative gift as part of Cornell's Service Recognition Program. This year's gift was a plaque made by Corning Glass.

The certificates and the gifts are an important part of Cornell's recognition program for employees who have provided long and faithful service. Although sponsored by University Personnel Services, the certificates and 20 year gifts are presented to employees through their individual departments.

If you believe you were eligible for recognition

with a certificate or plaque this year and have not received one, you should ask your supervisor or call Luran Jacoby at 256-6347. The following employees are recognized for 10, 15 and 20 years of service through this year's program.

### 10 Years of Service

Christel Albrecht	Sandra P. Berry
B.A. Aldwinkle	Caroline M. Biondi
Suzanne M. Alexander	Betty A. Bixler
Deborah K. Alo	Mary A. Boetiger
Patricia L. Apgar	Keith E. Boncek
Mary J. Baker	Susan N. Bontempi
Betty H. Baldwin	J.W.P. Bowman
James R. Baldwin	Randy P. Bowman
Phyllis P. Barbano	C.L. Brahm
Jean M. Barrile	Lucille A. Broberg
Kathleen Beauregard	D.P. Brown
Roberta T. Beavers	Thomas R. Brown
Lloyd R. Bell Jr.	Thomas J. Bryan

Harold P. Bush  
Jeannette R. Carney  
Howard G. Casasanta  
Linda L. Chapman  
Ellen M. Chirco  
Ann C. Cobb  
Rebecca A. Coles  
Nancy D. Combs  
Gertrude L. Conklin  
B.J. Creeley  
Jose L. Cruz  
Robert J. Cummings  
C.J. Curran  
Norman Davidson  
D.B. Dehart  
Patricia A. Dickerson  
Cynthia L. Doolittle  
Charles E. Ellis  
Philip E. Emerson  
W.A. English

Carole Eustice  
Frank Feinstein  
Martha A. Fessenden  
Philip L. Forsline  
D.C. Frutchey  
Angelo Gallardo  
Helen B. Garcia  
William Genter  
Patricia E. Gibbs  
Barbara A. Gingras  
Michael H. Goodwin  
Jean B. Gorton  
Jean Grossman  
Donna-Marie Gulnac  
Willard A. Hackett  
Harold G. Hall  
K.N. Hart  
Ellen P. Hayth  
Clarence L. Hazen  
Margaret Hein

George W. Helfman  
D.L. Hicks  
Garald Homer  
Helen M. Hotelling  
Leona M. House  
Marie B. Huhta  
Jane E. Hunsberger  
Ruth M. Jayne  
Charles W. Jermy Jr.  
Christopher Jones  
Jeffrey L. Jones

Roger Jordan  
Hazel Kay  
Pamela J. Kellogg  
J.R. Kelly  
Edward H. Kiefer II  
D.L. King  
Edward J. Kowalski  
Joseph P. Lardner  
John W. Lauber  
Mark T. Lieberman  
David MacDonald

Continued on Third Page

### Three Join Board

Networking welcomes three new members to the editorial board. They are Carol Thurnheer, Leona House and Jim Kuehl.



# For the Health of It

## Cornell Health Care Plan: What Is a Reasonable Charge?

Contributed by University Personnel Services

Do you take the time to discuss fees with your physician before you begin treatment, or are you unpleasantly surprised when you receive the bills? Some of us find it difficult to discuss fees with our physicians. After all, we place our lives in the hands of the members of the medical professions, surely there's no need to quibble over nickels and dimes.

However, finding out the cost, before treatment begins, forms the basis of wise consumerism and is a practice that your health care plan supports. In fact, the Cornell Health Care Plan for Endowed Employees limits the payment of covered medical expenses to charges that are reasonable in amount. For insurance purposes, a reasonable charge for a service or supply is defined as the lesser of:

- the charge usually made for it by the provider who furnishes it, or
- the prevailing charge made for it, in the same geographic area, by those of similar professional standing.

For services and supplies that are unusual in nature, Aetna will determine the reasonable amount based upon pertinent factors as the complexity involved and the degree of professional skill required.

Aetna Has Up-To-Date Information

Aetna has maintained up-to-date prevailing medical fee data for a number of years. During the last few months, Aetna has been gathering new information regarding the charges usually made for physician's office and hospital visits, psychiatric and chiropractic care, and common x-ray and laboratory tests. This new information, organized by geographic area, will be available shortly and will be used by Aetna in making its benefit determinations from that time forward. Aetna will update the information periodically.

The reasonable charge limitation in our plan means that the full amount of a fee may not be covered if your physician's charges are higher than the accepted charge level. It is important for you to inform your physician of this coverage limit in your discussion of the treatment fee. If you or your physician have any questions, or there are unusual circumstances that should be brought to Aetna's attention, please contact your Aetna claim office at 257-2111.

Employee Benefits wants to be sure that you receive the valuable benefits provided by the Cornell Health Care Plan. At the same time, the University fully supports Aetna's efforts to control medical costs by limiting coverage to reasonable charge levels in accordance with the provisions of the plan.

## Cornell Gridders Have High Hopes for 1984

Special Season Ticket Rate Offered

Optimism and excitement are already building for the upcoming football season as Maxie Baughan and his Big Red gridders prepare to capture Cornell's 500th intercollegiate football victory this fall. With the pre-season purchase of a faculty-staff season ticket, the Cornell community can be sure to be a part of the excitement while saving money at the same time.

A special season ticket is being offered faculty and staff members. For just \$20 per seat (a savings of \$5 off the regular faculty-staff price and \$10 off the general public rate), you can see all five home games from the same great location. The season ticket price will be increased to \$25 after September 1, so buy your ticket now! A season ticket for children under 13 will also be sold for \$20 or just \$4 per game. With just four Cornell victories needed to hit the 500 win plateau, it's a good bet that the season ticket holders will be there when the Big Red joins only two dozen other Division I teams in

this prestigious "500 Club."

The gridders hope to build on the momentum generated by three consecutive wins at the end of 1983. Although many quality offensive backs are returning, the offensive line will include several newcomers. The receiving corps also features several returnees, but a number of younger receivers may step in to add more speed and depth in this area.

On the defensive end of the field, Cornell will boast excellent linebacking, although the Red lacks experience and depth in the line and secondary. Only one starting linebacker returns, but the unit has gained a year's experience in Baughan's system and should work well together. Competition will be heated for the starting line positions, as the newcomers are expected to battle fiercely with the returnees. The positions in the secondary are open as Baughan must replace three safeties who all saw a great deal of action last fall.

This season's home schedule is as follows:

Princeton: September 22 (Hall of Fame weekend)

Colgate: September 29 (Employee Day)

Brown: October 20 (Council-Trustee weekend)

Dartmouth: October 27 (Homecoming)

Penn: November 17

For further information on our special season ticket offer or on individual game tickets, please contact Pete Mariano in the Athletic Ticket Office in the Grumman Squash Courts. The phone number is 6-7333.

## Birth Announcement



### Baby Boom in Personnel

It's a Girl!

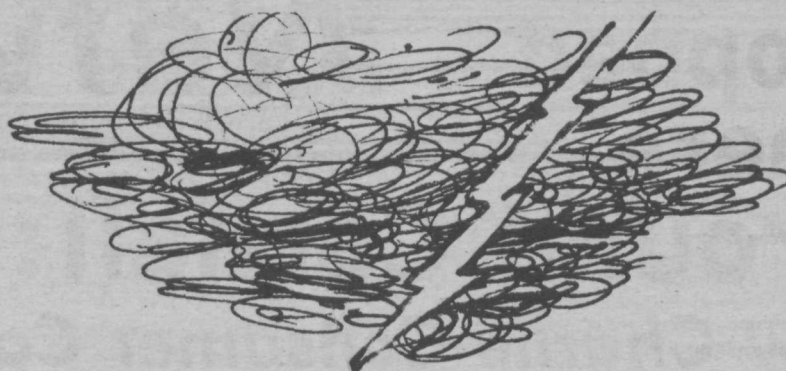
On June 26, 1984, Jackie and Don Fenton became the proud parents of a daughter, Amelia, who weighed in at 7 lbs. 6 oz. Jackie is a secretary in University Personnel Services.

Congratulations, Jackie, Don and Amelia!

It's a Boy!

Brett David arrived on the scene Sunday, July 22, 1984, 4:00 p.m. He weighed 7 lbs and is 20" long.

The parents, Alice Miller, Assistant Director of University Personnel Services, Michael Budlong, Extension Associate in Human Development and Family Studies, and baby Brett are doing well. Congratulations!



## Life Safety Lines

### Thunderstorms: Proceed with Caution

Thunderstorms, the atmosphere's most familiar dramatic events, are also the most destructive. At any given moment, some 1,800 such storms are in progress over the earth's surface. On an average July day, thunderstorms kill one dozen Americans, injure sixteen more, and cause millions of dollars in property and crop damage. These storms are frequent, release great quantities of energy and are often accompanied by hail, lightning, high winds, heavy rains and tornadoes—the smallest, yet most violent offspring of thunderstorms.

Here are some thunderstorm safety rules to help prepare and protect you and your family.

1. Keep an eye on the weather during warm periods and when cold fronts pass. When cumulus clouds build and darken, thunderstorms are likely. Check the weather forecast or tune your radio to the local NOAA (National Oceanic and Atmospheric Administration) station. In our area, NOAA radio is on VHF frequency 162.550 mhz.

2. Keep calm. Thunderstorms are usually short, last just a few hours. Be cautious, but don't be afraid. Stay indoors and keep informed.

3. Know what the storm is doing. The mature thunderstorm is marked by a sudden reversal of wind direction, a noticeable rise in wind speed and a sharp drop in temperature. Heavy rain, hail, tornadoes and lightning occur only during the mature stage of the storm.

4. Check your radio or TV for tornado watches or tornado warnings. A tornado watch means tornado formation is likely. A tornado warning means a tornado is underway. In this case, seek shelter immediately in a storm cellar, below

ground level or in a reinforced concrete structure. Stay away from windows.

5. Stay indoors, away from electrical appliances while the storm is overhead. Lightning is the thunderstorm's worst killer. If you see lightning, remember that it seeks the easiest, not the shortest, distance between positive and negative centers. Stay lower than the nearest, highly conductive object and maintain a safe distance from it. If the object is a tree, twice its height is considered a safe distance.

6. Stay out of creek beds. Thunderstorms may produce flash floods. If you live along a river, listen for flash flood warnings from local radio, TV and the National Weather Service broadcasts.

Equipment Courses Offered

Life Safety Services is offering two training programs to Cornell faculty, staff and students. The first course offers instruction on the theory and use of self-contained breathing apparatus. The second is about the theory and use of portable fire extinguishers.

Each program includes an audio-visual presentation, followed by hands-on use of the equipment. For more information and scheduling, please contact Life Safety Services at 6-3741.

"Life Safety Lines" is presented by Cornell University Life Safety Services in cooperation with "Networking." Questions and comments for "Life Safety Lines" should be addressed to: "Life Safety Lines," c/o Insp. Ernie Thurston, Cornell University Life Safety Services, Toboggan Lodge, Cornell University.

## CRC News & Notes

By SALLY CLARK

### Bike Rodeo

In cooperation with the Cornell Public Safety Division, Cornell Recreation Club will hold a Bike Rodeo Saturday, Aug. 11, at 10 a.m. in the "A" lot.

There will be three age groups: 4-7, 8-11 and 12-16.

Prizes will be given for different categories and courses.

Registration for the rodeo will be at the CRC office, 165 Day Hall, 256-7565 or you may register the day of the rodeo, August 11.

### Nashville Trip

Country-western fans? Sign up now for a trip to Nashville, October 10-15, Wednesday through Monday. The prices are as follows: \$385.00 per person, double occupancy; \$480.00 single occupancy. Included in the price, 1 day admission to: Opryland, Car Collectors Hall of Fame, Barbara Mandrell Country and Johnny Cash sightseeing tour. Also included: 2 full hotel breakfasts, 1 continental breakfast, 1 night's dinner and country music show at Country Music USA. En route to Nashville and en route back from Nashville there will be a night's lodging at the Hilton East Inn, Columbus, Ohio. This night's lodging is included in the price

of the trip. Last, but not least, included in the trip is a night at the Grand Old Opry, Friday evening, to see and hear a radio broadcast. Sign up early, as there will be a lot of interest in this trip. The trip is being done through S&F Tours, and they are asking for a \$50.00 deposit per person, 30 days prior to the trip.

curious  
connie

Did You Know...

individuals who find it inconvenient to pick up the *Chronicle* (with its bi-weekly insert *Networking*) at Cornell can subscribe to it?

Mail subscriptions are \$13.00 per year and will pay mailing of the *Chronicle* to home addresses. Checks should be made payable to Cornell *Chronicle* and sent to: Editorial Office, 110 Day Hall, Ithaca, New York 14853. Their telephone number is 256-4206.

(Of course, the publication is free to anyone wishing to pick it up, at nearly any Cornell building or at the Cornell *Chronicle* editorial office in 110 Day Hall, rather than having it mailed to a home address).

### TIAA/CREF

TIAA's Interest Rate

For the period from March 1, 1984 to February 28, 1985, 11 1/2 percent.

Value of a Single CREF Unit

Dec. 31, 1963, \$66.84

Feb. 29, 1984, \$64.21

April 30, 1984, \$65.34

May 31, 1984, \$60.81

June 30, 1984, \$61.71

You may call TIAA/CREF's toll-free number (800) 522-5622 (from within New York State) for a daily report on the investment experience of the CREF common stock portfolio.



# Stopped There

By LEONA M. HOUSE

Ancient frozen fingers, struggle skyward surround

the old mansion holding their grip on time status quo.

Old man's house stay the same the trees won't let it change.

Time has stopped there 100 years frozen on a country road.

Smell Sunday dinner drifting aromas chicken frying

biscuits baking wild strawberry jam, cooking down. Children laughing under the young trees.

Pleasant shade offered, filtered cool through their leaves. Elegant ladies, grace the

porch of the finest mansion on the lane. Squeak, squeak wood against metal announces

guests arriving. Just in time. Cooking done.

Gather round the dining room. Children, wash up, hurry now, the food will get cold.

Gone those Sunday afternoons. Fast food. Chicken from a box with 11 herbs and spices.

clerks plunk in, 6 or 9 pieces Sir.

You want mashed potatoes too?

Sir shakes his head no. Looks at mate, questions her do you? No, she answers. Thinks to herself

can't stand those instant mashed potatoes. The couple go to their car.

Take their box chicken up the country lane, past the old mansion, past the trees Centurions, hold their icy grip.

On the lawn one empty box fast food chicken. Centurions shutter today.

End.

# People Sharing

By MARY ELLEN JONES

Leona M. House, Lab Assistant in the Section of Biochemistry, Molecular and Cell Biology has been writing poetry since 1980 and *Networking* is proud to share her laurels. Lee's dedication to a talent to which some poets spend many years gaining little recognition has earned her the privilege of publication. She recently received word that her poetry has been selected for publication in the collection, *The American Muse*, Fine Arts Press, Knoxville, TN, that will be available July 1984 in bookstores, libraries and educational institutions. *Today's Poet*, a reference book of living poets in America, has also chosen to list a biography and picture of Lee.

Lee has been employed at Cornell for eleven years and that's a lot of lunch hours. She said she spends lunch time writing poetry, so we're pleased that her avocation is bearing fruit. Lee is

a member of the Writer's Association of the Ithaca area. During her career at Cornell, Lee raised four daughters who are now grown and away from home. The birth last week of a grandchild brings that count also to four.

*Networking* first became acquainted with Lee House when she entered the employee poetry contest this year. Selections of her poetry are contained in the 1984 booklet, *Networking First Annual Poetry Contest Entries*, currently for sale, on campus by *Networking* staff. Lee's involvement in the contest encouraged her to join the *Networking* editorial board and her creativity will be a strong asset to our employee newsletter. Congratulations and welcome to Leona M. House.

P.S. A personal thank you is extended to James Carroll and Gerry Thomas from Lee House.



Leona House

## Service Recognition

Continued from Front Page

Helen R. Maier	Sandra D. Scaglione
Stanley T. Marcus	Daniel M. Scheraga
Elizabeth Markees	George Scofield
Mary B. Marks	Jean M. Scriber
M.M. Marranca	Alice M. Sears
Patricia Marsella-Herrick	Kadri Sercan
Gloria F. Mayer	Gail E. Shaff
Frankie L. McCoy	Vicky L. Sharp
E.L. Menzies	Sang J. Shin
Richard L. Merrick	Michael J. Skvarla
Frederick W. Meyer	Stanley A. Sledziona
Mary Milks	Linda E. Smith
Lucia Miranda	Carol J. Spicer
Grayson B. Mitchell	William N. Srmack
Linda A. Morse	Grace J. Stamm
Joelle Munson	Virginia K. Stevens
Harlan G. Nafziger	F.R. Stickane
R.D. Negley	Frank J. Tagliavento
M.S. Newhart	Barbara M. Tarbox
James Ni	Gail T. Thayer
June I. Niblock	Randolph C. Thayer
Ruth N. Nicholas	George R. Thomas Jr.
Deenaz P. Olpadwala	Susan D. Thompson
Carol L. Osgood	Catherine Tompkins
E.A. Paddio Reed	Thomas Trencansky
David N. Pakkala	Donna J. Updike
Marcia L. Parks	Ralph L. Valentine
Normand L.	Catherine Valentino
Peckenpaugh	M.W. Vankirk
Jane V. Pedersen	Marcella M. Walczak
Hope C. Perry	Arthur B. Weaver
Margaret L. Place	E.M. Webb

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Shirley M. Preston  
Sharon A. Reeves  
Joan P. Reigle  
Peggy J. Reynolds  
Sue Reynolds  
M.M. Root  
Mary L. Roth  
Samuel Rowe  
David C. Ruth  
Rose Sagan

Jean P. White  
Marc Whitney  
Eileen A. Wilbur  
B.H. Williams  
Helena Wood  
Jane H. Wood  
Sarah Wright  
Denise A. Wurtenberg  
E.M. Young  
L.W. Zuidema

15 Years of Service

Carol W. Babcock  
Peter J. Baker  
Deloris Bartlett  
Sandra J. Bates  
Louis Bellomo  
Barbara A. Benedict  
Gary S. Bogart  
David R. Borden  
Kaye L. Borden  
Joan Bordenet  
John A. Brooks  
Benjamin L. Brown  
Fred H. Brown  
Arlene B. Calhoun  
John L. Calhoun  
Ruth Camilli  
Sophie F. Capolongo  
Richard A. Church  
Kathryn L. Clark  
Richard Cogger  
Robert D. Crannell  
Henry W. Crans  
Clara H. Dale  
Charles W. Damico  
Lowana M. Davenport  
Joseph S. Davoli  
Theodore Dean  
Murray A. Death  
David E. Deibler  
Sandra J. Denmark  
Thomas F. Deyulio  
Donald A. Dill  
Harry L. Dilles  
Barbara A. Dimock  
Jeffrey A. Diver  
Sharon E. Drake  
Carol L. Eastman  
David D. Eastman  
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William G. Finnerty  
Janet A. Frand  
Ruth O. Ganoung  
Alan E. Gantert  
Anna D. Geske  
Richard W. Gilbert  
Robert L. Grover  
Marian D. Hanson  
William R. Harris  
John H. Hart  
Gail E. Hendrix  
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Jordan-Smith  
Edward L. Kabelac  
Gerald P. Kalk Jr.  
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Thomas F. Keenan  
William L. Kirk  
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Gladys F. Lee  
Joseph Leeming  
Miriam Lorenzo  
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Doris A. Polcaro  
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Donald C. Weeks  
David P. White  
Janice F. Williams  
Dorothy S. Winters  
Constance E. Wright  
Lillian M. Young

20 Years of Service

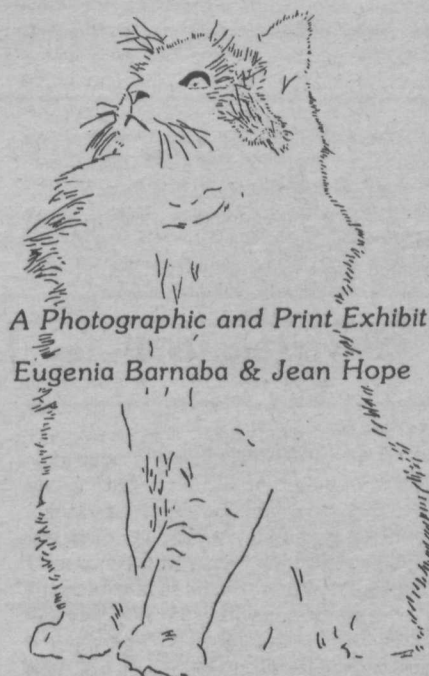
Patricia A. Aldrich  
David C. Angell  
Eleanor S. Angers  
Anthony J. Augustine  
Mary W. Basl  
R. Dale Bell  
James E. Bobnick  
Barbara L. Boettcher  
Bennie Brady  
John Brawley  
Eugene Bright  
Linda L. Budinger  
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William R. Compton  
Clara M. Connell  
Peter A. Curtiss  
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Wanda R. Dominger  
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L. Barbara Williams  
Patricia A. Winder  
Gorton Wood  
Joann E. Woodin  
Carolyn J. Zimmerman

## \* Don't \* Be \* Shy \*

Feline Friends by Genie Designs

Cornell employees Eugenia Barnaba and Jean Hope have been invited to exhibit a collection of cat photographs and line drawings at the Collegetown Bagelry and Appetizers, Triphammer Shopping Center. The exhibit entitled "Feline Friends by Genie Designs" will be on display from July 16 - August 16. Plan to visit the Gallery next door to the Cornell Federal Credit Union Triphammer branch.



A Photographic and Print Exhibit  
Eugenia Barnaba & Jean Hope

## Networking Poetry Contest Booklets Are on Sale

Copies of the "First Annual Poetry Contest Entries" booklets are on sale for only \$1.00. The booklet contains poems written by entrants in *Networking's* Poetry Contest this past spring. If you would like to purchase a copy, please call Linda English at 256-5274.



# Employee Calendar

## Events of Particular Interest to Cornell Employees

**Friday, July 27.** Reservation deadline for Cornell Recreation Club trip to Toronto Blue Jays game.

**Saturday, July 28.** Herb Festival at Cornell Plantations Garden Gift Shop, 11:00 a.m.-3:00 p.m.

**Monday, July 30.** Networking deadline (August 9 issue).

"Word Processing" Section II classes begin, Summer Secretarial Development Program. For more information, call Training and Development, 256-7400.

**Wednesday, August 1.** Employee Assembly, 12:15, B-8 Roberts Hall.

## For Information On TDA Rates And Options

Contributed by University Personnel Services

Effective July 5, 1984 the Cornell University Retirement Plan provides additional Tax-Deferred Annuity options. For information concerning the investment alternatives offered by the various companies, or updated interest or market values, contact the companies at the numbers listed below.

Equitable Group JSA  
The Equitable Life Assurance Society  
P.O. Box 2509  
General Post Office  
New York, New York 10116  
(800) 522-5236

TIAA/CREF  
730 Third Avenue  
New York, New York 10017  
(212) 490-9000 (call collect)

Unionmutual  
2211 Congress  
Portland, Maine 04122  
(800) 341-0441

Fidelity  
82 Devonshire Street  
Boston, Massachusetts 02109  
(800) 225-6190.

**Thursday, August 2.** Reservation deadline for Cornell Recreation Club trip to Springside Dinner Theater.

**Monday, August 7 and Tuesday, August 8.** "Seminar for Office Professionals," 8:30 a.m. to 4:30 p.m., Summer Secretarial Development Program. For more information, call Training and Development, 256-7400.

**Friday, August 10.** Reservation deadline for Cornell Recreation Club trip to Reading, Pennsylvania.

**Saturday, August 11 - Sunday, August 12.** Cornell Recreation Club Toronto weekend, Toronto Blue Jays game, B-Lot, 6:00 a.m. (Reservations by July 27).

**Wednesday, August 15.** Employee Assembly meeting, 12:15, B-8 Roberts Hall.

**Thursday, August 16.** Cornell Recreation Club Springside Dinner Theater, Auburn, NY, B-Lot, 5:15 p.m. (Reservations by August 2).

**Friday, August 17.** Cornell Recreation Club trip to Reading, Pennsylvania, 6:00 a.m., B-Lot (Reservation deadline August 10).

**Saturday, August 25.** Reservation deadline for entry form and fees for Cornell Recreation Club Third Annual Golf Tournament Banquet.

**Monday, August 27.** Networking deadline (September 6 issue).

**Saturday, September 8.** Cornell Recreation Club, Third Annual Tournament banquet, 9:00 a.m., Dryden Lake Golf Course. (Reservation entry form and fees by August 25).

Submit listings for Employee Calendar to Jean Novacco, University Personnel Services, 130 Day Hall.

## To Call Meteorology, Look Under Agronomy

To all employees having a hard time contacting the Meteorology section of the Department of Agronomy at Cornell: the telephone number is 256-3034. This can be found correctly under Agronomy on page 11 in the Cornell Staff Directory.

A typographical error had been made on page 28 of the directory and the telephone number 256-3084 that most of you call to reach Meteorology is actually used for statutory health insurance, in Mann Library.

## Job Opportunities

Continued from Page 4 Chronicle

year cashier experience; some restaurant experience helpful; ability to work well with student staff.

Minimum Starting Salary: \$9,494/annual equiv.

Job Number: S296

Position: Head Waitperson, SO16

Department: Statler Inn (Endowed)

Description: Under general supervision, oversee and coordinate activities of Main Dining Room personnel to provide fast and courteous service to guests. M-F, 10:30 a.m.-3:30 p.m.

Requirements: H.S. ed. or equiv. At least 1-3 years experience as waiter/waitress; ability to schedule dining reservations and assign work tasks to personnel. May be assist in planning menus and act as cashier.

Minimum Starting Salary: \$4.47/hr.

Job Number: S297

### Temporary

In addition to regular, part-time opportunities, Temporary (less than six months) positions, both full-and part-time, are available. Although many openings are clerical, there are often positions offered in other areas. As Temporary openings do not always appear in this listing, please contact Staffing Services for more information.

\*Position: Animal Technician

Department: Equine Drug Testing and Research

Description: Train, exercise and care for horses. Administer drugs, collect blood and urine samples, treat cuts and abrasions. Administer antibiotics, groom horses, clean and repair harnesses. Keep records of drug administration trials. Position available through December, 1984.

Requirements: H.S. ed. or equiv. Ability to administer drugs and use vacutainer for collection of blood. Knowledge of proper training, exercise and grooming of horses. Ability to catheterize mares.

Minimum Starting Salary: \$5.16/hr.

Job Number: T302

### Academic

Please contact department directly.

\*Position: Extension Associate II

Department: Natural Resources

Job Number: A301

Position: Extension Associate, CA4. (Half-time), Rochester, N.Y.

Department: NYS School of Industrial and Labor Relations

Job Number: A291

Position: Assistant Professor, New York City

Department: NYS School of Industrial and Labor Relations

Job Number: A292

## Classified Ads

**For Sale:** Danish contemporary teak dining room table, 48" round, extending with 2 leaves to 88". Fine condition, \$350. Call 273-4082.

**For Sale:** Aluminum canoe, 15' Smokercraft, \$200. Call 257-2352 after 6:00 p.m.

**For Sale:** 1970 Buick. Body fair, engine good. Driven every day during past year without problems. \$500. Call George 6-3378.

**For Sale:** Bike rack for car, like new. \$25. Call 257-6085 after 5:00 p.m.

**For Sale:** Chevy Malibu Wagon, 1978, 6 cylinder, excellent condition. 6-4970. Ask for Brown.

**For Sale:** English Springer Spaniels, AKC registered, Champion sired puppies ready mid-August. Both parents have normal hips and eyes. 347-4611 after 6:00 p.m.

**For Sale:** 1976 Yamaha 250 RD street bike in excellent condition. 8,500 miles. Sacrifice! 273-5773 after 4:00 p.m.

**For Sale:** 1982 Honda MB5 50cc motorcycle, 700 miles, like new. 70 miles/gal. \$400. 272-6891.

**For Sale:** Thermopane glass, 24" x 30". \$30 each or 24 for \$600. Call 273-0925 evenings or weekends.

**For Sale:** Wood/coal cook stove, warming oven, water reservoir, excellent condition, \$500/best offer. Large pony mare, rides/drives, good with children, \$475/best offer. Call 564-9375.

**For Sale:** IBM Selectric Typewriter with magcard attached. Best offer. Call David at 387-6787 after 6:00.

**For Sale:** Schott leather jacket, light brown, size 36. Chess King, black, size XL. Bell helmet, size 7 3/8. 277-3694 evenings.

**Moving Sale:** 19" color TV, sofa bed and arm chair; dinette set; double bed and box spring; desk and lamp; vacuum cleaner and kitchen wares. Phone 257-6127.

**Free:** Pure white kitten and pure white mother. Both very lovable and housebroken. 277-3694 evenings.

**Roommate Wanted:** Quiet, young professional seeks similar person or grad student to share my home on Hanshaw Road. 7 minute drive to Cornell. \$175/month includes utilities. Call Judy at 277-0011 evenings. If no answer leave message on answering machine.

**Wanted:** Cabinet safe, approximately 4' x 6' x 3'. Call 256-4464, ask for Terrie.

**Ride Needed:** To and from Mecklenburg and Cornell. Reliable. Call Mrs. Bradley, 6-2261 or 594-3561 evenings.

Please submit all Classified & Ridesharing Ads to Linda English, NAIC, Ind. Res. Park, 61 Brown Rd. (via campus mail). The deadline for the August 9 issue of Networking is July 30. At the present, all classified and ridesharing ads are free of charge to Cornell faculty, staff and graduate students.

## Have Story, Need Writer?

Fact #1. Writing can be a drag.

Fact #2. We're guessing many readers have interesting stories, but hesitate to submit them because of Fact #1.

If you have an item for Networking, but don't like to write, call Jim Kuehl at 6-2136. Jim is a staff writer and will help you put your thoughts into print.

### Networking Deadlines

July 30 (August 9 issue)

No Issue for August 23

August 27 (September 6 issue)

September 10 (September 20 issue)

September 24 (October 4 issue)

October 8 (October 18 issue)

October 22 (November 1 issue)

Articles may be submitted to Donna Updike, Room 3M11 Martha Van Rensselaer Hall; Mary Jamison, Room 110 Olin Library; Linda English, NAIC, Research Park, 61 Brown Road. Articles must be typewritten and double spaced when submitted or be subject to refusal. Thank you!!!

### Editorial Board

Donna Updike

Mary Jamison

George Peter

Ron Parks

Linda English

Margaret Seacord

Stacey Coil

Nancy Hutter

John Bender

Mary Ellen Jones

Anna Moratz

Dominic Versage

Leona House

Jim Kuehl

Carol Thurnheer

UNIVERSITY PERSONNEL LIAISON

Jean Novacco

PRODUCTION

Theresa Rapacki

## Dedicated Service Award

Many individuals at Cornell University contribute to the success of their department and the University through the use of talents that may not be recognized in their official job description.

Do you know someone who takes particular pride in their work, who exhibits a willingness and cheerfulness in the dispatch of their duties, who provides service beyond the call of duty, and who makes life at Cornell a rewarding experience for those with whom they come in contact? Networking is looking for special people you feel should be recognized for their special contribution. The **Dedicated Service Award** is open to any Cornell employee, regardless of rank.

Nominate someone today by filling in this form and please note that you should accompany your ballot with a paragraph explaining why you wish to nominate this person and a list of signatures from other department members supporting your candidate. If your candidate is selected, we will be in touch with you to supply additional information.

For the Dedicated Service Award  
I NOMINATE

Employee's name: \_\_\_\_\_ Phone: \_\_\_\_\_

Department: \_\_\_\_\_

Working Address/Phone #: \_\_\_\_\_

Person submitting nomination: \_\_\_\_\_

Dept./Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Mail to: Carol Thurnheer, 216 Plant Science Bldg.